

Document Pack



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FRIDAY, 16 SEPTEMBER 2016

TO: ALL MEMBERS OF THE ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE WHICH WILL BE HELD IN THE CHAMBER, COUNTY HALL, CARMARTHEN AT 10.30 AM ON MONDAY, 26TH SEPTEMBER, 2016 FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA.

Mark James

CHIEF EXECUTIVE



PLEASE RECYCLE

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ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE

14 MEMBERS

PLAID CYMRU GROUP – 5 MEMBERS

- | | | |
|----|------------|---------------|
| 1. | Councillor | A. Davies |
| 2. | Councillor | W.J. Lemon |
| 3. | Councillor | A.D.T. Speake |
| 4. | Councillor | S.E. Thomas |
| 5. | Councillor | D.E. Williams |

INDEPENDENT GROUP – 4 MEMBERS

- | | | |
|----|------------|---------------------------|
| 1. | Councillor | D.B. Davies |
| 2. | Councillor | J.A. Davies |
| 3. | Councillor | I.J. Jackson (Vice-Chair) |
| 4. | Councillor | A. James |

LABOUR GROUP – 4 MEMBERS

- | | | |
|----|------------|---------------------|
| 1. | Councillor | A.P. Cooper (Chair) |
| 2. | Councillor | P.M. Edwards |
| 3. | Councillor | D.C. Evans |
| 4. | Councillor | W.G. Thomas |

UNAFFILIATED – 1 MEMBER

- | | | |
|----|------------|--------------|
| 1. | Councillor | J.P. Jenkins |
|----|------------|--------------|

AGENDA

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF PERSONAL INTEREST
3. DECLARATIONS OF PROHIBITED PARTY WHIPS
4. PUBLIC QUESTIONS (NONE RECEIVED)
5. COMMUNITY SAFETY PARTNERSHIP ANNUAL REPORT 2015/16 5 - 32
6. ROAD SAFETY STRATEGY (INVESTMENT PROGRAMME) 33 - 44
7. KERBSIDE GREEN WASTE COLLECTION SERVICE 45 - 64
8. REVENUE & CAPITAL BUDGET MONITORING REPORT 2016/17 65 - 78
9. QUARTER 1 PERFORMANCE MANAGEMENT REPORT – 1ST APRIL TO 30TH JUNE 2016 79 - 116
10. ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE ANNUAL REPORT 2015/16 117 - 142
11. FORTHCOMING ITEMS 143 - 144
12. TO SIGN AS CORRECT RECORDS THE MINUTES OF THE COMMITTEE'S MEETINGS HELD ON THE FOLLOWING DATES:
 - 12 .1 15TH APRIL 2016 145 - 152
 - 12 .2 13TH MAY 2016 153 - 160
 - 12 .3 24TH JUNE 2016 161 - 164

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ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE 26th SEPTEMBER 2016

Community Safety Partnership Annual Report 2015/16

To consider and comment on the following issues:

- That the Committee notes progress made in 2015/16 by the Community Safety Partnership (CSP) in the delivery of priorities identified in the Integrated Community Strategy.
- That the Committee notes progress made with partnership agencies in addressing local crime and disorder problems and priorities for the coming year.

Reasons:

- To ensure that the Committee is aware of the work undertaken by the Community Safety Partnership over the last year.
- Raise awareness of current priorities and partnership working.
- To enable members to exercise their scrutiny role.

To be referred to the Executive Board for decision: NO

Executive Board Member Portfolio Holder:

Cllr. Pam Palmer (Communities including Community Safety, Social Justice / Crime & Disorder)

<p>Directorate: Chief Executive's</p> <p>Name of Head of Service: Wendy Walters</p> <p>Report Author: Kate Thomas</p>	<p>Designations:</p> <p>Assistant Chief Executive (Regeneration & Policy)</p> <p>Community Safety Manager</p>	<p>Tel Nos. / E-Mail Addresses:</p> <p>01267 224112 wswalters@carmarthenshire.gov.uk</p> <p>01267 224202 khthomas@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY

ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE 26th SEPTEMBER 2016

Community Safety Partnership Annual Report 2015/16

This report considers the progress made by the Community Safety Partnership in tackling crime and disorder in 2015/16 and reviews progress made against the Integrated Community Strategy.

It informs Members of the reductions in crime reported to the Police in the last year and the positive outcomes of the partnership approach taken to tackle local issues.

It also highlights key areas of partnership working and current priorities for the CSP and its multi-agency action groups driving forward the community safety agenda.

In addition, contributions are included from two of the CSP Responsible Authorities - the Fire and Rescue Service and Probation organisations– relating to an overview of partnership working during the year and priority areas for working in conjunction with partner agencies in 2015/16.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Wendy Walters Assistant Chief Executive (Regeneration & Policy)

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	NONE	NONE	NONE	YES	NONE	NONE

- 1. Policy and Crime & Disorder** – Failure to tackle crime and disorder effectively will compromise the level of safety and security in Carmarthenshire and be detrimental to quality of life.
- 5. Risk Management** – The Community Safety elements of the Integrated Community Strategy build on partnership working to tackle and prevent crime and disorder within Carmarthenshire.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Wendy Walters Assistant Chief Executive (Regeneration & Policy)

1. Local Member(s) – N/A
2. Community / Town Council – N/A
3. Relevant Partners – N/A
4. Staff Side Representatives and other Organisations – N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
Carmarthenshire's Integrated Community Strategy 2011-2016	<p>Cymraeg http://www.thecarmarthenshirepartnership.org.uk/Cymraeg/StrategaethGymunedolIntegredig/Pages/strategaethgymunedolintegredig.aspx</p> <p>English http://www.thecarmarthenshirepartnership.org.uk/English/ICS/Pages/integratedcommunitystrategy.aspx</p>

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Community Safety Partnership Annual Report 2015/16

1. Introduction

This report provides Members with an update on the work and progress made by the Community Safety Partnership (CSP) for the period April 2015-March 2016.

The CSP was established in 1998, following the Crime and Disorder Act, who gave certain partners a statutory duty to reduce crime and disorder locally. These 'Responsible Authorities' are the Council, Police, Probation, University Health Board and Fire and Rescue Service. Following changes to the Probation Service, both the National Probation Service and the Community Rehabilitation Company are now 'Responsible Authorities'. Additional members of the CSP are Youth Support Services Offending and the Police and Crime Commissioner – represented by the Director of Commissioning.

The Council's community safety team supports the work of the CSP and, during 2015/16, comprised of a Manager and Assistant.

Partnership actions are agreed each year and progress is continuously monitored by the three multi-agency action groups which address 1) acquisitive crime, 2) substance- misuse related crime, violent crime and anti-social behaviour (ASB) and 3) road safety. The CSP's action groups have continued to tackle crime and disorder in line with intelligence, current trends, hotspots and community concerns. Numerous community safety projects and initiatives were rolled out in 2015/16, some of which are outlined throughout the report.

The work of the CSP has again contributed to the success seen in tackling crime and disorder across Carmarthenshire in 2015/16. The county remains one of the safest areas in the UK and Dyfed-Powys the safest Police Force area in England and Wales with the lowest crime rates.

Targeting the county's most prolific offenders, numerous multi-agency initiatives and improved partnership working contributes to this success. Crime levels in Carmarthenshire continue to be low. Out of the 22 local authorities in Wales, Carmarthenshire had a rate of less than 43 crimes per 1,000 population, a similar level to last year. This compares to an average of approximately 58 per 1,000 residents across Wales. Crime rates, therefore, are significantly lower in Carmarthenshire compared to the national average.

In comparative terms, Carmarthenshire remains one of the safest areas in the UK, despite crime levels increasing overall during 2015/16. Levels of recorded crime went up by 10.1% amounting to a rise of 747 crimes. There were 8,128 compared to 7,381 the previous year. This increase was largely as a result of changes in recording data by the police to improve the accuracy of recording.

Reported anti-social behaviour (ASB) incidents continued to fall during the year, from 7,624 to 6,443 which is positive. This 15.5% reduction with 1,181 fewer reported incidents almost doubled the level of reductions seen last year and potentially points to significantly lower numbers of victims of ASB. Targeted multi-agency work on addressing such problems has continued and improved partnership working has helped to reduce ASB.

Reoffending statistics continue to be closely monitored and much proactive work undertaken. Proactive, targeted policing undertaken locally has a significant impact on reoffending rates locally as a high number of offenders (and re-offenders) are being caught and convicted. It remains a clear priority for the CSP to tackle this area and to reduce reoffending.

2. Crime Statistics

As stated, there was an increase of 747 crimes last year – a 10.1% rise. Increases were seen across Dyfed Powys and it is important to note that crime rates continue to be significantly lower in Carmarthenshire compared to the national average.

Reductions have been seen in vehicle crime (down 16.6% and 62, to 311) and drug offences (13% fall and down 143 to 949). Increases have been seen in domestic burglary levels (up 15.45% to 262, an increase of 35), burglary non dwellings (up 3 to 302, an increase of 1%), sexual offences (up 52 to 328, an increase of 18.8%), arson and criminal damage (up 187 and 14.2% to 1,503) and violence against the person (up 517 crimes and 30.6% to 2,203).

Increases seen in certain reported crimes continue to be in line with national trends and, it is believed, are as a result of the introduction of a new way of recording crime more accurately from January. There was a significant process change to crime recording practices within Dyfed-Powys, following recommendations from Her Majesty's Inspectorate of Constabulary. This administration / process change has had an impact on recorded crime figures in 2015, prompting an increase in recorded crime volumes therefore making any comparisons with 2014 less valid.

ASB incidents have continued to fall. There were 6,443 incidents reported, a fall of 15.5% and over 1,000 incidents (1,181) compared to last year. Improvements in the police process of identifying ASB, at the communication centre, has resulted in less calls for service being categorised as ASB at that initial point of contact. Also the emphasis on accurate crime recording has seen a number of calls that previously may have been recorded as ASB now being recorded as lower level crime, hence the uplift in crime figures and decrease in ASB.

Reported crime to date since April 2016 have shown a lower rate of increase compared to the previous year. A rise of 5.3%, amounting to 181 additional crimes, has been seen, resulting in 3,624 crimes for April – August 2016, compared to 3,443 for the same period in 2015/16.

It is also worth noting that Carmarthenshire performed much better than most of the other Community Safety Partnerships in Wales in 2015/16 (see Appendix). Of the 22 partnerships in Wales, Carmarthenshire, once again, had one of the lowest number of crimes per 1,000 population, ranking 5th again with a rate of 43.78 crimes per 1,000 population. Therefore, Carmarthenshire remains one of the safest areas in the UK.

The Appendix also gives figures for British Crime Comparator Crime which include certain offences as listed. Carmarthenshire had the 5th lowest figure for Wales with 21.9 crimes per 1,000 population. The average figure for Welsh local authorities was 29.22.

3. Progress against Goals and Actions in the Local Service Board's Integrated Community Strategy 2011/16

The Local Service Board's Integrated Community Strategy for 2011-16 incorporates a number of strategic partnership documents, including the Community Safety Plan. Two of the five strategic outcomes are linked to the work of the CSP. The 'People in Carmarthenshire are healthier' outcome has, as one of its goals, to reduce drug and alcohol misuse. Another outcome, "People who live, work and visit Carmarthenshire are safe and feel safer" lists its goals as being:

- Maintaining and striving to reduce further low levels of crime that are amongst the lowest in England and Wales
- Improving the confidence of local communities that we are tackling the issues that matter most to them and impacting on crime levels
- Reducing ASB by working in partnership to tackle local problems
- Reducing the incidence of alcohol-related violence
- Safeguarding all people from abuse, victimisation, neglect and exploitation
- Reducing speeding and the number of road traffic accidents.

The CSP is responsible for delivering most of these goals and reports progress to the LSB on a regular basis. This report provides an update on progress made against the above goals, with the exception of the safeguarding one as this is not the responsibility of the Partnership.

The outcome relating to substance misuse is reported on separately to Members on an annual basis by the Area Planning Board, covering all developments in service commissioning and progress against key local and national priorities. This is the subject of another report being considered at this meeting.

Maintaining and striving to reduce further low levels of crime that are amongst the lowest in England and Wales

Successes were seen in 2015/16 as a result of the targeting of resources and partnership working.

Key achievements included:

- Reducing reoffending has continued to be a priority for the Community Safety Partnership (CSP) with collaborative working across partner agencies working together to tackle our top repeat offenders to try and break the cycle and reduce crime committed locally. Our Integrated Offender Management (IOM) scheme, Trawsnewid/Transform, began in November 2013 and includes a co-located base and team of dedicated resources from Police and Probation focusing on our key offenders. Positive results have been seen by the continued targeting of an identified cohort of offenders by the co-located officers working with a number of partner agencies. Developments over the year have included improved engagement by agencies including Housing and Social Services, links with the management of serious violent offenders and the adult substance misuse service. There has been good engagement with the Youth Offending and Prevention Service attending daily briefings, work experience placements identified, and a

refresh of the cohort to ensure the correct people are being worked with. IOM delivery arrangements have continued to mature and the latest cohort performance report for the 12 month period ending March 2016 demonstrated ongoing excellent performance by local IOM teams across Dyfed Powys with significant reductions in both crimes and arrests. This regional picture is reflected within Trawsnewid/Transform locally with the 104 offenders on the Carmarthenshire cohort. For this cohort, consolidated crime analyses show a reduction of 194 crimes from 663 committed prior to joining the IOM scheme and 469 committed whilst on the scheme, meaning almost 200 fewer victims. The total predicted cost saving is over £1 million (Home Office cost of crime figures). Similarly consolidated arrest analyses show 108 fewer instances of arrests in the county, down from 657 to 549, which impacts directly upon demand for service on front line teams.

- Officers from the County Council's Trading Standards team and Dyfed Powys Police undertook joint campaigns during the year to protect local residents against being scammed by rogue traders and being conned out of their money. The Council and Police launched an innovative anti- scams scheme - the first in Wales - in 2014 to identify our most vulnerable and elderly people from sending tens of thousands of pounds to bogus lotteries, prize draws and investment scams. A local partnership was formed, initially with Barclays bank in Ammanford, to identify potential scams before people part with their cash. Trading Standards staff offered Bank staff training, a regular presence at local branches, a rapid response referral system, dedicated advice and referrals to adult protection and housing support teams if ongoing professional support is required. The scheme has been developed and has gone on to sign up all branches of Barclays, Halifax and Citizens Advice Bureau in the county and is receiving a lot of interest from neighbouring counties looking to replicate the initiative. The scheme won best local authority exhibit at the National Chartered Trading Standards Conference in June 2016 and was nominated finalists in two categories at the National Municipal Journal Awards 2016, receiving a highly commended accolade.
- Close links with the police continued to impact on the design of new buildings and renovations in partnership work to reduce opportunities for crime and ASB. This architectural liaison work between a police officer and Council departments provides valuable advice to ensure that, at the design and pre planning stage, the Council is able to do all it can to minimise future problems with crime and disorder. There were 13 new 'Secured by Design' projects registered during the year in the county that the police officer is involved in. Prestigious projects completed in 2015 and received 'Secured by Design' accreditation included two Extra Care facilities in Johnstown and Ammanford and Stradey, Burry Port and Maes y Gwendraeth schools. In addition, there are a further 22 projects in the pipeline.
- Partnership working increased to address counter-terrorism locally. Following the introduction of the Counter-Terrorism and Security Act, the Council and other statutory partners began to implement the new 'Prevent Duty' which requires us to have "due regard to the need to prevent people from being drawn into terrorism". Actions include training for staff and ensuring awareness is raised in relation to the issue and the referral processes in place. As required by the Act, the Council has established a multi-agency Channel Panel. This local Panel is offering support to the small number of individuals who are identified as being at risk of radicalisation.

- The introduction of a new local Board to ensure close working on serious and organised crime which is well attended by partners from public services and the third sector. Updates are provided on current and anticipated crime threats and prevention challenges, including from Dyfed-Powys Police, supported by Trading Standards. Good examples of work generated by the Board have been improved awareness of new legislation regarding Psychoactive Substances (formerly legal highs), awareness of online scams and better information sharing in relation to suspected cannabis growing operations and drug related deaths.
- The Council and Police continue to work closely in relation to the Council-owned CCTV system. Following the end of live monitoring by Council staff in August 2015, police officers now review recorded footage, as necessary, and when requested by the public or insurance companies to see if incidents have been captured. The Council continues to fund certain revenue costs and the Police and Crime Commissioner is currently reviewing CCTV systems across the Force area to determine his future strategy in relation to CCTV.

Priorities for 2016/17

- We will focus on protecting our most vulnerable residents by ensuring a multi-agency approach giving community safety messages when our staff make home visits.
- We will continue to ensure effective partnership working in relation to preventing offending and reoffending.
- We will promote crime prevention projects, including scams and protecting vulnerable people and properties.
- We will increase awareness of the problem of cyber crime with the aim of protecting our residents, by providing specialist training to public services staff and introducing police cyber crime champions.
- We will develop an action plan to implement the 'Prevent Duty' which is the duty where certain partners have to give due regard to the need to prevent people from being drawn into terrorism.

Improving the confidence of local communities that we are tackling the issues that matter most to them and impacting on crime levels

Tackling crime and the fear of crime is key to making people feel safe in their communities. The Council is working with the police and other key partners to reduce crime and the fear of crime. Partners use their understanding of local priorities to reduce crime and substance misuse, and improve community safety. This local approach allows organisations to address the issues that are important to their community, collaborating and working together to address common priorities and needs.

Public confidence/perception across a range of issues remains extremely positive in the Dyfed-Powys Police area. According to the results of the Crime Survey for England and

Wales, Dyfed-Powys ranked 1st across Police forces in England and Wales for the Police and Councils dealing with issues that matter to local people, with a score of 73.6%. This is an improvement from last year's ranking of 5th across the 43 police forces with a figure of 68.8%.

Key achievements included:

- Posters aiming to promote respect and equality were displayed in public areas including hospitals, shopping centres and on community notice boards. Posters were also distributed throughout the county by neighbourhood policing teams. This work was undertaken by 'Equality Carmarthenshire', a group of third sector organisations who represent the various equality strands and public service providers. The group works to foster good relations and promote community cohesion. Each poster has an individual, or a group of people, representative of an equality strand, with a quote 'Parch yw' or 'Respect is.'
- Community engagement has increased with a focus on social media, a mobile police van and a new Community Messaging Service. In addition to local neighbourhood policing teams being on Twitter to highlight key crime prevention messages and what is going on locally, the Police have also introduced an Instagram account to increase engagement with young people. The new Community Messaging Service helps safeguard communities and prevent and detect crime by sending information direct to local people.
- The CSP page in the Public Services Board's 'Carmarthenshire News' helped to raise awareness on a range of partnership working. Articles included 'Holiday Watch' and road safety messages. 'Holiday Watch' is a pioneering security loan scheme, where residents can borrow equipment from a police station to help protect their home against burglars while away on holiday. Crime prevention advice is also promoted as part of this initiative. The road safety messages included publicising free 'Dragon Rider Cymru' training for motorcyclists to help make them safer riders and encouraging young drivers to take part in 'Pass Plus Cymru' training to help improve their driving skills and gain extra experience in different situations. Safety improvements to the A484 from Kidwelly to Cwmffrwd were also highlighted including road treatment works, reduced speed limits, new warning signs and driver feedback signs.
- Press articles continued to receive good local coverage in the press and on local websites. Articles included the above topic areas and also cyber crime, scams and the partnership working between Trading Standards and the Police, the 5th anniversary of the street pastors scheme in Carmarthen - Nightlight – where church volunteers offer support and assistance to people on a night out in the town and the campaign to prevent alcohol related violent crime #PaulsPledge which had a good response in the national and local press. Other initiatives being promoted included neighbourhood police holding market stalls advising local people on home security with displays of equipment and involving other partners with community safety messages such as the Fire and Rescue Service, articles encouraging GCSE and A-level students to enjoy safe celebrations of their exam results and security messages over the Christmas period.

Priorities for 2016/17

- We will work to increase reporting of crime and disorder and promote engagement mechanisms with local communities.

Reducing ASB by working in partnership to tackle local problems

Anti-social behaviour continues to be a high priority for the CSP and a significant concern for local communities. Reported ASB incidents have fallen by 15.5% - a reduction of 1,181 incidents to 6,443. Targeted multi-agency work on addressing such problems has continued and innovative projects have been developed to further partnership working to reduce ASB.

Key achievements included:

- Improved working with the ASB referral and management service delivered by Gwalia in partnership with organisations. This service provides a focus on the victim, while still continuing to look at both the perpetrator and victims at regular locality problem solving group meetings. Developments in the scheme over the year have included the sharing of performance information with discussions resulting in improved partnership working, and closer links with the Youth Support Service to ensure engagement in referrals which relate to young people.

During the year, there have been 84 cases opened by Gwalia as a result of 134 ASB referrals received. The chart below shows the breakdown of the type of ASB that has been reported. There are a variety of ASB case types being reported with Verbal / Harassment / Intimidation / Threatening being the most frequent cause.

Case Type	
Alcohol Related	11
Domestic Abuse	1
Drugs / Substance Misuse / Drug Dealing	1
Litter / Rubbish / Fly-Tipping	1
Misuse of Communal Area or Loitering	2
Noise	9
Nuisance from Vehicles	2
Pets and Animal Nuisance	1
Physical Violence	1
Vandalism and Damage to Property	15
Verbal / Harassment / Intimidation / Threatening	40
Total	84

The chart below shows the total number of perpetrators involved in the 134 total cases that have been referred to Dyfed Powys ASB service within Carmarthenshire.

Case type	Age unknown	Up to 10	11-15	16-17	17-24	25-34	35-44	45-54	55-64	65-74
Alcohol Related	3	0	4	2	0	1	1	1	1	0
Domestic Abuse	1	0	0	0	0	0	0	0	0	0
Drugs / Substance Misuse / Drug Dealing	1	0	0	0	0	0	0	0	0	0
Litter / Rubbish / Fly-Tipping	0	0	1	0	0	0	0	0	0	0
Misuse of Communal Area or Loitering	1	0	2	1	0	0	0	0	0	0
Noise	3	0	0	0	1	4	0	0	1	0
Nuisance from Vehicles	2	0	0	0	1	0	0	0	0	0
Pets and Animal Nuisance	1	0	0	0	0	0	0	0	0	0
Physical Violence	0	0	0	0	0	1	0	0	0	0
Vandalism and Damage to Property	3	0	25	4	1	0	0	0	0	0
Verbal / Harassment / Intimidation / Threatening	12	2	32	8	2	3	6	1	0	1
Total	27	2	64	15	5	9	7	2	2	1

The chart shows that, of the 107 perpetrators that have an age recorded, the majority are under 18 years old with 81 ASB referrals being submitted. 42 ASB referrals for perpetrators were made in relation to Verbal/Harassment/Intimidation/Threatening behaviour. 29 ASB referrals were recorded for vandalism and damage to property caused by perpetrators under 18 years old.

It is important to recognise that whilst the numbers of perpetrators who are under 18 years old can look high, there are many occasions where this is one incident involving a larger groups of youths.

The table below shows the total number of victims recorded by Dyfed Powys ASB Service. The numbers show that 48 victims have been recorded from a total of 84 ASB cases. The reason that the number of victims recorded is lower than the number of cases is that, in some instances, there are multiple perpetrators causing one ASB incident and other incidents affect the community and do not have a victim.

Case type	Age Unknown	Up to 10	11-15	16-17	17-24	25-34	35-44	45-54	55-64	65-74	75 and over	Total
Alcohol Related	1	0	0	0	0	0	0	1	1	0	0	3
Litter / Rubbish / Fly-Tipping	1	0	0	0	0	0	0	0	0	0	0	1
Noise	3	0	0	0	0	3	1	0	0	0	0	7
Pets and Animal Nuisance	1	0	0	0	0	0	0	0	0	0	0	1
Vandalism and Damage to Property	3	0	0	0	0	0	1	0	1	1	0	6
Verbal / Harassment / Intimidation / Threatening	11	0	2	0	4	1	3	5	1	3	0	30
Total	20	0	2	0	4	4	5	6	3	4	0	48

Partners have been asked to improve the level of recording of the age of victims.

Of the 50 cases which have been closed during the year, 39 of these have been closed following the use of an advisory letter sent to the perpetrator or their parents. A further case was closed after a case conference, 7 have ended after actions by the multi-agency problem solving group and 3 were closed after a warning letter was sent.

Case conferences have been arranged when necessary in the Llanelli and Burry Port areas for cases which needed an immediate response. The willingness to work collaboratively amongst partners has been positive. Issues tackled included a group of young people from Burry Port where an action plan including outreach by the Housing department, 'Team around the Family' referrals and the Youth Support Service continuing to work with any offenders already engaged with the service and encouraging attendance at the youth club with an input there by the Fire and Rescue Service.

Since November 2015, mediation service has been available from the ASB service as a new intervention. A leaflet has been developed for partners to use whilst offering mediation to prospective clients and a referral form is completed with both parties. Potential mediation cases are discussed at an early stage at the problem solving groups. To date, there have been 7 referrals for the mediation service - 2 have been successful in

reaching an outcome agreed by the parties, 4 have declined the service and 1 is ongoing. This is an improvement on when mediation has been offered by other services in the past.

Further training has been provided by Gwalia to partners with awareness raising taking place during the training of PCSOs as part of their training programme and additional discussions have taken place at problem solving groups to clarify the responsibilities of all partners.

- Work continued with partners to **implement the new ASB legislation** both at a local and regional level and best practice from other areas has been considered and circulated to partner agencies. Specific discussions have now taken place locally regarding implementing certain of the new powers introduced by the legislation and appropriate policies and procedures put in place.
- Following the Council's decision to implement a Selective Licensing Scheme for all private rented dwellings in the Tyisha Ward of Llanelli in July 2014, officers have been active in the area and working with key partners and local Councillors to deal with any ASB problems associated with private rented dwellings. The majority of rented properties have now been licensed and those that have not are now being targeted to ensure compliance. Landlords have been prosecuted and the Council in some cases has taken over the management of the property or have refused licences. These have either been where landlords have failed to license their properties, have breached conditions or deemed not to be a 'fit and proper person' to manage the properties they let. Landlords that fail to license their properties and continue to let them will be prosecuted. Empty properties also cause problems to the local community and, as part of the scheme, the worst properties have been targeted and efforts made to bring them back into use.
- In January 2016, Carmarthenshire Youth Service and Carmarthenshire Youth Offending and Prevention Service merged under a single management structure to form the Youth Support Service. The vision for the Youth Support Service (YSS) is to provide a robust range of support from open access to specialised support, enabling children, young people, young adults (aged 8-25 years) to access what they need, when and where they need it, so that they can reach their full personal, social and educational potential.
- Prevention of offending and reoffending are identified as underpinning the work of the YSS, along with diverting young people from the Criminal Justice System and using Restorative Approaches to address conflict and repair harm. By bringing together the functions of the Youth Service and the Youth Offending and Prevention Service, capacity and reach have increased for the delivery of preventative services. There is also potential for improved co-ordination and targeting of services in line with a single set of service principles.
- The YSS Youth Justice Team and the prevention function within the Targeted Youth Support Team (8-18 years) are currently working with 69 young people, from

prevention work through to out of court disposals and statutory orders made at court. This represents a small proportion of those worked with in the YSS as a whole; however, the work delivered to these young people is generally on a 1:1 basis and tailored to meet individual needs and risks.

- The effectiveness of activity in the area of prevention work is measured by the number of children and young people entering the Youth Justice System for the first time. This is commonly referred to as the number of First Time Entrants (FTEs). In 2015/16, the number of FTEs was 41 compared to 49 the previous year. This represents a continued downward trend in the levels of FTEs and a 16% reduction.
- The 'Motivating Our Youth' Project is an example of co-ordinated prevention activity involving Dyfed Powys Police, the Fire and Rescue Service and the Youth Support Service. In August, 18 Year 8 secondary school pupils who were identified as being at risk of offending behaviour, took part in a week long programme of activities during the school holidays. The YSS School Based Youth Work provision along with the YSS Universal Team have led a number of the activities involved and participants were encouraged to access the summer holiday provision offered by the YSS once the 'Motivating Our Youth' project was completed.
- In 2015/16, 156 individual young people attended the Youth Justice Bureau, an initiative introduced last year. All children and young people who are eligible for a Youth Caution are initially referred by the police to the YSS for an assessment. This allows for the service to target those young people who are likely to go on to reoffend following a Youth Caution. The process allows for the views of victims to be taken into account when the decision making panel (made up of the YSS, Police and community representative) agree interventions with the young person and their parent/carer to reduce the risk of them offending again or causing repeated ASB.
- During the year, the YSS has conducted training in the use of restorative approaches with a number of primary and secondary schools. It is recognised that such approaches offer a powerful means of promoting harmonious relationships in families, schools and communities. They seek to promote the voice of those harmed to be able to describe their experience and encourage those causing harm to acknowledge the impact of what they have done and give an opportunity to make amends.
- The Council's Environmental Enforcement team has worked in partnership with other agencies to deal with litter and environmental offences. When combining the powers of all the agencies, partners are able to target the issues and take preventative measures or use detection and prosecution. New ASB legislation has enabled the officers to deal with more offences whereby previously they were restricted. New waste powers have been introduced to tackle waste carriers as their

vehicles can be seized if they do not have the necessary paperwork. Together with Dyfed Powys Police, the Council is conducting joint operations. As a result, 7 fixed penalty notices have been issued for graffiti and fly posting, 10 fixed penalties for waste offences and 234 fixed penalty notices for litter and dog fouling.

Priorities for 2016/17

- We will consider adopting a common risk assessment process for ASB incidents to ensure that the level of risk is identified and appropriate action taken.
- We will improve the sharing of ASB case management information between all partner agencies.

Reducing the incidence of alcohol-related violence

There has been good progress this year on tackling alcohol-related violence in the night-time economy, with the focus being on working with our partners, the voluntary sector and licensees to make our County safer. Alcohol related crime levels have remained stable during the year and partnership working continues to tackle the problem. Domestic abuse continues to be a key concern for partners and there have been developments locally in service provision.

Key achievements included:

- The CSP worked with Dyfed Powys Police to deliver the Police's strategy to reduce violent and alcohol related violent crime throughout the county and ensure a safer community. Targeted action took place over Christmas, New Year and during the Six Nations. This included working with licensees, breweries and door supervisors to tackle alcohol related crime in and around premises, joint visits by the Police and the Council's licensing team and the Police linking in with Trading Standards officers in relation to any issues with underage drinking and Sales to young people.
- The CSP continued to promote the 'Paul's Pledge' campaign with a relaunch at Christmas to tackle alcohol-fuelled violent crime and fund awareness being raised across the county by Paul Pugh and police colleagues. This Police-led initiative was launched in 2014 in Ammanford when a local man, Paul Pugh, returned to the exact spot where he was viciously attacked on a night out nine years previously. Paul was left in a coma for two months following an unprovoked assault in January, 2007, for which four men were jailed. Despite the fact that he will never fully recover from injuries that left him having to learn how to walk and talk again, Paul bravely continues to use his experience in visiting schools with police officers to highlight to young people the implications of alcohol-related violence on nights out. The campaign has also received coverage on the TV with documentaries shown on ITV Wales and S4C.
- An evaluation of the **Designated Public Place Order** (DPPO) was undertaken during the year. The Order covers part of Llanelli Town Centre and was found to have been successful in tackling drinking in public places. It has been a useful tool which had been effectively enforced. There was no displacement of problems to

other areas locally and there was no evidence to suggest that the boundaries of the DPPO needed to be reviewed.

- The Council developed an e-learning module to raise awareness among Council staff of the new workplace policy on Domestic Abuse and Sexual Violence. The policy aims to increase awareness about this under-reported crime, gives information about support available and offers guidance to managers and staff in how to deal with the issue.
- We have continued to work with the Domestic Abuse Forum to ensure that good support services are provided locally to victims of domestic abuse. Over 300 people have received domestic abuse-related training during the year. The range of training received has included basis domestic abuse awareness, adult safeguarding and domestic abuse and children and young people affected by domestic abuse. Staff from a variety of organisations and sectors have attended including teachers, social workers, housing staff, local Health Board and third sector staff.
- Hywel Dda University Health Board is currently in the process of scoping its response to individuals affected by domestic violence and abuse in order to develop a health implementation plan in accordance with the Violence against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015. The Health Board continues to work with Welsh Women's Aid and the Older Person's Commissioner to raise staff awareness of these issues as well as attending local and regional VAWDASV forums.
- Close working continues with the local service providers to improve the services available to victims and survivors of domestic abuse. Ongoing funding was received by the CSP from the Welsh Government to add to the Home Office money for the continuation of the dedicated 2 part-time Independent Domestic Violence Advisors posts. These staff give support and safety advice to all high risk victims who are discussed at the Multi Agency Risk Assessment Conferences (MARAC), where partner agencies consider these high risk cases and also support through the court process and at trial. The service also liaises with other agencies to ensure that ongoing appropriate support is available to the victims of domestic abuse they have engaged with. The IDVA service worked with 134 victims last year.
- There has been a continued increase in the number of victims discussed at MARAC meetings compared to the previous year. For the period April 2015 – March 2016 there have been 454 victims discussed at MARAC an increase of 7.8% for the same period covering 2015/16 (421 cases).

Priorities for 2016/17

- We will promote further the #PaulsPledge alcohol-related violence campaign.
- We will continue to work with licensed premises, off licenses and other partners to tackle problems in communities and domestic settings at night relating to alcohol and drug related crime and ASB.

- We will undertake a needs assessment and mapping of current service provision to inform the development of the Domestic Abuse and Sexual Violence Strategy.
- We will develop an action plan for the county to achieve the 'White Ribbon' campaign Town Award, which will demonstrate the commitment of the Council and its partner organizations to tackle domestic abuse against women and girls, particularly by engaging with men and boys.

Reducing Speed and the Number of Road Traffic Accidents

The CSP's Road Safety Action Group continues to build on the previous success and commitment to work with partners to improve road safety and reduce the number of people killed and seriously injured on our roads. Partners are working to deliver the targets set out in the Government's Road Safety Framework:

- 40% reduction in the number of people killed and seriously injured by 2020.
- 25% reduction in number of motorcyclists killed and seriously injured by 2020.
- 40% reduction in number of young people killed and seriously injured by 2020.

The baseline figures were:

- The number of people killed and seriously injured = 116
- The number of motorcyclists killed and seriously injured = 18
- The number of young adults killed and seriously injured = 33

Although there was an increase during 2015 in the number of people killed or seriously injured in road accidents in Carmarthenshire from 94 to 102, the trend in performance against the 2020 targets is improving.

Key achievements:

- A reduction was seen against the Welsh Government targets:
 - 12% reduction in the total number of people killed and seriously injured.
 - 6% reduction in the number of motorcyclists killed and seriously injured
 - 34% reduction in the number of young adults killed and seriously injured.

This is set within an environment where traffic volumes have grown within the year to 1.95 billion vehicle kilometres per annum compared to 1.83 billion in 2012.

- There has been continued investment in road safety through funding of education, engineering and evaluation. We have continued to support enforcement action by the Police and Go Safe through our Speed Management Working Group.
- Targeted work with certain groups of road users that were a concern. For example, the number of motorcyclists killed and seriously injured in Carmarthenshire was relatively high at 17 deaths at the end of 2015, it was however a significant reduction from 24 in the previous year. Working with key partners, there was engagement with motorcyclists to promote the importance of safety to this vulnerable group. The work included delivering specialist training and enforcement

which has helped reduce the number of motorcyclists who were killed and or seriously injured.

- Investment of £439,000 was made in rural route treatment works to improve infrastructure on the A 485 Alltwalis to New Inn, the A 484 Kidwelly to Cwmffrwd, and the B4306 Hendy to Cwmffrwd.
- £138,000 was spent on Road Safety training and engagement with vulnerable road users, including 196 older drivers, 1,165 young drivers, 104 motorcyclists, 713 young people trained in kerbside safety and cycle training delivered in 31 primary schools.
- Further infrastructure improvements and changes to speed limits were completed at:
 - Seaside, Llanelli, safer routes to school, walking and cycling safety measures
 - A 484 Pibwrlwyd – Cwmffrwd, new footway
 - Llangadog village, new footways
 - A 484 Pembrey, new footway
 - Tycroes Road (Phase 1), new footway
 - Mynyddgarreg, traffic management / calming measures
 - New Road, Pantyffynnon, traffic calming
 - B4308, Trimsaran, southern gateway, traffic calming
 - Saron School, traffic calming and 20mph speed limit.
 - Picton Terrace, Carmarthen, pelican crossing
- Computer software has been updated to improve the quality of management information that we will use to target education, engineering or enforcement interventions.
- Continued development and delivery of the Carmarthenshire rural route treatment strategy. This approach to road safety involves improvement through the treatment of an entire route rather than individual sites. This includes the following interventions: - signing of junctions and bends, vehicle activated signs, edge and surface treatments to remove hazards, and reduced speed limits. Good road signs and markings along the whole route will assist drivers in avoiding making a mistake that could lead to a collision, in effect helping the driver to drive as safely as possible.

- Continued investment in new walking and cycling infrastructure as viable and safer travel modes and to improve health as funding is provided by the Wales Government.
- Implemented a number the speed limit schemes identified through the review of speed limits on the upper tier (A and B class) rural county roads and liaised with the trunk road authority to ensure a coordinated approach is taken to change limits where the upper tier county roads join with the trunk road network.
- Enforceable 20mph speed limits have been introduced in urban areas with priority given to school sites and other pedestrian generator sites where there is a significant presence of vulnerable road users.
- Continued provision of cycle proficiency and roadside safety programmes for primary schools.
- Campaigns have been run near schools involving schoolchildren to reduce instances of speeding. Partners have collaborated to deliver training schemes to improve road safety such as free `Dragon Rider Cymru` training for motorcyclists to help make them safer riders and encouraging young drivers to take part in `Pass Plus Cymru` training to help improve their driving skills and gain extra experience in different situations.
- Partnership working between the Council and Fire and Rescue Service has resulted in the provision of information and advice on the Fatal 5 – Speeding, careless driving, driving while using a mobile, driving on drink/ drugs, and failing to wear a seatbelt.

Priorities for 2016/17

- We will improve the quality of road safety management information that we will use to target education, engineering or enforcement interventions.
- We will continue to target speeding including use of Community Speed Watch Schemes.
- We will work to reduce the number of people killed and seriously injured on the roads to meet the 40% reduction by 2020
- We will work to reduce the number of motorcyclists killed and seriously injured on roads to meet the 25% reduction by 2020
- We will work to reduce the number of young people (aged 16-24) killed and seriously injured on roads to meet the 40% reduction by 2020

4. Annual progress updates from Partners

Below are contributions from two key partners on the CSP - the Fire and Rescue Service and Probation– to assist members in understanding and scrutinising the work of the

Partnership. The reports relate to an overview of partnership working during 2015/6 and priority areas for working in conjunction with partner agencies in 2016/17.

Fire and Rescue Service **Community Safety**

Home fire safety continues to be the cornerstone of the FRS' preventative activity. During 2015/16, the Service has looked to identify vulnerable groups within local communities to provide them with Home Fire Safety advice and fit smoke detectors and other specialist equipment in their homes. We have worked hard with our third Sector Partners who have access to large number of vulnerable groups that are at increased risk of fire, households that the FRS have traditionally found difficult to identify and access. Successful Partnerships have been established with a wide number of these organisations who are paid to undertake audits on our behalf.

The local authority and private domiciliary care teams have provided quality high risk referrals from elderly and vulnerable residents within Carmarthenshire which has assisted us in completing 3,359 home fire safety checks.

The Service has had considerable success in engaging with child poverty groups with assistance from Sure Start, Flying Start and Plant Dewi. A total of 16 talks have been provided to over 450 members of these groups.

The Schools Education Programme has been standardised across Wales and Fire and Rescue Service Schools Education Officers deliver an annual programme for pupils at Key Stage 1 to 4. The Service's School Education Programme is designed to increase the fire safety awareness of school children, and during 2015/16, 139 visits were made with 14,311 children being educated within Carmarthenshire by the Service's Community Education Officer.

The Service has delivered their road safety message and demonstrations to 6th Form schools and colleges in the county as well as demonstrations at a range of public events during the year. The schools and colleges programme has been delivered to over 700 16 to 24 year old students in 37 sessions.

The Carmarthenshire Command and Service Youth Team work with Community Engagement/Support Team and other partners to deliver 9 Phoenix Youth Intervention courses to children and young people who have offended or at risk of offending. The week-long Phoenix courses continue to receive very favourable feedback in terms of changing the behaviour of the young people who attend the course. This includes building self-confidence and self-esteem and providing life skills and group activities which reduce the levels of offending and bad behaviour. 71 disengaged young people attended with 62 young people completing the course who were trained for a week as a fire-fighter, developing personal and team skills in the process.

Youth Engagement activities last year also included 4 'fire-fighter for a day' courses, providing the opportunity for 40 young people, unable to attend the week long Phoenix course, to develop their team working skills.

The arson reduction team continues to work with partners across the region to reduce arson risk including wildfire, business arson risk, hate crime and environmental hazards. Deliberate fires have reduced by over 60% since 2007.

Priorities for 2016/17

- The Fire and Rescue Service will continue to focus on the areas highlighted above but will focus particularly on working with existing partners to identify vulnerable people and access hard to reach members of the community.
- The Service will explore alternative ways of delivering Home Fire Safety Checks and seek to develop agreements with other agencies and third sector organisations for volunteers to deliver checks in partnership with the Service.
- The Service will introduce and trial the Safe Well and Independent Living (SWAIL) pilot project, working in partnership with the Police, Wales Ambulance Trust, Hywel Dda Health Board and Council.
- The educational programme will continue visiting all primary and secondary schools within the County delivering home safety and seasonal messages.
- Youth engagement activities will continue to be delivered with 7 Phoenix courses planned for the current year and also 'Fire-fighter for a day' courses due to take place.
- In addition to the intervention for Tier 1 and 2 offenders the Service is developing a project that will also target children and young people with behavioral problems.
- We will actively look to develop our volunteer programme and give opportunities to assist with our work where we can.

Probation Services

Review of Dyfed Powys Local Delivery Unit 2015/16

The National Probation Service (NPS) and Wales Community Rehabilitation Company (Wales CRC) continue to deliver services across Dyfed Powys.

The **NPS** manages offenders who pose the highest risk of harm and plays a key role in advising the courts to enable the effective sentencing of all offenders. The NPS also has responsibility for victim liaison work and ensuring that the voice of the victim is heard at key points of an offender's sentence. **Wales CRC** manages low and medium risk of harm offenders and delivers effective programmes and interventions in partnership with a range of specialist providers.

Following on from the Offender Rehabilitation Act 2014, which came into force on 1 February 2015, the NPS has worked to implement the new provisions which include statutory supervision to service users who are released from short prison sentences of less than 12 months and the new Rehabilitation Activity Requirement that can be imposed on service users serving sentences in the community. A thematic inspection of the latter is taking place in September 2016.

Wales Community Rehabilitation Company

Reducing reoffending and safeguarding victims remains core to the CRC and it is recognised that positive and effective relationships are key to the direct work with

offenders and work with stakeholders and partners. The Local Delivery Unit continues to have a key role with the NPS and Police in respect of domestic abuse, via the MARAC meetings, as well as the Integrated Offender Management scheme. Initiatives such as the daily Domestic Abuse Conference Call and Multi-Agency Safeguarding Hub, present opportunities for greater information sharing to protect the public.

The management of prolific and persistent offending and those offenders on licence continue to be a focus in order to reduce reoffending rates across Carmarthenshire. In 2015/6, the IOM scheme has continued to encourage the development of diversion activities to move offenders into constructive activities and improve their education, skills and well-being. Of note, the CSP has supported a furniture recycling project, named Ail Gyfle, which engages with IOM offenders within a pilot social enterprise.

A review and benchmarking exercise of IOM practice is currently being undertaken by core delivery partners in each of the regions in Wales and in Dyfed Powys is being overseen by the IOM Regional Group. This activity is in response to a number of key organisational change programmes currently being undertaken across partners and the implementation of new national policy, and seeks to ensure IOM arrangements continue to be aligned with key practice and policy.

Dyfed Powys Police continue to run the Supported Compliance pilot on behalf of IOM Cymru. This is an integrated approach to the management of offenders in the community subject to statutory supervision requirements, and incorporates a programme of early intervention visits by Neighbourhood Policing Teams designed to increase compliance, reduce re-offending and improve public confidence in the Criminal Justice System. The pilot was established in Carmarthenshire in 2015 and is subject to ongoing evaluation.

Wales CRC has continued responsibility for delivery of Community Payback, also known as an Unpaid Work Requirement, where local communities benefit as offenders complete their hours of punishment for a wide range of beneficiaries and projects. Some may be hardly visible to the public; for instance back room work in charity shops and cleaning in community centres, whereas others are suitable for offenders to wear high visibility jackets and the work achieved is also much more visible, such as maintaining gardens or painting structures. Beneficiaries continue to express a high level of satisfaction. It is clear from the testimonials and feedback received that community payback is improving local communities and providing visible reparation.

Wales CRC provide a resettlement service for all prison leavers, engaging with people in custody and supporting them through the prison gate into the community. A wide range of interventions, including Rehabilitative Activity Requirements, are also offered to rehabilitate service users and help them turn their lives around.

In addition, Wales CRC are commissioned by the Police and Crime Commissioner to deliver a Restorative Justice service across the region. Restorative Justice holds offenders directly accountable to their victims and may bring them together in a controlled environment. This intervention can give the victim opportunity to challenge and understand the crime and ensuring the offender learns about the impact of this behaviour.

National Probation Service

The NPS directly manages offenders - both in the community and before their release from custody - who pose the highest risk of harm and who have committed the most serious crimes. The NPS is responsible for the management of those offenders requiring

management under Multi Agency Public Protection Arrangements (MAPPA). The Service plays a key role by assessing risk and advising courts to enable the effective sentencing and rehabilitation of all offenders. The NPS also has responsibility for victim liaison work and ensuring that the voice of the victim is heard at key points of an offender's sentence.

The NPS is committed to developments in public protection and safeguarding. Through effective partnership with CRCs and others, NPS changes the lives of those we supervise through reform, rehabilitation and reparation. We are committed to initiatives such as Integrated Offender Management and to continue to strengthen our relationships with our partners across Wales. Through what we do, we help build safer communities.

5. Future partnership working on community safety

Following a review of the existing strategic partnerships in 2015, a new structure was introduced in April 2016 under the new statutory Public Services Board (PSB) which replaced the Local Service Board. The structure will assist the PSB in delivering the requirements of the Well-Being of Future Generations Act and its future plan to address the priority well-being goals identified by Welsh Government.

As a result, the statutory responsibilities of the CSP will be the responsibility of a new thematic group – 'Fair and Safe Communities'. This group will have an extended remit of community safety, community cohesion and equalities relating to community safety. Priorities will continue to focus on targeting the statutory community safety duties in terms of reducing crime and disorder, anti-social behaviour, re-offending and substance misuse. However, the amount of dedicated funding available has fallen in recent years.

Funding from Welsh Government continues to be received for domestic abuse services and this will increase from 2016/17 from £27,500 to £112,500. Enhanced support services for high risk victims are planned. The Council's budget for community safety initiatives was reduced in 2015/16 from 61k to 28k and this money continues to be spent on multi-agency projects in line with CSP priorities.

6. Conclusion

Working together to make Carmarthenshire safe and protecting local communities is key to the work of the CSP and the 'Fair and Safe Communities' group going forward. It is pleasing to note that there continued to be comparatively low rates of crime and it is felt that significant ongoing progress has been made in all areas of the Integrated Community Strategy relating to the Partnership's work. Improvements continue to be made in closer working with partner agencies, particularly in the area of IOM which has been further enhanced.

It is believed that the continued success in reducing our comparatively low levels of crime can be attributed in part to ongoing partnership working. Partners continue to work proactively in local communities, our most prolific offenders are targeted effectively in collaboration and key agencies remain committed to tackling priority crime and disorder issues together to provide added value and resources.

With the focus on intelligence-led partnership working and improved information provided to the partners' action groups, organisations will strive to maintain and, where possible,

reduce crime levels. This will help to reduce the number of local residents becoming victims of crime. We will continue to work with our partners, with the reduced resources available, building on the strong links we have developed between organisations, to ensure our communities get the best possible services to make them feel safe.

Appendix

Crimes per 1,000 Residents (April 2015 – March 2016): A comparison of the 22 Community Safety Partnerships in Wales

1: All crime

2: CSEW Comparator Crime

Crimes per 1,000 Residents (April 2015 - March 2016)

A comparison of the 22 Community Safety Partnerships in Wales

1. All Crime

Community Safety Partnership	Crimes per 1,000 of the population
Cardiff	91.79
Newport	86.37
Merthyr Tydfil	82.37
Wrexham	73.98
Neath & Port Talbot	72.26
Blaenau Gwent	68.62
Torfaen	65.32
Denbighshire	62.37
Rhondda Cynon Taff	59.51
Swansea	59.36
Caerphilly	56.55
Conwy	54.2
Vale of Glamorgan	51.69
Gwynedd	49.83
Flintshire	47.31
Bridgend	45.25
Monmouthshire	44.59
Carmarthenshire	43.78
Isle of Anglesey	42.26
Pembrokeshire	40.25
Ceredigion	39.36
Powys	38.29

2. CSEW Comparator Crime (Crime Survey for England and Wales)

Community Safety Partnership	Crimes per 1,000 of the population
Powys	18.7
Ceredigion	20.2
Bridgend	21
Pembrokeshire	21.8
Carmarthenshire	21.9
Monmouthshire	22.8
Isle of Anglesey	24
Gwynedd	26.3
Vale of Glamorgan	26.6
Flintshire	26.7
Conwy	29.5
Caerphilly	30.8
Rhondda Cynon Taff	31.4
Torfaen	33.5
Swansea	35
Denbighshire	35.6
Neath & Port Talbot	36.9
Blaenau Gwent	40.6
Merthyr Tydfil	41.6
Wrexham	43
Newport	44
Cardiff	46.6

**Crime Survey for England and Wales (previously known as the British Crime Survey) Comparator Crime include the following offences: burglary dwelling, vehicle crime (including vehicle interference), personal robbery, theft from person offences, common assault (including that on a PC), all wounding offences, theft of a pedal cycle and the unauthorised taking of a pedal cycle.*

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**ENVIRONMENTAL & PUBLIC PROTECTION
SCRUTINY COMMITTEE
26th SEPTEMBER 2016**

**Road Safety Strategy
(Investment Programme)**

To consider and comment on the following issues:

- That the Committee considers and comments on the current investment programme in relation to road safety and associated infrastructure.

Reasons:

- To provide an update on the current investment programme in relation to road safety and associated infrastructure.
- To enable members to exercise their scrutiny role.

To be referred to the Executive Board for decision: NO

Executive Board Member Portfolio Holder: Cllr. Hazel Evans (Technical Services)

Directorate: Environment	Designation:	Tel No. / E-Mail Address:
Name of Head of Service: Stephen G. Pilliner	Head of Transportation & Highways	01267 228150 sgpilliner@cararthenshire.gov.uk
Report Author: Brian Jenkins	Strategy & Implementation Manager	01267 228153 bjenkins@cararthenshire.gov.uk

EXECUTIVE SUMMARY

ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE 26th SEPTEMBER 2016

Road Safety Strategy (Investment Programme)

This report will enable members to scrutinise progress against improvement objectives within the strategy by raising awareness of the current programmes and the relevant issues that influence the development of the programme.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Stephen G. Pilliner** Head of Transportation & Highways

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	YES	NONE	YES	NONE	NONE

1. Policy, Crime & Disorder and Equalities

Road Safety is one of the Carmarthenshire Integrated Community Strategies. Road Safety strategies are also set out in the Carmarthenshire County Council Local Transport Plan which is contained within the Joint Transport Plan for South West Wales.

Delivery of sustainable transport projects is also one of the objectives of the Carmarthenshire County Council Local Transport Plan which is contained within the Joint Transport Plan for South West Wales.

2. Legal

The Council has a statutory responsibility to manage and maintain public roads. That duty includes the investigation of road traffic accidents, the provision of road safety measures and the expeditious movement of traffic.

3. Finance

The budgets for the current financial year to deliver sustainable transport and road safety projects are set out in the report.

5. Risk Management Issues

Potential for challenge to the Council's management of sustainable transport and road safety project grant claims.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Stephen G. Pilliner Head of Transportation & Highways

1. Local Member(s) – N/A
2. Community / Town Councils – N/A
3. Relevant Partners – N/A
4. Staff Side Representatives and other Organisations – N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
Joint Transport Plan for South West Wales	http://www.carmarthenshire.gov.wales/media/1085004/Joint-Transport-Plan-300115.pdf

Report of the Director of Environment ENVIRONMENT & PUBLIC PROTECTION SCRUTINY COMMITTEE 26th SEPTEMBER 2016 ROAD SAFETY STRATEGY (INVESTMENT PROGRAMME)		
Head of Service & Designation. S G Pilliner Head of Transport & Highways	Directorate Environment	Telephone No. 01267 228150
Author & Designation Brian Jenkins Strategy & Implementation Manager	Directorate Environment	Telephone No 0267 228153

The County Council employs many measures to prevent road traffic casualties including education, publicity campaigns, training, traffic management and other road safety initiatives as well as the construction of a number of road safety improvement schemes each year. The overall strategy is outlined in the Carmarthenshire County Council Local Transport Plan.

These measures are funded from a variety of sources including both capital and revenue grants and other funds which are summarised as follows with further details being included in Table 1 at the end of the report.

Local Transport Plan / Local Transport Fund

The South West Wales Integrated Transport Consortium (SWWITCH) was formally dissolved in early 2014 and Welsh Government required local authorities to prepare a Local Transport Plan. The four West Wales local authorities agreed to continue a collaborative approach which is linked to the evolving Swansea Bay City Region. The priorities within the Carmarthenshire County Council Local Transport Plan (LTP) were approved in early 2015 and the formal document has now been published.

Funding which was previously allocated to the Regional Consortium is now allocated to the individual local authorities on a competitive basis and bids for the new Local Transport Fund (LTF) are submitted to Welsh Government on an annual basis. All Wales funding is limited and each annual bid is now limited to a maximum of three projects, one of which must be linked to the provision of walking and cycling related initiatives as a result of the now enacted Active Travel (Wales) Act.

Safe Routes in the Community

The Safe Routes in the Community (SRitC) grant provides direct funding from the Welsh

Government for the County Council to deliver projects that improve accessibility and safety, and encourage walking and cycling within communities. The aim of the Safe Routes in the Communities programme is to change how people travel, resulting in greater social inclusion and improved community safety.

Safe Routes in the Communities funds capital works such as: -

- crossings
- traffic calming measures
- cyclepaths
- footpaths
- secure cycle facilities (including stands and CCTV), lockers and changing facilities.

Safe Routes in Communities is a grant programme whereby the County Council must bid for funding on an annual basis. The Welsh Government has advised that only schemes included in a schedule of works to upgrade safe walking routes to schools included in a response to the Minister in the summer of 2014 would be considered. Again a maximum of three projects are to be included in any bid and for the current 2016-17 financial bids for works in the Glanamman and Whitland areas have been accepted.

Active Travel Act and Local Authority Obligations

The Active Travel (Wales) Act makes provision for a number of items including the development of approved maps of existing active travel routes, the promotion of active travel journeys and to enhance the provision made for walkers and cyclists among others.

A number of key obligations have been passed to Local Authorities to implement, including the mapping of routes, the need to have regard for the active travel route network in the development of transport policies, the promotion of active travel journeys and to enhance the provision made for walkers and cyclists.

A small amount of grant funding has been made available by Welsh Government for some of the mapping work but the full impact of these obligations is still being assessed.

One of the obligations from Welsh Government required all Local Authorities to submit details of all walking and cycling routes for inclusion in all Wales database of such routes. These details included an audit of all routes and Carmarthenshire County Council were one of only five Local Authorities that fully complied with the requirements.

Road Safety Improvement and Footway Improvement Programme

At its meeting on the 14th November 2011 the Executive Board approved the criteria for assessment, selection and prioritisation of Road Safety Improvement and Footway Improvements to be funded from the Council's capital budget allocation for such works. A new 3 year rolling programme was developed and implemented from 2013-14. The prioritised programme is subject to an annual review to allow for new requests to be assessed and to re-assess locations where circumstances are known to have changed since the last prioritisation assessment.

The 2016-17 Road Safety and Footway Improvement Programme is fully committed at present.

Local Government Borrowing Initiative

The Local Government Borrowing Initiative (LGBI) was an initiative, where the Welsh Government committed revenue support to the County Council, to enable the Council to undertake borrowing for new transport infrastructure (so called functionality improvements) as part of a wider programme of maintenance related projects. A sum of £2 million was allocated to deliver a programme of these functionality schemes to improve road junctions, to provide new and improved footways and other minor highway construction work, over the 2 year period from 2013-14 to 2014-15.

A total of 46 No. schemes have been successfully implemented using LGBI funding. However there remain in excess of 300 No. requests for road safety, footway and other infrastructure improvements and clearly with the limited resources available from capital funding, it will be unrealistic to expect a large number of schemes to be delivered in any particular financial year.

It is proposed therefore to modify the priority methodology to ensure that Interventions are prioritised and assessed to maximise a return on investment by improving road safety and where is a sound evidence base to support any intervention proposed. These revised criteria are currently being developed for Executive Board approval.

Local Road Safety Grant (Engineering)

The Local Road Safety Grant was introduced in 2000. The Local Road Safety Grant provides direct funding from the Welsh Government for the County Council to provide engineering solutions to road safety problems on the county road network. The County Council prioritises the selection of road safety engineering projects on the basis of historic casualty statistics along rural routes and at urban cluster sites. The Council assesses the casualty reduction performance of the each scheme delivered using the grant. There is a strong partnering approach to all initiatives funded from this grant through groups such as the Carmarthenshire Speed Limit Working Group with bodies such as Dyfed Powys Police and GoSafe.

The County Council must bid to the Welsh Government for funding on an annual basis.

The proposed programme of road safety engineering works to be delivered using the road safety grant is shown in Table 1 at the end of the report.

Traffic Management and Accident Prevention Programme

The following traffic and accident prevention elements are provided on the county road network using the Councils revenue budget allocation for such works: -

- Traffic orders for speed limits, one way working, weight restrictions, width restrictions, buses only, no entry order, no motor vehicles order, disabled persons parking bays, waiting restrictions, residents parking zones.
- Traffic calming elements, road humps, narrowing's and chicanes, gateway and entry treatments, vehicle activated message signs, speed limit roundel markings, coloured surfaces, surface texture – skid resistant material,
- Hatched road markings, countdown signs, bollards, disabled parking bays

The proposed programme of traffic management and accident prevention projects to be delivered using the revenue funding is shown in Table 1 at the end of the report.

Recommendation:

Scrutiny Members are asked to note the content of this report

TABLE 1

**SUMMARY OF FUNDING FOR ROAD SAFETY RELATED AND OTHER INFRASTRUCTURE
SCHEMES FOR 2016-17**

PROJECT	COMMENTS	2016/17 BUDGET
Murray St MSCP	Annual capital maintenance linked to Whole Life Plan	£50k
Road Safety Improvement Programme		£250k
Pibwrlwyd - Cwmffrwd Phase 3	Completion of work commenced in 2015/16	
C2134 Tycores	Design only – potential s.106 contributions	
B4303 Swiss Valley - Llethri Road	Construction of Shared Use Facility	
B4306 Hendy	Potential s.106 contributions	
Bronwydd	Design only	
Safe Routes in the Community / Schools -		
Glanamman	Funded by WG Grant	£180k
Whitland	Funded by WG Grant	£197.5k
Active Travel Projects	Funded by WG Local Transport Fund Grant	£706.6k
Amman Valley Cycleway	Completion of remaining length, signing and marketing	
Urban Connections		
Llanllwch - Alltynap SUF	Design only	
A4138 Llangennech - Dafen	Completion of work commenced in 2015/16	

PROJECT	COMMENTS	2016/17 BUDGET
Llangennech - Bynea	Design only	
Carmarthen Branded Routes - Glangwili Hospital	Design and site clearance	
Carmarthen Branded Routes - Trinity St Davids	Completion of work commenced in 2015/16 to link S4C and Carmarthen Western Link Road	
Pinged / Pembrey Canal	Completion of work commenced in 2015/16 – funded by Big Lottery / Sustrans	
Towy Valley Cycleway – Abergwili to Nantgaredig	Design and construction of initial phase (s)	
Towy Valley Project – Nantgaredig to Ffairfach	Design only	
School Transport Routes	Prioritised routes to reduce revenue costs	
Active Travel Mapping	As required by WG	
Ammanford Economic Regeneration Highway Infrastructure – Wind Street / Tirydail Lane Junction	Design and land acquisition – funded by WG Local Transport Fund grant	£500k
Cross Hands Economic Link Road Phase 2	Design and land acquisition - funded by WG Local Transport Fund grant	£946.4k
Traffic Management Schemes (funded by Road Safety Grant)		£441.9k
PROJECT	COMMENTS	2016/17 BUDGET

A484 Carmarthen to Cenarth	Route treatment works – funded by WG grant	
A4214 / B4304 Llanelli	Route treatment works – funded by WG grant	
Traffic Management Schemes - Miscellaneous		
Trimsaran - Traffic Calming	Further phase	
Llanpumsaint Village Phase 1 - Traffic Calming	Construction in 2016/17	
Meidrim Village Phase 1 - Traffic Calming	Construction in 2016/17	
A4138 Talycoed - junction feasibility study		
B4297 / Capel Hendre Square - junction feasibility study		
A474 The Raven - Traffic Calming		
George Street Llanelli		
	OVERALL TOTAL 2016/17 BUDGET	£3,272.4k

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**ENVIRONMENTAL & PUBLIC PROTECTION
SCRUTINY COMMITTEE
26th SEPTEMBER 2016**

Kerbside Green Waste Collection Service

To consider and comment on the following issues:

That the Committee considers and comments upon the proposals for introducing a new chargeable system of garden/green waste collection at the kerbside.

The proposed changes are set out in more detail as follows:

1. The alternative system will involve the provision of wheeled plastic green waste bins of 240 litres capacity (bins to be green in colour identified by the Carmarthenshire logo and the bilingual wording "green garden waste" or similar), with participating households contracting with the Authority for the service within each financial year for a set fee.
2. The option of providing bins of 140 litres capacity will be available on request for those households with smaller storage facilities, or those that find the larger bins difficult to manoeuvre. However, the charge per bin will remain the same as the larger bin size to reflect the cost of collection.
3. The service will be operational from March/April to the end of October each calendar year so as to include the Easter holiday period.
4. In the first year, the new service would commence in April 2017 to include Easter (in future years it could be as early as March, depending on when Easter falls).
5. The existing service will cease at the end of October 2016.
6. The recommended standard fee for the service is £48 per bin for 2017/18.
7. Payment options will include direct debit (with payments spread over 6 months - April to September), or a single payment at the commencement of the season with a 15% discount applied. The single payment option will therefore be reduced to £40.80.
8. Given the time available to set up the service, it is anticipated that the new proposals will need to be communicated/advertised in December to allow sufficient time to procure and deliver bins by April 2017.

9. Customers will no longer be able to purchase compostable garden waste sacks for setting out at the kerbside from October 2016. No refunds will be available for compostable bags already purchased. We are therefore currently informing the public that the existing bag scheme will cease, so that they do not purchase too many bags in advance of termination of the existing scheme. Compost bins will continue to be available for purchase.

Reasons:

- To formulate views for further consideration by the Executive Board.

To be referred to the Executive Board for decision: YES

Executive Board Member Portfolio Holder: Cllr. Hazel Evans (Technical Services)

Directorate: Environment	Designation:	Tel No. / E-Mail Address:
Name of Head of Service: Ainsley Williams	Head of Waste & Environmental Services	01267 224500 aiwilliams@carmarthenshire.gov.uk
Report Author: Ainsley Williams		

EXECUTIVE SUMMARY

ENVIRONMENTAL & PUBLIC PROTECTION
SCRUTINY COMMITTEE
26th SEPTEMBER 2016

Kerbside Green Waste Collection Service

1. Introduction

- 1.1 The Authority will replace its current waste collection vehicles with a fleet of new vehicles in autumn 2016. The existing collection rounds have been re-designed to provide more efficient routes and hence fewer collection vehicles are required in the new fleet. The new vehicles will also address some current operational difficulties as set out in the following paragraphs.
- 1.2 Food waste and green (garden) waste are currently co-collected in the same compartment at the rear of the refuse collection vehicle. The combined waste is currently processed via an in-vessel composting plant at CWM Environmental's facility, Nant-y-Caws, Carmarthen.
- 1.3 In practical terms, difficulties have been experienced with the current form of combined food and green waste collection relating to the open split back design of our existing fleet. Incidents of food waste being forced out at high pressure through seals at the back end of the vehicle during compaction have been observed. There are also difficulties associated with cleaning the vehicles due to the build-up of food deposits.
- 1.4 In addition, we may in future need in to consider a new form of food waste treatment by means of anaerobic digestion (AD) - Welsh Government's preferred treatment method. The AD form of treatment does not readily lend itself to receiving a mixture of food and green waste. Separating the two waste types at this stage provides the Authority with flexibility in future to choose the most appropriate form of treatment. In effect, we are future proofing our ability to consider different options.
- 1.5 In considering the factors outlined in the preceding paragraphs, the new vehicles, which are due in October 2016, will have a different configuration to the current split back twin compartment arrangement. Food waste will be contained in a separate enclosed pod unit located directly behind the cab of the vehicle. Crucially, food waste will no longer be compacted. However, this configuration does not allow green (garden) waste to be collected in the same way as the current method.
- 1.6 The Authority will therefore need to review its kerbside green waste collection service before new refuse collection vehicles are rolled out in October 2016. The current form of collection will no longer be appropriate.

1.7 Currently, householders can purchase a roll of compostable bags for the purpose of setting out garden green waste at the kerbside for a weekly collection i.e. collection is made at the same time as the food waste collection. Current cost for compostable bag purchase is £3.50 per roll of 20 bags.

1.8 The configuration of the food pod units on the new vehicles do not allow green waste to continue to be collected in this way and hence we will need to consider alternatives; there are three options open to us with respect to the kerbside green collection:

- Cease the collection service and rely on our household waste recycling centres for disposal directly by the public.
- Continue to collect green waste utilising biodegradable bags, but collection would have to be based on bespoke rounds utilising dedicated vehicles and would require customers to formally set up an agreement/contract with us on the same chargeable basis as the proposed bin scheme. However, there are practical drawbacks in continuing to collect using biodegradable bags that relate to concerns over the integrity of the bag if left full of grass over a period of a fortnight. In addition, it would be more difficult to exercise proper controls and checks in relation limiting the service only to those customers that have a subscription.
- Provide a bespoke collection service on a chargeable basis utilising wheeled bins.

1.9 Given the difficulties that terminating the green waste collection service may pose, this report sets out the potential option for operating a chargeable separate service for the collection of green waste and sets out the assumptions and costs relating to setting up such a service. Legislation allows local authorities to charge for the collection of green waste, but not for its disposal or treatment. Hence we are unable to recover the full cost of the service, but this is currently the case with respect to treatment cost.

1.10 Customers will continue to have the option of utilising our household waste recycling centres for disposal of green waste irrespective of whether they subscribe to the new service. In addition, compost bins are available for purchase.

1.11 Disposal arrangement will remain as per the current form of treatment in the short term (composting process), but may be subject to review as part of the wider waste treatment and disposal considerations in future.

2. Proposal

2.1 **Basis of service** – chargeable kerbside collection service provided fortnightly, operating from the beginning of March/April to the end of October each year.

2.2 **Crew and vehicles** – two dedicated 15t open back refuse collection vehicles (RCVs) fitted with cone type bin lifts, crewed by 1 driver and 1 loader per vehicle. The vehicles will be hired for 8-9 months of the year. During the period that the service is not operational, the vehicles will be off-hired and the crews will be deployed elsewhere within the service (refuse and cleansing).

2.3 **Receptacles** – it is proposed that we use wheeled plastic bins of 240 litres capacity (green in colour with the Carmarthenshire logo applied together with the bilingual wording “Green Garden Waste” or similar), with the option of a 140 litres capacity bin for those who find the smaller bins easier to manage. The subscription charge per bin will remain the same for the two bin sizes. At the end of each season, the bins will remain with the customer on the basis that they will continue to subscribe to the service in the following year. Bins will only be recovered upon notification by the customer that they no longer require the service, or in the event of non-payment.

2.4 **Take up** – experience in other authorities suggests that about 8.5% of all households have taken up a similar chargeable service, although this does vary. For Carmarthenshire, it would equate to about 7,400 households, but current estimates would suggest that we are nearer half this number on our existing bag system, although we do not necessarily know exactly how many take up this service as thus far the information has not been required.

2.5 **Service viability** – the provision of two vehicles and four crew members will be sufficient to serve up to about 6000 customers. Any take up above 6000 subscriptions will mean an additional vehicle and crew being introduced.

2.6 **Standard subscription charge** – three levels of charges have been modelled. It is recommended that the charge to be applied is £48 per annum for each bin. This equates to just 92 pence per week or £4 per calendar month over the year. The annual subscription charges applied by other authorities, based on similar collection schemes are as follows:

- Pembrokeshire, £41.50 per annum
- Bridgend; £27 per annum.
- Monmouthshire; £14 per annum.
- Authorities in England - their charges vary significantly from £20-£120 per annum.

2.7 **Charging mechanism and associated subscription** – it is proposed that the standard charge of £48 per annum made on the basis of a direct debit payment option spread over a period of 6 months (April to September). For those customers paying as a single payment, a 15% discount will be offered, reducing the charge from the standard charge of £48 to £40.80 for 2017/18.

2.8 **Administrative costs** – the cost of administrating the scheme, managing the customer base, associated subscriber accounts and the arranging of new customer schedules and delivery/removal bins has been taken into account in calculating the cost of the service and setting the proposed charge.

2.9 Cost to Carmarthenshire – See summary table:

Summary of net costs for collection (subscription rate of £48 (in Year 1):

Scenario	Assumed Subscriptions	Cost £ Yr1	Cost £ Yr 2	Cost £ Yr 3	Cost £ Yr 4	Cost £ Yr 5
1. Full cost - with bins bought from revenue budget.	Yr1-5 @ 3000 subscriptions	136,564	82,523	84,173	85,857	87,574
	Yr2-5 @ 4000 subscriptions		41,385	23,003	23,464	23,933
	Yr3-5 @ 4500 subscriptions			8,881	-1,691	-2,556

Notes:

- The above assumes a subscription rate of £48 for Year 1, with inflation applied annually.
- The service would be self-funding from Year 4 onwards, assuming 4,500 subscriptions were secured.
- If the customer base does not expand beyond 3000 customers, the ongoing cost to Authority will be circa £80-£90k per annum.
- If the customer base does not expand beyond 4000 customers, ongoing cost to Authority circa £24k per annum.
- Total cost of scheme, assuming no income is £281k per annum.
- The figures in the table do not include the 15% concession for the single payment option.

If the 15% concession is offered, then the net cost of the scheme would increase by circa £22k based on 3000 customers and £32k for 4500 customers.

The current predicted waste budget deficit for 2017/18 is up to £270k. This deficit excludes any additional cost associated with the proposed grass collection scheme. However, this deficit may yet be reduced due to other variables.

3. Recommendation

3.1 It is therefore recommended that a kerbside green collection scheme be introduced at a standard subscription rate of £48 per annum for Year 1. The scheme will be available on a direct debit basis over a 6 month period (April to September). For those choosing to pay the full amount as a single payment, a reduction of 15% will apply.

3.2 The scheme should be viewed as a long term trial to establish its appeal and level of participation. The scheme will need to be in place from April 2017 (Year 1 being 2017/18), to include the Easter holiday period.

3.3 In the meantime customers purchasing compostable bags will be advised of the proposed termination of the existing scheme (October 2016) and advised not to purchase too many bags in the lead up to termination of the current scheme. No refunds will be available for compostable bags already purchased.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Ainsley Williams** **Head of Waste & Environmental Services**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	NONE	YES	NONE	NONE	YES	YES

1. Policy, Crime & Disorder and Equalities

- Change in waste operational policy.
- Equalities impact assessment completed on the basis that service provision will be maintained, but provided in a different way.

3. Finance

The current predicted waste budget deficit for 2017/18 is up to £270k. This deficit excludes any additional cost associated with the proposed grass collection scheme. However, this deficit may yet be reduced due to other variables.

The single payment concession would increase the net cost by between £22k and £32k per annum, depending on subscription levels.

6. Staffing Implications

An additional 2 drivers and 2 loaders will be required along with one administration officer (initially) to manage the scheme. These costs are included in the calculations.

7. Physical Assets

Two 15t vehicles will be hired in for 8 months each year.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: **Ainsley Williams** **Head of Waste & Environmental Services**

1. **Local Member(s) – N/A**
2. **Community / Town Councils – N/A**
3. **Relevant Partners – N/A**
4. **Staff Side Representatives and other Organisations – N/A**

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

THERE ARE NONE

Title of Document	File Ref No. / Locations that the papers are available for public inspection

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REPORT OF DIRECTOR OF ENVIRONMENT

Environmental and Public Protection Scrutiny Committee

26 September 2016

Kerbside Green Waste Collection Service

HEAD OF SERVICE & DESIGNATION. Ainsley Williams Head of Waste and Environmental Services	DIRECTORATE Environment	TELEPHONE NO.
AUTHOR & DESIGNATION Ainsley Williams – Head of Waste and Environmental Services	DIRECTORATE Environment/ Street Scene	TELEPHONE NO 01267 224500

1. Background

1.1 The Authority will replace its current waste collection vehicles with a fleet of new vehicles in autumn 2016. The existing collection rounds have been re-designed to provide more efficient routes and hence fewer collection vehicles are required in the new fleet. The new vehicles will also address some current operational difficulties as set out in the following paragraphs.

1.2 Food waste and green (garden) waste are currently co-collected in the same compartment at the rear of the refuse collection vehicle. The combined waste is currently processed via an in-vessel composting facility at CWM Environmental's facility at Nantycaws, Carmarthen.

1.3 In practical terms, difficulties with the current form of combined food and green waste collection relating to the open split back design of our current collection fleet have been experienced. Incidents of food waste being squirted out at high pressure through seals at the back end of the vehicle during compaction have been observed. There are also difficulties associated with cleaning the vehicles due to the build up of food deposits.

1.4 In addition, we may in future need in to consider a new form of food waste treatment by means of anaerobic digestion (AD) - Welsh Government's preferred treatment method. The AD form of treatment does not readily lend itself to receiving a mixture of food and green waste. Separating the two waste types at this stage provides the Authority with flexibility in future to choose the most appropriate form of treatment. In effect, we are future proofing our ability to consider different options.

1.5 In considering the factors outlined in the preceding paragraphs, the new vehicles, which are due in October 2016, will have a different configuration to the current split back twin compartment vehicles. Food waste will be contained in a separate enclosed pod unit located directly behind the cab of the vehicle. Crucially, food waste will no longer be compacted. However, this configuration does not allow green (garden) waste to be collected in the same way as the current method.

1.6 The Authority will therefore need to review its kerbside green waste collection service before new refuse collection vehicles are rolled out in October 2016. The current form of collection will no longer be appropriate.

1.7 Currently, householders can purchase bio-degradable bags and place garden green waste in the bags that are collected weekly at the same time as the food waste. Current costs are £3.50 per roll of 20 bags.

1.8 As already stated, the food pod units on the new vehicles does not allow green waste to continue to be collected in this way and hence we will need to consider alternatives; there are three options open to us with respect to the kerbside green collection:

- Cease the collection service and rely on our household waste recycling centres for disposal directly by the public.
- Continue to collect green waste utilising biodegradable bags, but on separate bespoke rounds, utilising dedicated vehicles; this will require customers to formally set up an agreement/contract with us.
- Provide a bespoke collection service on a chargeable basis utilising wheeled plastic bins.

1.9 There would be some difficulty with continuing to use biodegradable bags due to the potential for degradation when in use over a period of a fortnight, resulting in split bags. There would also be less scope to ensure that the service is only provided to those that have subscribed.

1.10 Given the difficulties that terminating the green waste collection service may pose, together with the potential small reduction in recycling (circa 1%), this report sets out the potential option for operating a chargeable separate service for the collection of green waste and sets out the assumptions and costs relating to setting up such a service. Legislation allows local authorities to charge for the collection of green waste, but not for its disposal or treatment. Hence we are unable to recover the full cost of the service, but this is currently the case with the existing service.

1.11 Disposal arrangement will remain as per the current form of treatment in the short term (composting process), but may be subject to review as part of the wider waste treatment and disposal considerations in future.

2. Proposal

2.1 Basis of service - chargeable kerbside collection service provided fortnightly, operating from the beginning of March/April to the end of October each year and will include the Easter holiday period.

2.2 Crew and Vehicles – two dedicated 15t open back refuse collection vehicles fitted with cone type bin lifts, crewed by 1 driver and 1 loader. The vehicles will need to be equipped with on-board weighing capability and will be hired for 8-9 months of the year. During the period that the service is not operational, the vehicles will be off-hired and the crews will be deployed elsewhere within the service (refuse and cleansing). It is estimated that a maximum of 300 properties per day can be serviced, taking into account dispersal throughout the County. In theory, two vehicles should provide capacity for about 6,000 properties, but this largely depends on the dispersal and configuration of the collection rounds.

2.3 Receptacles –it is proposed that we use wheeled plastic bins of 240 litres capacity (green in colour with the Carmarthenshire logo applied together with the bilingual wording “Green Garden Waste” or similar), with the option of a 140 litres capacity bin for those who find the smaller bins easier to manage. The subscription charge per bin will remain the same for the two bin sizes. At the end of each season, the bins will remain with the customer on the basis that they will continue to subscribe to the service in the following year. Bins will only be recovered upon notification by the customer that they no longer require the service, or in the event of non-payment. The only exception to bin provision is where access difficulties exclude the use of the wheeled bins, in which case, sacks could be used. These will only be issued if an assessment by the collection crew concludes that sacks are the best option, so that their use is kept to an absolute minimum. The customer will have no choice in this respect.

2.4 Take up – experience in other authorities suggests that about 8.5% of all households have taken up the service, each one, on average, yielding about 187kg of green waste per year. If this was applied to Carmarthenshire, it would equate to about 7,400 properties and a total of 1,420 tonnes per year. Currently, we estimate about 700 tonnes of green waste being captured at the kerbside, which would be around 3,740 properties.

2.5 Service viability – the provision of two vehicles and four crew members will be sufficient to serve up to about 6000 customers. Any take up above 6000 subscriptions will mean an additional vehicle and crew being introduced. For the purpose of the costing exercise, we have conservatively estimated participation levels at the lower end of the current estimated participation rate.

2.6 Subscription Charge – three levels of charges have been assumed for modelling purposes as set out in the tables in this report. The subscription rates modelled are £45, £48 and £50 per annum. Households will be allowed more than one bin (subscription), provided they pay e.g. 2 bins/subscriptions would cost the householder double the single rate. No concessionary rates are proposed. The charge per bin will be a flat annual fee, irrespective of when within the year customer join the scheme.

2.7 Carmarthenshire’s scheme, based on the modelled rates will be the most expensive in Wales, with the second most expensive being Pembrokeshire at £41.50. However, if we look at Authorities in England, charges vary significantly from £20-£120 per annum. The scheme will not pay for itself in the first five years at a subscription rate of £45. Comparable schemes in other authorities include:

- Pembrokeshire, £41.50 per annum
- Bridgend, £ 27per annum.
- Monmouthshire, £14 per annum.

2.8 Charging mechanism and associated subscription – it is proposed that the standard charge of £48 per annum made on the basis of a direct debit payment option spread over a period of 6 months (April to September). For those customers paying as a single payment, a 15% discount will be offered, reducing the charge from the standard charge of £48 to £40.80 for 2017/18.

2.9 Administrative costs – the cost of administrating the scheme, managing the customer base, associated subscriber accounts and the arranging of new customer schedules and delivery/removal bins has been taken into account in calculating the cost of the service and

setting the proposed charge. The labour element associated with the annual delivery and removal of bins is accounted for by the fact that the cost of labour being included for 12 months of the year with the service operating for 8-9 months. The initial roll out of bins at the commencement of the scheme is included in the first year costs. A dedicated scheme administrator has been factored into the costing calculations.

2.10 Summary - Table 1, shows the total cost of the scheme, assuming 3000 bins are purchased. Tables 2, 3 and 4 summarise the net cost of the scheme for three potential take up rates of 3000, 4000 and 4500 subscribers, with three alternative Year 1 subscription rates. Current participation is estimated to be between 3000 and 4000 customers. The subscription rates applied in the modelling are £45, £48 and £50 per annum.

Table 1 – summary of cost for a collection service, assuming no income and 3000 bins purchased:

Scenario	Assumed Subscriptions	Cost £ Yr1	Cost £ Yr 2	Cost £ Yr 3	Cost £ Yr 4	Cost £ Yr 5
1. Full cost - with bins bought from revenue budget.	Yr1-5 @ zero subscriptions	280,564				

Note – this information signifies the level of financial risk that the Authority is exposed to. Disposal costs are excluded as we are unable to charge for disposal costs. Initial cost of purchasing bins is circa £60k.

Table 2 – summary of net costs of collection (subscription rate of £45 in Year 1)

Scenario	Assumed Subscriptions	Cost £ Yr1	Cost £ Yr 2	Cost £ Yr 3	Cost £ Yr 4	Cost £ Yr 5
1. Full cost - with bins bought from existing revenue budget.	Yr1-5 @ 3000 subscriptions	145,564	91,685	93,519	95,389	97,297
	Yr2-5 @ 4000 subscriptions		53,601	35,464	36,173	36,897
	Yr3-5 @ 4500 subscriptions			22,899	12,607	12,028

Notes:

- The above assumes a subscription rate of £45 for Year 1, with inflation applied annually.
- The service would be in deficit throughout the five year period, assuming inflation is applied to the annual subscription charge and 4,500 subscriptions are secured.
- Disposal costs are excluded.
- Initial cost of purchasing bins is circa £60k.

Table 3 – summary of net costs of collection (subscription rate of £48 in Year 1)

Scenario	Assumed Subscriptions	Cost £ Yr1	Cost £ Yr 2	Cost £ Yr 3	Cost £ Yr 4	Cost £ Yr 5
1. Full cost - with bins bought from existing revenue budget.	Yr1-5 @ 3000 subscriptions	136,564	82,523	84,173	85,857	87,574
	Yr2-5 @ 4000 subscriptions		41,385	23,003	23,464	23,933
	Yr3-5 @ 4500 subscriptions			8,881	-1,691	-2,556

Notes:

- The above assumes a subscription rate of £48 for Year 1, with inflation applied annually.
- The service would be self-funding from Year 4 onwards, assuming 4,500 subscriptions are secured.
- Disposal costs are excluded.
- Initial cost of purchasing bins is circa £60k.

Table 4 – summary of net costs of collection (subscription rate of £50 in Year 1)

Scenario	Assumed Subscriptions	Cost £ Yr 1	Cost £ Yr 2	Cost £ Yr 3	Cost £ Yr 4	Cost £ Yr 5
1. Full cost - with bins bought from existing revenue budget.	Yr1-5 @ 3000 subscriptions	115,803	61,388	62,616	63,868	65,145
	Yr2-5 @ 4000 subscriptions		32,696	14,140	14,423	14,712
	Yr3-5 @ 4500 subscriptions			-1,010	-11,223	-12,279

Notes:

- The above assumes a subscription rate of £50 for Year 1, with inflation applied annually.
- The service would be self-funding from Year 3 onwards, assuming 4,500 subscriptions are secured.
- Disposal costs are excluded.
- Initial cost of purchasing bins is circa £60k.

2.11 The figures in the tables do not take into account the proposed 15% concession for the single payment option. If the 15% concession is offered, then the net cost of the scheme would increase by circa £22k based on 3000 customers and £32k for 4500 customers.

3. Recommendation

3.1 Accepting that Years 1 and 2 of the scheme will be provided at a cost to the Authority in all scenarios the best balance of reducing the Authority's exposure in terms of additional cost would be to levy a charge of £50 per annum for the service.

3.2 However, we also have to be mindful of how the new charge will be perceived and how it may adversely affect take up rates for the service, particularly as the success of the scheme is predicated on securing 4500 subscribers in the long term. Even at the lowest modelled annual subscription rate of £45 per year, Carmarthenshire's scheme will be the most expensive in Wales, with the second most expensive being Pembrokeshire at £41.50. However, if we look at Authorities in England, charges vary significantly from £20-£120 per annum. The scheme will not pay for itself in the first five years at a subscription rate of £45.

3.3 It is therefore recommended that as an alternative to simply terminating the current service, a kerbside green collection scheme utilising wheeled bin receptacles be introduced at a standard subscription rate of £48 per annum for Year 1. This equates to just 92 pence per week or £4 per calendar month over the year. The scheme should be viewed as a long term trial to establish its appeal and level of subscription. In general, authorities that have introduced such charges have experienced a reduction in take up in Year 1 with subsequent recovery in following years.

3.4 It is further recommended that the scheme is offered on a direct debit basis over a 6 month period (April to September), in which case the standard subscription charge of £48 will apply. For those choosing to pay the full amount as a single payment, a reduction of 15% will apply.

3.5 The cost/income model based on a charge of £48 is summarised below, with Year 1 costs in the region of £140k, assuming 3000 subscribers.

3.6 This cost of £140k is additional to the current budget provision, which based on current assumptions, may be in deficit by up to £270k for 2017/18 and does not include the cost of

the proposed new grass collection service. The budget prediction for 2017/18 has many variables and this predicted budget deficit could be yet be significantly reduced.

3.7 If the customer base remained at 3000, the ongoing additional cost to the Authority will be in the region of £80-90k per annum. The Year 2 subscription charges will need to be reviewed to reflect the level of take up and cost.

Table 5 - summary of net costs (recommended subscription rate of £48 in Year 1)

Scenario	Assumed Subscriptions	Cost £ Yr1	Cost £ Yr 2	Cost £ Yr 3	Cost £ Yr 4	Cost £ Yr 5
1. Full cost - with bins bought from revenue funding	Yr1-5 @ 3000 subscriptions	136,564	82,523	84,173	85,857	87,574
	Yr2-5 @ 4000 subscriptions		41,385	23,003	23,464	23,933
	Yr3-5 @ 4500 subscriptions			8,881	-1,691	-2,556

Notes:

- The above assumes a subscription rate of £48 for Year 1, with inflation applied annually.
- The service would be self-funding from Year 4 onwards, assuming 4,500 subscriptions were secured.
- If customer base does not expand beyond 3000 customers, ongoing cost to Authority circa £80-£90k per annum.
- If customer base does not expand beyond 4000 customers, ongoing cost to Authority circa £24k per annum.
- The figures in the table do not include the 15% concession for the single payment option.

3.8 If the 15% concession is offered, then the net cost of the scheme as identified in the table above would increase by circa £22k based on 3000 customers and £32k for 4500 customers.

3.9 The recommended scheme will need to be implemented from April 2017 (Year 1 will be 2017/18). However, we will need to advertise the fact that the current system of collection will cease at the beginning of October 2016 and withdraw from the sale of compostable bags. In the meantime customers will be advised of the proposed termination of the existing scheme and reminded not to purchase too many bags in the lead up to termination of the current scheme. No refunds will be available for biodegradable bags already purchased.

3.10 A three month lead in period will need to be factored in to purchase and deliver bins by the 1st April 2017, assuming that we have successfully advertised the new scheme.

Appendix 1 – Equalities Impact Assessment

Initial Equalities Impact Assessment Template

Appendix 1

Department: Environment	Completed by (lead): Ainsley Williams	Date of initial assessment: 3 May 2016 Revision Dates:
Area to be assessed: (i.e. name of policy, function, procedure, practice or a financial decision)	Waste Collection Service - Kerbside Grass Collection Service (chargeable).	
Is this existing or new function/policy, procedure, practice or decision?	It is proposed to change the collection method and payment structure for the kerbside grass collection service, however, the collection service will continue to be provided. The change involves replacing the existing bag system with a bin system.	
What evidence has been used to inform the assessment and policy? (please list only)		
It is estimated from typical annual household yields (from other comparable authorities) that between 3000 and 4000 households (out of 87,000 households in the County) use the paid grass collection service i.e. around 4% of all households. It is assumed that the impact would be minimal and would not adversely affect those currently using the service, as the service will continue, albeit collected in a different way.		

1. Describe the aims, objectives or purpose of the proposed function/policy, practice, procedure or decision and who is intended to benefit.	<p>A grass collection service is currently offered on a paid basis by means of customers purchasing bio-degradable bags. It is estimated that about 600-700 tonnes of garden waste is collected from the kerbside annually, which for ease of collection is currently mixed in with our food waste. Using typical household yields from other similar authorities, it is estimated that about 4% of Carmarthenshire households currently take up the service.</p> <p>Looking at future treatment options for food waste, both central and Welsh Government's preferred treatment is via anaerobic digestion technology. This appears to be the most cost effective and hence most prevalent technology available and relies on a food based feedstock, devoid of garden waste. Accordingly, by separating our green and food waste at this time provides us with options for future treatment. In addition, the configuration of our new waste collection vehicles does not allow continuation of the current collection system.</p> <p>The proposed collection system will rely on the use of bins instead of bags and the collection frequency will change from weekly to fortnightly. The public will continue to be able to use our household waste recycling centres and composting bins are also available for purchase.</p>			
The Public Sector Equality Duty requires the Council to have "due regard" to the need to:- (1) eliminate unlawful discrimination, harassment and victimisation; (2) advance equality of opportunity between different groups; and (3) foster good relations between different groups (see guidance notes)	2. What is the level of impact on each group/ protected characteristics in terms of the three aims of the duty? Please indicate high (H) medium (M), low (L), no effect (N) for each.	3. Identify the risk or positive effect that could result for each of the group/protected characteristics?		4. If there is a disproportionately negative impact what mitigating factors have you considered?
		Risks	Positive effects	
Age	L	Less convenient	System will be easier to	Alternative means of disposal –

			storage and collection will increase from weekly to fortnightly.	use, provided access to collect bin is adequate. Potential increase in home composting, hence reduction in the municipal waste totals.	home composting or taking the waste to the nearest household waste recycling centre. Where we assess that access may prove difficult for a wheeled bin, large bags may be provided.
Disability	L		As above	As above	As above
Gender reassignment	N				
Race	N				
Religion/Belief	N				
Pregnancy and maternity	N				
Sexual Orientation	N				
Sex	N				
Welsh language	N				
Any other area	N				

5. Has there been any consultation/engagement with the appropriate protected characteristics?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
--	------------------------------	--

6. What action(s) will you take to reduce any disproportionately negative impact, if any? <ul style="list-style-type: none"> • A kerbside collection service continues to be offered. • Alternative form of treatment encouraged – home composting (preferred method) with composting bins available for purchase. • Alternative means of disposal is available via our household waste recycling centres.
--

7. Procurement Following collation of evidence for this assessment, are there any procurement implications to the activity, proposal, service. NONE Please take the findings of this assessment into your procurement plan. Contact the corporate procurement unit for further advice.

8. Human resources Following collation of evidence for this assessment, are there any Human resource implications to the activity, proposal or service? NONE

9. Based on the information in sections 2 and 6, should this		
---	--	--

function/policy/procedure/practice or a decision proceed to Detailed Impact Assessment? (recommended if one or more H under section 2)	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
Approved by: Director/Head of Service	R Mullen Director of Environment	Date: 3 May 2016

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ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE 26th SEPTEMBER 2016

REVENUE & CAPITAL BUDGET MONITORING REPORT 2016/17

To consider and comment on the following issues:

- That the scrutiny committee receives the budget monitoring reports for the Environment Service, Public Protection Service and the Community Safety Service and considers the budgetary position.

Reasons:

- To provide the Committee with an update on the latest budgetary position, as at 30th June 2016, in respect of 2016/17.

To be referred to the Executive Board for decision: NO

Executive Board Member Portfolio Holders:

- Cllr. Hazel Evans (Technical Services)
- Cllr. David Jenkins (Resources)
- Cllr. Jim Jones (Environmental & Public Protection)
- Cllr. Pam Palmer (Community Safety, Social Justice / Crime & Disorder)

Directorate: Corporate Services	Designation:	Tel No. / E-Mail Address:
Name of Head of Service: Owen Bowen	Interim Head of Financial Services	01267 224886 obowen@carmarthenshire.gov.uk
Report Author: Owen Bowen		

EXECUTIVE SUMMARY
ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE
26th SEPTEMBER 2016

REVENUE & CAPITAL BUDGET
MONITORING REPORT 2016/17

The Financial monitoring Report is presented as follows:

Revenue Budgets

Appendix A

Summary position for the Environment and Public Protection Scrutiny Committee.

Appendix B

Report on main variances on agreed budgets.

Appendix C

Detail variances for information purposes only.

Capital Budgets

Appendix D

Details the main variances, which shows a forecasted net spend of £13,255k compared with a working net budget of £13,919k giving a £-664k variance. The variance will be slipped into future years, as the funding will be required to ensure that the schemes are completed.

Appendix E

Detail variances on all schemes for information purposes only.

DETAILED REPORT ATTACHED?

YES – *A list of the main variances is attached to this report*

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: Owen Bowen Interim Head of Financial Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	NONE	YES	NONE	NONE	NONE	NONE

3. Finance

Revenue –Overall, the Environment, Public Protection and Community Safety services are projecting to be over the approved budget by £560k

Capital – The capital programme shows a variance of -£664k against the 2016/17 approved budget.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: Owen Bowen Interim Head of Financial Services

- 1. Local Member(s) – N/A**
- 2. Community / Town Council – N/A**
- 3. Relevant Partners – N/A**
- 4. Staff Side Representatives and other Organisations – N/A**

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
2016/17 Budget	Corporate Services Department, County Hall, Carmarthen

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Environmental & Public Protection Scrutiny Report

Budget Monitoring as at 30th June 2016 - Summary

Division	Working Budget				Forecasted				June 2016 Forecasted Variance for Year £'000
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	
Policy & Development	849	0	-739	110	961	-26	-739	196	87
Street Scene	41,747	-17,452	7,795	32,090	41,578	-17,249	7,795	32,125	35
Transport	24,396	-16,335	1,840	9,900	24,408	-16,132	1,840	10,115	215
Property Services	46,768	-42,662	-1,130	2,977	41,761	-37,421	-1,130	3,210	234
Public Protection Service	3,145	-604	673	3,214	3,137	-605	673	3,204	-10
Community Safety Service	62	0	93	155	99	-37	93	155	0
GRAND TOTAL	116,967	-77,053	8,531	48,446	111,944	-71,471	8,531	49,006	560

Environmental & Public Protection Scrutiny Report

Budget Monitoring as at 30th June 2016 - Main Variances

Page 70 Division	Working Budget		Forecasted		June 2016 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Expenditure £'000	Income £'000		
Policy & Development						
Departmental - Policy	596	0	706	-26	83	Efficiencies anticipated from admin review yet to be implemented £111k
Streetscene						
Public Conveniences	510	-23	522	-25	11	Full extent of savings not yet realised - currently in year 3 of a 3 year asset transfer programme with negotiations and terms currently being concluded on the balance of the proposed transfers
Cleansing Service	1,886	-52	1,931	-53	44	Previously identified efficiencies (labour and plant) have not been met due to the sustained demands on the cleansing service.
Transport						
Passenger Transport	3,960	-2,517	4,830	-3,195	200	£200k managed pool car efficiency not achieved
Transport to Schools & Colleges	9,885	-1,073	9,977	-1,132	25	Estimated overspend based on an initial assessment of demand however this may change when the new academic year commences. A number of routes have also been re tendered which may impact on the forecast
Car Parks	1,635	-3,156	1,394	-2,974	-59	Demand for car parks has increased, generating additional income
Nant y Ci Park & Ride	1	0	58	-16	41	Members decision to withdraw the service/funding in 15/16 - the modified service is currently being trialled with the LHB to generate additional revenue to cover the shortfall
Property Services						
Building Maintenance Operational	26,969	-30,090	22,705	-25,593	234	On-going review of Building Maintenance expenditure and income will hopefully reduce the forecasted overspend by the year-end.
Public Conveniences repairs	0	0	21	0	21	Asset transfer not undertaken - budget removed in 11/12 efficiencies
Industrial Premises	344	-1,260	291	-1,239	-32	Forecast based on current occupancy levels which are very high and could reduce during the year
County Farms	70	-308	60	-312	-14	Entitlements reduced and rent increases implemented
Livestock Markets	39	-174	67	-181	22	Forecast based on last year's outturn, new lease negotiations currently taking place which may generate some additional income
Other Variances					-16	
Grand Total					560	

Environmental & Public Protection Scrutiny Report

Budget Monitoring as at 30th June 2016 - Detail Monitoring

Division	Working Budget				Forecasted				Jun 2016 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Policy & Development										
Emergency Planning	71	0	39	110	74	0	39	113	3	
Departmental - Core	181	0	-181	0	181	0	-181	0	0	
Departmental - Policy	596	0	-596	0	706	-26	-596	83	83	Efficiencies anticipated from admin review yet to be implemented £111k
Policy & Development Total	849	0	-739	110	961	-26	-739	196	87	
Street Scene										
Streetscene Core	964	-38	-926	0	964	-38	-926	0	0	
Capital Charges	0	0	4,976	4,976	0	0	4,976	4,976	0	
Highway Lighting	2,366	-1,104	170	1,433	2,493	-1,232	170	1,432	-0	
Flood Defence & Land Drainage	327	0	213	540	328	-1	213	540	0	
Single Revenue grant - Flood Defence/Resilience	30	-30	0	0	30	-30	0	0	0	
Bridge Maintenance	709	0	72	781	709	-6	72	775	-6	
Remedial Earthworks	292	0	6	298	292	0	6	298	0	
Street Works and Road Adoptions	404	-334	119	189	404	-334	119	189	0	
Technical Surveys	308	0	80	388	303	0	80	383	-5	
Highway Maintenance	14,313	-7,112	1,416	8,616	14,096	-6,895	1,416	8,617	1	
Western Area Works Partnership	4,219	-4,219	11	11	4,219	-4,219	11	11	-0	
Environmental Enforcement	575	-24	103	654	575	-25	103	654	0	
Ammanford Cemetery	26	-7	30	48	26	-10	30	46	-3	
Public Conveniences	510	-23	138	625	522	-25	138	636	11	Full extent of savings not yet realised - currently in year 3 of a 3 year asset transfer programme with negotiations and terms currently being concluded on the balance of the proposed transfers
Cleansing Service	1,886	-52	233	2,067	1,931	-53	233	2,111	44	Previously identified efficiencies (labour and plant) have not been met due to the sustained demands on the cleansing service.
Waste Services	14,262	-4,465	1,129	10,926	14,138	-4,341	1,129	10,926	0	
Tidy Towns Projects	30	-30	0	0	30	-30	0	0	0	
Public Rights of Way	235	-11	15	239	235	-11	15	239	-0	
Closed Landfill Sites Nantycaws	139	0	1	140	131	0	1	132	-8	
Closed Landfill Sites Wernddu	84	0	0	85	84	0	0	84	-1	
Coastal Protection	68	0	8	76	68	0	8	76	-0	
Street Scene Total	41,747	-17,452	7,795	32,090	41,578	-17,249	7,795	32,125	35	
Transport										
Departmental - Transport	237	0	-237	0	236	0	-237	-0	-0	
Engineering Sub-Contractors	0	0	0	0	4	-4	0	0	0	
Sec 278 HT Agreements	0	0	0	0	11	-11	0	0	0	
Civil Design	882	-1,294	166	-245	891	-1,295	166	-237	8	
Transport Strategic Planning	299	-77	334	556	289	-68	334	556	0	
Fleet Management	6,336	-7,772	709	-727	5,183	-6,618	709	-727	1	

Environmental & Public Protection Scrutiny Report
Budget Monitoring as at 30th June 2016 - Detail Monitoring

Page 72	Division	Working Budget				Forecasted				Jun 2016	Notes
		Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Forecasted Variance for Year £'000	
	Bus Stations	60	0	6	66	63	0	6	69	3	
	Passenger Transport Unit Deptamental Account	391	-42	-349	0	374	-39	-335	-0	-0	
	Public Transport Support	571	-180	119	510	993	-330	117	780	270	£200k managed pool car efficiency not achieved
	Community Transport	198	-86	62	174	192	-118	60	134	-40	
	Concessionary Fares Grant	2,139	-1,607	45	576	2,552	-2,053	44	543	-33	
	Local Transport Services Grant	601	-601	27	27	656	-656	27	27	-0	
	Transport to Primary Schools	674	0	22	696	675	0	21	696	0	
	Transport to Colleges	1,337	-713	55	679	1,244	-691	54	608	-72	
	Transport to Community Schools	251	0	4	255	251	0	4	254	-0	Estimated overspend based on an initial assessment of demand however this may change when the new academic year commences. A number of routes have also been re tendered which may impact on the forecast
	Transport to Secondary Schools	4,367	-56	220	4,530	4,357	-83	215	4,489	-41	
	Transport to Special Schools	2,234	-228	73	2,078	2,357	-225	71	2,203	125	
	Passenger Assistants	1,023	-77	72	1,018	1,093	-134	72	1,031	13	
	Traffic Management	441	-51	88	478	441	-51	88	478	-0	
	Car Parks	1,635	-3,156	312	-1,208	1,394	-2,974	312	-1,268	-59	Demand for car parks has increased, generating additional income
	Nant y Ci Park & Ride	1	0	0	1	58	-16	0	42	41	Members decision to withdraw the service/funding in 15/16 - the modified service is currently being trialled with the LHB to generate additional revenue to cover the shortfall
	Regional Transport Consortia Grant	49	-47	9	12	76	-73	9	12	0	
	Road Safety	142	0	64	206	150	-8	64	206	-0	
	School Crossing Patrols	179	0	39	218	179	0	39	218	-0	
	Bwcabus	350	-350	0	0	688	-689	0	-0	-0	
	Transport Total	24,396	-16,335	1,840	9,900	24,408	-16,132	1,840	10,115	215	

Environmental & Public Protection Scrutiny Report
Budget Monitoring as at 30th June 2016 - Detail Monitoring

Division	Working Budget				Forecasted				Jun 2016 Forecasted Variance for Year £'000	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000		
Property Services										
Building Maintenance Operational	26,969	-30,090	1,831	-1,289	22,705	-25,593	1,831	-1,056	234	On-going review of Building Maintenance expenditure and income will hopefully reduce the forecasted overspend by the year-end.
Building Services	2,649	-1,584	-1,115	-49	2,652	-1,585	-1,115	-48	2	
Corporate Property	564	-78	-425	61	604	-120	-425	59	-2	
Public Conveniences repairs	0	0	0	0	21	0	0	21	21	Asset transfer not undertaken - budget removed in 11/12 efficiencies
Pavillions Repair and Maintenance	63	0	0	63	63	0	0	63	-0	
Corporate Property Maintenance	2,244	0	-1,305	939	2,244	0	-1,305	939	0	
BSS Works	0	0	0	0	312	-312	0	-0	-0	
Trostre Depot account	94	-62	3	35	79	-47	3	35	-0	
Pumping Stations	38	0	0	38	38	0	0	38	0	
Design	1,802	-1,279	-123	400	1,814	-1,291	-123	400	0	
Grounds Maintenance Service	4,840	-3,431	184	1,594	3,815	-2,406	184	1,594	0	
Parks Service	248	-199	424	473	129	-80	424	473	-0	
Building Cleaning	3,425	-3,363	340	401	3,501	-3,440	340	401	-0	
Operational Depots	251	0	-282	-31	251	0	-282	-31	-0	
Administrative Buildings	3,121	-653	-2,395	73	3,107	-636	-2,395	75	2	
Commercial Properties	7	-182	537	362	8	-181	537	364	2	
Industrial Premises	344	-1,260	745	-170	291	-1,239	745	-202	-32	Forecast based on current occupancy levels which are very high and could reduce during the year
County Farms	70	-308	426	189	60	-312	426	174	-14	Entitlements reduced and rent increases implemented
Livestock Markets	39	-174	23	-112	67	-181	23	-90	22	Forecast based on last year's outturn, new lease negotiations currently taking place which may generate some additional income
Property Services Total	46,768	-42,662	-1,130	2,977	41,761	-37,421	-1,130	3,210	234	
Public Protection										
PP Management support	68	-7	110	170	66	-13	110	163	-7	
PP Business Support unit	182	0	49	231	180	0	49	229	-2	
Public Health	279	-11	43	311	276	-11	43	308	-3	
Noise Control	155	0	12	167	153	0	12	165	-2	
Air Pollution	95	-32	13	76	95	-28	13	80	4	
Other Pollution	41	0	15	56	41	0	15	56	-0	
Water - Drinking Quality	42	-4	4	43	42	-3	4	43	0	
Dog Wardens	92	-11	22	102	92	-11	22	102	0	
Public Health Services Management	102	-45	92	150	102	-45	92	150	0	
Licensing	374	-303	72	143	374	-303	72	143	0	
Food Safety & Communicable Diseases	344	0	27	371	344	0	27	371	0	
Occupational Health	124	0	14	138	124	0	14	138	0	
Street Horses	6	0	0	6	6	0	0	6	0	
Animal Welfare	72	-54	5	23	72	-54	5	23	-0	
Diseases Of Animals	80	-2	8	86	80	-2	8	86	0	
Animal Licence Movement Scheme	157	-0	27	184	157	-0	27	184	-0	

Environmental & Public Protection Scrutiny Report
Budget Monitoring as at 30th June 2016 - Detail Monitoring

Page 74 Division	Working Budget				Forecasted				Jun 2016	Notes
	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Expenditure £'000	Income £'000	Net non- controllable £'000	Net £'000	Forecasted Variance for Year £'000	
Welfare Rights & Citizen's Advice	149	0	1	150	149	0	1	150	0	
Trading Standards Services Management	126	-47	108	187	126	-47	108	187	0	
Metrology	119	-13	11	116	119	-14	11	116	0	
Food & Agricultural Standards & Licensing	119	-38	8	88	119	-38	8	88	0	
Civil Law	219	-4	15	230	219	-4	15	230	-0	
Fair Trading	134	-13	9	130	134	-13	9	130	0	
Safety	66	-18	8	57	66	-18	8	57	-0	
Financial Investigator	0	0	0	0	0	0	0	0	0	
Public Protection Total	3,145	-604	673	3,214	3,137	-605	673	3,204	-10	
Community Safety Service										
CCTV Operators	33	0	19	52	33	0	19	52	0	
Community Safety-Revenue	29	0	74	103	66	-37	74	103	0	
Community Safety Service Total	62	0	93	155	99	-37	93	155	0	
TOTAL FOR ENVIRONMENTAL AND PUBLIC PROTECTION	116,967	-77,053	8,531	48,446	111,944	-71,471	8,531	49,006	560	

Capital Programme 2016/17

APPENDIX D

Capital Budget Monitoring - Main variances report for June 2016

	Working Budget			Forecasted			Variance for Year £'000	Comment
	Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
DEPARTMENT/SCHEMES								
ENVIRONMENT	20,155	-6,236	13,919	19,491	-6,236	13,255	-664	
Bridge Strengthening & Replacement	489	0	489	167	0	167	-322	Land acquisition issues - works to be carried out in 17/18
Trebeddrod Reservoir, Furnace, Llanelli	185	0	185	322	0	322	137	Additional Works required
Pantyglyn Retaining Wall, Llanybydder (Principal Road A485)	500	0	500	20	0	20	-480	Land acquisition problems and delay in surveying
Other Projects with Minor Variances	18,981	-6,236	12,745	18,982	-6,236	12,746	1	

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Environment

Appendix E

Capital Budget Monitoring - Scrutiny Report for June 2016- Detail variances

Scheme	Target Date for Completion	Working Budget			Forecasted			Variance for Year £'000	Comment
		Expenditure £'000	Income £'000	Net £'000	Expenditure £'000	Income £'000	Net £'000		
Coastal Protection Works	Ongoing	356	0	356	356	0	356	0	
Fleet Replacement	Ongoing	7,738	0	7,738	7,738	0	7,738	0	
Technical		149	0	149	149	0	149	0	
Murray Street Car Park, Llanelli - Exp	Ongoing	149	0	149	149	0	149	0	
Bridge Strengthening & Replacement	Ongoing	488	0	488	167	0	167	-321	Land acquisition issues - works to be carried out in 17/18
Road Safety Improvement Schemes	Ongoing	246	0	246	246	0	246	0	
Street Scene Infrastructure	Ongoing	1,295	0	1,295	1,295	0	1,295	0	
TG & Regional Transport Plan Grant Projects	Ongoing	250	-225	25	250	-225	25	0	
Public Lighting Works		980	0	980	980	0	980	0	
Public Lighting Works	Ongoing	360	0	360	360	0	360	0	
Street Lamp conversion to LED Lighting I2S(10)-15-012 (invest to save)	Mar-19	620	0	620	620	0	620	0	
B4300 Cystanog Bends Capel Dewi - Highway Support Wall	Completed	1	0	1	1	0	1	0	
W. Gov't Borrowing Initiative for Highway Improvements - Bridges	Ongoing	11	0	11	11	0	11	0	
Local Gov't Borrowing Initiative (LGBI)-Safety Improvements/Functionality	Completed	4	0	4	4	0	4	0	
Trebeddrod Reservoir, Furnace, Llanelli	Sep-16	185	0	185	322	0	322	137	Additional Works required
Local Transport Plan Grant Projects	Ongoing	4,375	-4,250	125	4,375	-4,250	125	0	
Canarthen Western Link Road	Ongoing	3,577	-1,761	1,816	3,577	-1,761	1,816	0	
Pantyglyn Retaining Wall, Llanybydder (Principal Road A485)	Mar-18	500	0	500	20	0	20	-480	Land acquisition problems and delay in surveying
NET BUDGET		20,155	-6,236	13,919	19,491	-6,236	13,255	-664	

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**ENVIRONMENTAL & PUBLIC PROTECTION
SCRUTINY COMMITTEE
26th SEPTEMBER 2016**

**2016/17 Improvement Plan
Performance Monitoring Report
Quarter 1 – 1st April to 30th June 2016**

To consider and comment on the following issues:

That the Committee scrutinises the 2016/17 Improvement Plan Performance Monitoring Report for Quarter 1. The report includes:

- Actions and measures in the 2016/17 Improvement Plan relevant to the Committee's remit.

Reasons:

- To ensure that any areas of concern are identified and relevant action taken.
- To enable members to exercise their scrutiny role in relation to performance monitoring.

To be referred to the Executive Board for decision: NO

Executive Board Member Portfolio Holders:

- Cllr. Hazel Evans (Technical Services)
- Cllr. Jim Jones (Environmental & Public Protection)
- Cllr. Pam Palmer (Communities – including Community Safety / Social Justice / Crime & Disorder)

Directorates: Communities / Environment / Chief Executive's	Designations:	Tel Nos. / E-Mail Addresses:
Names of Heads of Service: Wendy Walters	Assistant Chief Executive (Regeneration & Policy)	01267 224898 wswalters@cararthenshire.gov.uk
Steve Pilliner	Head of Transport & Engineering	01267 228150 sgpilliner@cararthenshire.gov.uk
Robin Staines	Head of Housing & Public Protection	01267 228960 rstaines@cararthenshire.gov.uk
Ainsley Williams	Head of Waste & Environmental Services	01267 224500 aiwilliams@cararthenshire.gov.uk
Report Author: Jackie Edwards	Business Improvement Manager	01267 228142 jmedwards@cararthenshire.gov.uk

EXECUTIVE SUMMARY

ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE 26th SEPTEMBER 2016

2016/17 Improvement Plan Performance Monitoring Report Quarter 1 – 1st April to 30th June 2016

The attached report sets out the progress against the actions and measures in the 2016/17 Improvement Plan relevant to the Committee's remit, as at 30th June 2016.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

We confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed:	Wendy Walters	Assistant Chief Executive (Regeneration & Policy)
	Steve Pilliner	Head of Transport & Engineering
	Robin Staines	Head of Housing & Public Protection
	Ainsley Williams	Head of Waste & Environmental Services

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	NONE	NONE	YES	NONE	NONE

1. Policy, Crime & Disorder and Equalities

Performance Measures are set to monitor the performance of services and targets set. If the Council is to deliver its promises to citizens and stakeholders, then measures and actions that are underachieving need to be addressed.

2. Legal

Performance Measures are set to monitor the performance of services and targets set. If the Council is to deliver its promises to citizens and stakeholders, then measures and actions that are underachieving need to be addressed.

5. Risk Management Issues

This report refers to all actions and measures in the 2016/17 Improvement Plan within the Committee's remit. Potential risks addressed are:

- addressing regulatory report recommendations
- comments on not meeting our own goals – actions and measures
- meeting statutory targets (i.e. Waste)
- improvement and comparative data for national measures

CONSULTATIONS

We confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed:	Wendy Walters	Assistant Chief Executive (Regeneration & Policy)
	Steve Pilliner	Head of Transport & Engineering
	Robin Staines	Head of Housing & Public Protection
	Ainsley Williams	Head of Waste & Environmental Services

1. Local Member(s) – N/A

2. Community / Town Councils – N/A

3. Relevant Partners – N/A

4. **Staff Side Representatives and other Organisations** – All departments have been consulted and have had the opportunity to provide comments on their performance and progress.

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
CCC Annual Report 2015/16 & Improvement Plan 2016/17	http://www.carmarthenshire.gov.wales/home/council-democracy/consultation-performance/performance-reports/#.V765x0_2b2A
Performance Measurement Records	Performance Management Unit, Regeneration & Policy Division
Departmental Business Plans 2016/17	Performance Management Unit, Regeneration & Policy Division
Carmarthenshire Integrated Community Strategy 2011-16	www.thecarmarthenshirepartnership.org.uk
CCC Corporate Strategy 2015-20	http://www.carmarthenshire.gov.wales/media/998105/corporate-strategy.pdf
Budget Monitoring Reports	Corporate Services Department

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Report A

Scrutiny measures & actions full monitoring report

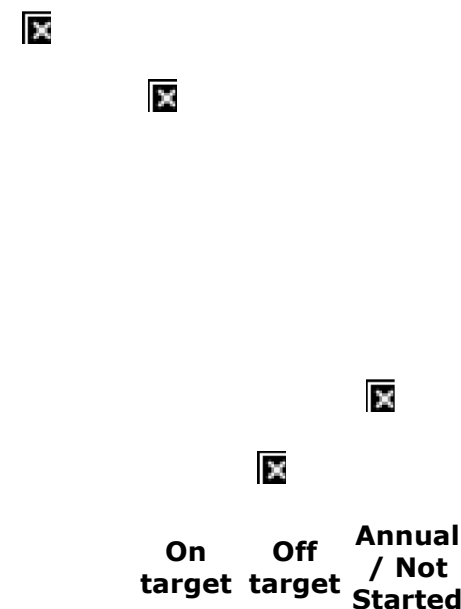
Environmental and Public Protection scrutiny - Quarter 1 2016/17

Filtered by:
 Organisation - Carmarthenshire County Council
 Source document - Improvement Plan 2016/17

The table below provides a summary progress against target for the Actions and Measures contained within the selected document

Performance against Target

		Total	On target	Off target	Not reported	Not available	Annual / Not started	% on target	Overall % on target
C. People in Carmarthenshire are healthier	Measures	5	4	0	0	0	1	80%	80%
E. People who live, work and visit Carmarthenshire are safe and feel safer	Actions	9	9	0	0	N/A	0	100%	67%
	Measures	6	1	0	0	0	5	17%	
F. Carmarthenshire's communities and environment are sustainable	Actions	17	15	2	0	N/A	0	88%	69%
	Measures	15	7	3	0	0	5	47%	



Overall Performance	Actions and Measures	52	36	5	0	0	11	69%	
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OFF TARGET

Report A

Scrutiny measures & actions full monitoring report

Environmental and Public Protection scrutiny - Quarter 1 2016/17

Theme: F. Carmarthenshire's communities and environment are sustainable							
Sub-theme: F2 Reducing waste and moving towards becoming a zero-waste county							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of local authority collected municipal waste Prepared for reuse WMT/010i	Not applicable		Q1: 0.46 End Of Year: 0.49	Target: 0.50 Result: 0.45 Calculation: (84.63 ÷ 18682.98) × 100	Target: 0.50	Target: 0.50	Target: 0.50
Comment	The measure is difficult to apply a trend to in terms of targets, as the result much depends on the quality of what is collected in terms of its suitability of re-use.						
Remedial Action	Investigate long-term action of developing reuse facilities at Nantycaws recycling centre, as part of the waste contract.						
Service Head: Ainsley Williams			Performance status: Off target				☒



Report A



Scrutiny measures & actions full monitoring report Environmental and Public Protection scrutiny - Quarter 1 2016/17

Theme: F. Carmarthenshire's communities and environment are sustainable							
Sub-theme: F4 Protect, enhance and conserve our natural and built environment and champion biodiversity							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
Average time taken to remove dog fouling (calendar days) 5.2.2.19	Not applicable		Q1: 1.38 End Of Year: 1.33	Target: 1.40 Result: 1.83 Calculation: 42 ÷ 23	Target: 1.40	Target: 1.40	Target: 1.40
Comment	Difficulties have been experienced with this particular aspect of our cleansing service due to the temporary need to reallocate resources across the cleansing and refuse collection services, specifically to allow refuse collection to continue effectively, to meet prioritised demands, particularly during the last quarter. The impact of this situation has been a delay in responding to some dog fouling incidents within the specified timescale during this period.						
Remedial Action	Please see comment.						
Service Head: Ainsley Williams				Performance status: Off target			☒
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of

							Year
The percentage of reported fly tipping incidents cleared within 5 working days STS/006	97.88	96.68	Q1: 99.63 End Of Year: 87.24	Target: 98.63 Result: 88.96 Calculation: (282÷317) × 100	Target: 98.63	Target: 98.63	Target: 98.63
Comment	Difficulties have been experienced with this particular aspect of our cleansing service due to the temporary need to reallocate resources across the cleansing and refuse collection services, specifically to allow refuse collection to continue effectively, to meet prioritised demands, particularly during the last quarter of 2015/16 (Jan-March). The impact of this situation has been a delay in responding to some fly-tipping incidents within the specified timescale during this period.						
Remedial Action	Please see comment.						
Service Head: Ainsley Williams						Performance status: Off target	⊠



Report A



Scrutiny measures & actions full monitoring report Environmental and Public Protection scrutiny - Quarter 1 2016/17

ACTIONS - Theme: F. Carmarthenshire's communities and environment are sustainable			
Sub-theme: F6 Developing sustainable transport options			
Action	12127	Target date	31/03/2017
Action promised	We will develop and implement a highway network hierarchy consistent with the National Code of Practice for Highways to improve our management of the highway asset.		
Comment	Due to departmental restructure within Environment and realignment of Highway Services from Streetscene to Highways & Transportation progress has been delayed due to other priorities associated with the restructure process and recruitment of several key vacant posts.		
Remedial Action	To progress restructure and realignment of Highways & Transportation division. To review divisional priorities and agree / revise target for the KIOP if necessary with the new Head of Service.		
Service Head: Stephen G Pilliner		Performance status: Off target	☒
Action	12132	Target date	31/03/2017
Action promised	We will continue to press Welsh Government to deliver the Llandeilo By Pass road scheme.		
Comment	Due to recent Assembly elections and changes in both civil service and ministerial posts we have not as yet been able to reopen appropriate lines of dialogue on this matter.		
Remedial Action	Contact will be made with key civil servants in the first instance in order to ascertain the current position regarding the Bypass scheme and to put in place mechanisms to encourage on going positive dialogue in support of the scheme.		
Service Head: Stephen G Pilliner		Performance status: Off target	☒

ON TARGET ETC.
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Report A

Scrutiny measures & actions full monitoring report Environmental and Public Protection scrutiny - Quarter 1 2016/17

Theme: C. People in Carmarthenshire are healthier							
Sub-theme: C2 Preventing ill health and encourage healthy living							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of high risk businesses that were liable to a programmed inspection that were inspected, for: i) Trading Standards PPN/001i	Not applicable		Q1: 27 End Of Year: 100	Target: 5 Result: 20 Calculation: (30÷153) × 100	Target: 25	Target: 50	Target: 100
Service Head: Robin Staines			Performance status: On target				
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of high risk businesses that were liable to a programmed inspection that were inspected, for: ii) Food Hygiene PPN/001ii	Not applicable		Q1: 22 End Of Year: 100	Target: 15 Result: 21	Target: 35	Target: 60	Target: 100

				Calculation: (121÷568) × 100			
Service Head: Robin Staines				Performance status: On target			
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of high risk businesses that were liable to a programmed inspection that were inspected, for: iii) Animal Health PPN/001iii	Not applicable		Q1: 17 End Of Year: 99	Target: 10 Result: 15 Calculation: (28÷187) × 100	Target: 28	Target: 55	Target: 100
Service Head: Robin Staines				Performance status: On target			
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of food establishments which are 'broadly compliant' with food hygiene standards PPN/009	95.66	94.28	Q1: 94.55 End Of Year: 94.98	Target: 93.00 Result: 95.43 Calculation: (1919÷2011) × 100	Target: 93.00	Target: 93.00	Target: 93.00
Service Head: Robin Staines				Performance status: On target			



Report A



Scrutiny measures & actions full monitoring report Environmental and Public Protection scrutiny - Quarter 1 2016/17

ACTIONS - Theme: E. People who live, work and visit Carmarthenshire are safe and feel safer			
Sub-theme: E1 Maintaining & striving to reduce further the low levels levels of crime (lowest England & Wales)			
Action	11724	Target date	31/03/2017 (original target 31/03/2016)
Action promised	We will develop an action plan for the county to achieve the White Ribbon Campaign Town Award, which will demonstrate the commitment of the Council and its partner organisation to tackle domestic abuse, particularly involving men and boys and working to end violence against women		
Comment	<p>An initial draft action plan has been developed and the Community Safety Partnership wishes this to be an Award which all CSP partners apply for and work together on. A multi-agency subgroup is to be established to progress the action plan, ensuring a co-ordinated approach, so that an application for the Award can be made for the county.</p> <p>A meeting of the subgroup is being arranged in July to begin discussions on the Award application with the aim of agreeing an action plan for partners to submit to the `White Ribbon Campaign`</p>		
Service Head: Wendy S Walters		Performance status: On target	
Action	12099	Target date	31/03/2017
Action promised	We will promote crime prevention projects, including scams and protecting vulnerable people and properties		
	<p>Raising awareness about scams continues to be a priority to protect vulnerable residents. The Trading Standards team work closely with the Police and joined with them to undertake a large-scale exercise during the recent `Rogue Trader Awareness Week`. Large areas of the county were covered, particularly in known problem areas of Llwynhendy, Bryn and Llangennech in Llanelli, with more than 820 homes visited. Residents were advised about doorstep crime and handed advice packs so they know what to look out for and what they should do if they answer the door to a cold caller. Trading Standards officers and police also used the opportunity to gather information and intelligence, discovering that the majority of cold callers in Carmarthenshire are people touting for building work. Alongside the Rogue Traders Week operation, Trading Standards teams have been busy visiting communities, giving scams awareness talks to groups and speaking to people who have complained about rogue traders.</p>		

<p>Comment</p>	<p>There has been publicity of the Council’s award-winning Trading Standards team which was also highly commended in the Innovation in Partnership category at the recent Municipal Journal awards for its Financial Exploitation Safeguarding Scheme (FESS), a multi-agency scheme to protect vulnerable people against scams, fraud and repeat exploitation. The first of its kind in Wales, FESS works not only to prevent fraud and identify victims but also protects them from further exploitation by putting support in place from social care and housing teams. All Halifax and Barclays branches are members of the scheme, as are every Citizens Advice Bureau in Carmarthenshire. Staff receive specialist training to help them recognise the signs of financial abuse, and if they believe one of their customers is a victim, they refer them to Trading Standards for an immediate intervention, which may also involve the police.</p>
<p>Service Head: Wendy S Walters</p>	<p>Performance status: On target</p>



Report A



Scrutiny measures & actions full monitoring report Environmental and Public Protection scrutiny - Quarter 1 2016/17

Theme: E. People who live, work and visit Carmarthenshire are safe and feel safer Sub-theme: E2 Improving the confidence of local communities that we are tackling the issues that matter most							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The average number of calendar days taken to repair all street lamp failures during the year THS/009	Not applicable		Q1: 3.98 End Of Year: 5.44	Target: 4.00 Result: 2.36 Calculation: 2885 ÷ 1221	Target: 4.00	Target: 4.00	Target: 4.00
Service Head: Stephen G Pilliner			Performance status: On target				

Report A

Scrutiny measures & actions full monitoring report Environmental and Public Protection scrutiny - Quarter 1 2016/17

ACTIONS - Theme: E. People who live, work and visit Carmarthenshire are safe and feel safer			
Sub-theme: E2 Improving the confidence of local communities that we are tackling the issues that matter most			
Action	12100	Target date	31/03/2017
Action promised	We will develop an action plan for the implementation of the 'Prevent Duty', which is the duty where we and partners have to give due regard to the need to prevent people from being drawn into terrorism.		
Comment	A draft action plan for the County Council has been drafted and is to be considered by partner agencies at the county Counter-Terrorism Board (CONTEST) at its meeting in July.		
Service Head: Wendy S Walters		Performance status: On target	
Action	12101	Target date	31/03/2017
Action promised	We will continue to engage with local communities and publicise the partnership working which is helping to reduce crime and disorder		
Comment	<p>Neighbourhood policing teams continue to promote a range of ways of engaging with local communities. This includes the Community messaging system which aims to increase the take up of this engagement tool for reporting incidents and notifying of local policing issues and crime prevention measures. This new messaging service is now in place and is being promoted. The mobile police van is accessing local communities throughout the county to increase engagement with residents. Social media is used by local neighbourhood policing teams to highlight key crime prevention messages and what is going on locally.</p> <p>Partnership working to reduce crime and disorder continues with a number of initiatives being publicised locally. Police officers have been to the town centre areas in Carmarthen and Llanelli helping people to learn more about how to keep their garden sheds secure. Community Safety Officers undertook a crime prevention initiative called `Sheducate` where they had a shed on demonstration from a local company with security screws inserted. There were demonstrations of products that will keep sheds secure such as locks, alarms along with general security products and advice.</p> <p>For residents worried about leaving their home empty while on holiday, the pioneering 'Holiday Watch' scheme enables security equipment to be borrowed from the local police station to put off burglars. Boxes are loaned out to members of the public who have poor security at home or have a high level of fear of a crime happening when they are away on holiday. General crime prevention advice is also given on home security to encourage residents to take action to prevent themselves</p>		

becoming a victim of crime.

Service Head: Wendy S Walters

Performance status: On target

Report A
Scrutiny measures & actions full monitoring report
Environmental and Public Protection scrutiny -
Quarter 1 2016/17

ACTIONS - Theme: E. People who live, work and visit Carmarthenshire are safe and feel safer			
Sub-theme: E3 Reducing anti-social behaviour by working in partnership to tackle local problems			
Action	12102	Target date	31/03/2017
Action promised	We will consider adopting a common Risk Assessment process for Anti Social Behaviour incidents to ensure that the level of risk is identified and appropriate action taken		
Comment	Initial discussions have taken place and this will be considered at a regional meeting at the end of July.		
Service Head: Wendy S Walters		Performance status: On target	



Report A



Scrutiny measures & actions full monitoring report Environmental and Public Protection scrutiny - Quarter 1 2016/17

ACTIONS - Theme: E. People who live, work and visit Carmarthenshire are safe and feel safer			
Sub-theme: E4 Reduce the incidences of alcohol-related violence			
Action	12103	Target date	31/03/2017
Action promised	We will continue to promote further the 'Paul's Pledge' alcohol related violence campaign		
Comment	An initial discussion has been held with police colleagues and Paul Pugh relating to activities to take place during the year to raise awareness of the campaign. Publicity will also be planned to mark the 10 year anniversary of the attack in January.		
Service Head: Wendy S Walters		Performance status: On target	
Action	12104	Target date	31/03/2017
Action promised	We will ensure that work continues with licensed premises, off licenses and other partners to tackle problems in communities and domestic settings at night, relating to alcohol and drug related crime and anti-social behaviour		
Comment	<p>The Licensing action group, a bi monthly meeting between the Police and Council, continues to tackle any problem licensed premises in the county where there are concerns relating to alcohol and drug related crime and disorder. Incidents at such premises are closely monitored, particularly regarding violent crime. Action plans are then drawn up for any premises that are problematical and this is then delivered by the relevant partners in an agreed joint approach. Work is often undertaken with the licensee, brewery and door supervisors to tackle issues.</p> <p>The effectiveness of the Behave or Be Banned (BOBB) scheme, run by licensees and supported by the police is being assessed. The scheme works to ensure that any individuals causing problems in licensed premises are banned from participating premises.</p> <p>A new Police-led initiative to tackle violent behaviour was promoted during the Euros football tournament. People were encouraged to be aware of how much they drank whilst enjoying the football, whether it is at home or at a football club or pub. Domestic abuse tends to increase during such sporting events and so the message was clear - that such behaviour whether at home or in a public place would not be tolerated. Details of services giving support related to domestic abuse were publicised.</p>		
Service Head: Wendy S Walters		Performance status: On target	

Report A

Scrutiny measures & actions full monitoring report Environmental and Public Protection scrutiny - Quarter 1 2016/17

ACTIONS - Theme: E. People who live, work and visit Carmarthenshire are safe and feel safer			
Sub-theme: E6 Reducing speeding and number of road traffic accidents			
Action	12116	Target date	31/03/2017
Action promised	We will continue to deliver the actions outlined in our Road Safety Strategy		
Comment	<p>The Carmarthenshire Road Safety Strategy has been presented to the Environment and Public Protection Scrutiny Committee (15th April '16) and the Corporate Management Team. The strategy will be considered by the Executive Board in July '16. The Council's Road Safety Unit was awarded £137k in 2016/17 to deliver road safety education programmes for older drivers, younger drivers, primary school children and motorcyclists. The Road Safety Officers are working in conjunction with the Roads Policing Unit and Fire and Rescue Service to deliver the older and younger driver programmes. The Road Safety Kerbcraft Coordinators are delivering the young persons kerbside safety training. The Road Safety officers are developing a new young persons road safety initiative and delivering an equestrian users road safety initiative in association with Coleg Sir Gar. The Council's Traffic Management Unit was awarded £441k to deliver two route treatment projects. These projects are at detailed design stage.</p>		
Service Head:	Stephen G Pilliner	Performance status:	On target
Action	12117	Target date	31/03/2017
Action promised	We will also invest in computer software to improve the quality of management information that we will use to target education, engineering or enforcement interventions.		
Comment	<p>The Council's Road Safety Unit has commissioned MAST , a Road Safety Analysis firm, to conduct analytical research of past collision and casualty data for Carmarthenshire with the aim of developing road safety education initiatives to target road users at the highest risk of injury. MAST has been tasked with developing an Area Profile for Carmarthenshire concentrating on specific types of risks, road user groups and demographic categories. MAST will use socio-demographic and geospatial techniques, as well as a comprehensive examination of road casualty and contributory factor data. The Councils Road Safety Unit has commenced the use of AccsMAP software, acquired in late 2015/16. AccsMap is a map-based</p>		

road casualty analysis system developed for inputting, reporting, analysing and validating information on road accidents, enabling data to be viewed and interrogated on a map background. AccsMAP will be utilised to develop road safety grant bids, and assist the multi agency Speed Limit Working Group and Speed Management Groups to set new speed limits and manage concerns about speeding.

Service Head: Stephen G Pilliner

Performance status: On target

Report A

Scrutiny measures & actions full monitoring report Environmental and Public Protection scrutiny - Quarter 1 2016/17

ACTIONS - Theme: F. Carmarthenshire's communities and environment are sustainable			
Sub-theme: F1 Living within our environmental limits using only our fair-share of earth's resources			
Action	12118	Target date	31/03/2017
Action promised	We will identify and deliver energy efficiency projects under SALIX programme		
Comment	The focus of current attention is in identifying opportunities for LED lighting upgrades, with the current programme comprising the following nine primary schools: Cross Hands (work completed); Pwll (work almost completed); Drefach; Ponthenri; Gwynfryn; Carwe; Pentip; Llandeilo; Ysgol Teilo Sant. Total value ~£65,000		
Service Head: Jonathan Fearn		Performance status: On target	
Action	12120	Target date	31/08/2016
Action promised	We will deliver solar photovoltaic (PV) programme on Council non-domestic buildings – installations to be completed by 31st August 2016.		
Comment	The solar PV programme comprises 17 Council non-domestic properties with a 634kW total capacity. To-date, 13 installations have been completed with the remaining 4 to be completed by end of August 2016.		
Service Head: Jonathan Fearn		Performance status: On target	
Action	12121	Target date	31/03/2017
Action promised	We will explore new, innovative energy efficiency initiatives e.g. extend trial of Ion boiler following on-going positive trial at the Quayside Centre - Measured quarterly by savings/reductions		
Comment	Continually exploring new, innovative energy efficiency initiatives. Currently exploring potential for energy performance contracts under Welsh Government's newly established Re:fit Cymru programme.		
Service Head: Jonathan Fearn		Performance status: On target	
Action	12122	Target date	31/03/2017

Action promised	We will continue to procure more fuel efficient vehicles through our fleet replacement programme and reduce the current operational fleet by 2% over the Year		
Comment	<p>We have committed a significant spend on the replacement of our Refuse, Highways and Social Welfare fleets during this financial year. All vehicles will carry the latest emission standards technology (Euro VI) thereby reducing our fuel consumption and CO2 footprint on the environment.</p> <p>In terms of our efforts to reduce the operational fleet (Vocational vehicles in excess of 7.5t GVW) we expect to achieve the target of 2% later this year when we realise a reduction in the number of highways assets. Although 2% is our target for the year, we will continue to strive to exceed this.</p>		
Service Head:	Stephen G Pilliner	Performance status:	On target
Action	12123	Target date	31/03/2017
Action promised	We will re-launch our staff Travelwise Workwise guide to stimulate a further reduction in staff travel		
Comment	A review of the previous policy documentation is underway, which will be cross referenced against any shifts in national and corporate policy along with any technological developments.		
Service Head:	Stephen G Pilliner	Performance status:	On target

Report A

Scrutiny measures & actions full monitoring report Environmental and Public Protection scrutiny - Quarter 1 2016/17

Theme: F. Carmarthenshire's communities and environment are sustainable Sub-theme: F2 Reducing waste and moving towards becoming a zero-waste county							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of municipal wastes sent to landfill WMT/004b	12.08	14.56	Q1: 2.52 End Of Year: 5.25	Target: 10.00 Result: 3.40 Calculation: (635.81 ÷ 18682.98) × 100	Target: 10.00	Target: 10.00	Target: 10.00
Service Head: Ainsley Williams			Performance status: On target				
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of municipal waste collected by local authorities and prepared for reuse and/or recycled, including source segregated biowastes that are composted or treated	62.18	59.61	Q1: 57.15 End Of Year: 63.52	Target: 62.00 Result: 68.74	Target: 62.00	Target: 62.00	Target: 62.00

biologically in another way WMT/009b				Calculation: (12843.61 ÷ 18682.98) × 100			
Service Head: Ainsley Williams				Performance status: On target			
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of local authority collected municipal waste Recycled WMT/010ii	Not applicable		Q1: 35.27 End Of Year: 45.29	Target: 43.50 Result: 45.56 Calculation: (8511.5 ÷ 18682.98) × 100	Target: 43.50	Target: 43.50	Target: 43.50
Service Head: Ainsley Williams				Performance status: On target			
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of municipal waste Collected as source segregated biowastes and composted or treated biologically in another way WMT/010iii	Not applicable		Q1: 21.42 End Of Year: 17.74	Target: 18.00 Result: 22.73 Calculation: (4247.48 ÷ 18682.98) × 100	Target: 18.00	Target: 18.00	Target: 18.00

Service Head: Ainsley Williams

Performance status: On target



Report A



Scrutiny measures & actions full monitoring report Environmental and Public Protection scrutiny - Quarter 1 2016/17

ACTIONS - Theme: F. Carmarthenshire's communities and environment are sustainable			
Sub-theme: F2 Reducing waste and moving towards becoming a zero-waste county			
Action	12124	Target date	31/03/2017
Action promised	We will continue to review existing household recycling participation rates to maximise landfill diversion and increase recycling.		
Comment	Our Recycling Advisors continue to visit newly occupied properties in new housing developments and properties in areas identified as having low recycling scheme participation rates in order to increase awareness of our recycling initiatives with the aim of encouraging participation.		
Service Head: Ainsley Williams		Performance status: On target	
Action	12125	Target date	31/03/2017
Action promised	We shall undertake a programme of door-stepping to advise and encourage householders to participate in our food and dry recycle schemes.		
Comment	The recycling advice programme has continued in targeted areas across the County for the first quarter, with 1097 properties visited and provided with information about the recycling services available to them.		
Service Head: Ainsley Williams		Performance status: On target	

Report A

Scrutiny measures & actions full monitoring report

Environmental and Public Protection scrutiny - Quarter 1 2016/17

Theme: F. Carmarthenshire's communities and environment are sustainable							
Sub-theme: F4 Protect, enhance and conserve our natural and built environment and champion biodiversity							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The Cleanliness Indicator STS/005a	Not applicable		Q1: 73.1 End Of Year: 72.4	Target: 67.0 Result: 72.0 Calculation: (1.439 ÷ 2) × 100	Target: 67.0	Target: 67.0	Target: 67.0
Service Head: Ainsley Williams			Performance status: On target				
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of highways inspected of a high or acceptable standard of cleanliness STS/005b	98.1	96.7	Q1: 98.8 End Of Year: 98.9	Target: 92.0 Result: 98.4	Target: 92.0	Target: 92.0	Target: 92.0

				Calculation: (1095 ÷ 1113) × 100			
Service Head: Ainsley Williams				Performance status: On target			

Report A
Scrutiny measures & actions full monitoring report
Environmental and Public Protection scrutiny -
Quarter 1 2016/17

ACTIONS - Theme: F. Carmarthenshire’s communities and environment are sustainable			
Sub-theme: F4 Protect, enhance and conserve our natural and built environment and champion biodiversity			
Action	12126	Target date	31/03/2017
Action promised	We will work toward providing and managing through agreement, and where appropriate land acquisition of suitable habitat for marsh fritillary butterfly through the Caeau Mynydd Mawr Special Area of Conservation project.		
Comment	The project seeks to achieve in the long terms at least 100ha of suitable habitat for the marsh fritillary butterfly, ideally more. By 30.3.16 75.13ha of habitat had been secured. The project is aiming to secure 80ha by 30.3.17 and at present has secured 79.09ha, largely as a result of land purchase at Brynmelyn, however some of the suitable habitat at this location may be lost with the development of the Cross Hands Link Road Phase 2. Figures on spend this FY are not yet available.		
Service Head: Llinos Quelch		Performance status: On target	



Report A



Scrutiny measures & actions full monitoring report Environmental and Public Protection scrutiny - Quarter 1 2016/17

Theme: F. Carmarthenshire's communities and environment are sustainable Sub-theme: F6 Developing sustainable transport options							
Measure Description	2015/16 Comparative Data			2016/17 Target and Results			
	Best Quartile	Welsh Median	Our Actual	Quarter 1	Quarter 2	Quarter 3	End of Year
The percentage of adults aged 60+ who hold a concessionary travel pass THS/007	91.7	86.7	Q1: 80.1 End Of Year: 80.6	Target: 79.0 Result: 80.2 Calculation: (43723 ÷ 54517) × 100	Target: 79.0	Target: 79.0	Target: 79.0
Service Head: Stephen G Pilliner			Performance status: On target				

Report A

Scrutiny measures & actions full monitoring report Environmental and Public Protection scrutiny - Quarter 1 2016/17

ACTIONS - Theme: F. Carmarthenshire's communities and environment are sustainable			
Sub-theme: F6 Developing sustainable transport options			
Action	12128	Target date	31/03/2017
Action promised	We will invest £2.125 million of capital to improve the condition of our highways, bridges and culverts.		
Comment	Schemes are progressing to deliver the investment programme as set out in the capital programme for Highways, Bridges, Structures and Culverts. The capital monitoring programme is currently being updated and figures will be uploaded in the next two weeks to illustrate profiled spend over the year		
Service Head: Stephen G Pilliner		Performance status: On target	
Action	12129	Target date	31/03/2017
Action promised	We will continue to invest in strategic transport infrastructure links to support economic development by continuing with the construction of the Carmarthen West Link Road to support the relocation of S4C and facilitate mixed development		
Comment	Road construction project is currently underway.		
Service Head: Stephen G Pilliner		Performance status: On target	
Action	12130	Target date	31/03/2017
Action promised	We will continue to invest in strategic transport infrastructure links to support economic development by taking forward Phase 2 of the Cross Hands Economic Link Road and secure planning permission for the scheme in 2016/17.		
Comment	Work to progress the scheme is underway. Land Acquisition negotiations have commenced. Planning application submitted		
Service Head: Stephen G Pilliner		Performance status: On target	
Action	12131	Target date	31/03/2017
	We will continue to invest in strategic transport infrastructure links to support economic development by commencing work		

Action promised	on improving the highway infrastructure at Ammanford to improve traffic flow and reduce congestion		
Comment	Land acquisition process has commenced in accordance with the project profile.		
Service Head: Stephen G Pilliner	Performance status: On target		
Action	12133	Target date	31/03/2017
Action promised	We will complete the Llangennech to Dafen footway and cyclepath and commence work on our flagship Towy Valley Cycleway project to improve connectivity and to encourage more sustainable forms of travel.		
Comment	Good progress has been made on the Llangennech to Dafen cycleway scheme, contractors will have completed this section of shared use path by the end of August, with the project team considering design of future phases linking other key employment sites in Llanelli. Land negotiations are progressing well on the Towy Valley Cycleway, detailed design work continues and a planning application for the Western section has been submitted. As well as this work has started on the ground on a section of on highway works to the West of Abergwili under permitted development rights.		
Service Head: Stephen G Pilliner	Performance status: On target		
Action	12134	Target date	31/03/2017
Action promised	We will continue to support the delivery of the Modernising Education Programme - redesigning networks to facilitate the movement of pupils as set out in our home to school transport policy.		
Comment	All additional transport requirements requested by the Education and Childrens Services Department have been planned, procured and implemented for the new academic year.		
Service Head: Stephen G Pilliner	Performance status: On target		



Report A



Scrutiny measures & actions full monitoring report Environmental and Public Protection scrutiny - Quarter 1 2016/17

ACTIONS - Theme: F. Carmarthenshire's communities and environment are sustainable
Sub-theme: F7 Ensuring the promotion of the Welsh language and Welsh culture

Action	12136	Target date	30/09/2016 (original target 31/03/2017)
Action promised	We will monitor identified considerations in relation of policy in respect of the Welsh language and culture, and the implications of the Planning Wales Act 2015, and any subsequent secondary legislation.		
Comment	Action is dependent upon further guidance being released by Welsh Government. To date no further guidance has been produced. The Division has therefore acted accordingly during this quarter		
Service Head: Llinos Quelch		Performance status: On target	

ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE 26th SEPTEMBER 2016

Environmental & Public Protection Scrutiny Committee – Annual Report 2015/16

To consider and comment on the following issues:

- That members consider and approve the Environmental & Public Protection Scrutiny Committee’s annual report for the 2015/16 municipal year.

Reasons:

- The Council’s Constitution requires scrutiny committees to report annually on their work.

To be referred to the Executive Board for decision: NO

Executive Board Member Portfolio Holder: NOT APPLICABLE

<p>Directorate: Chief Executive’s</p> <p>Name of Head of Service: Linda Rees-Jones</p> <p>Report Author: Matthew Hughes</p>	<p>Designations:</p> <p>Head of Administration & Law</p> <p>Democratic Services Officer</p>	<p>Tel Nos. / E-Mail Addresses:</p> <p>01267 224010 lrjones@carmarthenshire.gov.uk</p> <p>01267 224029 mahughes@carmarthenshire.gov.uk</p>
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EXECUTIVE SUMMARY

ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE 26th SEPTEMBER 2016

Environmental & Public Protection Scrutiny Committee – Annual Report 2015/16

The attached report has been prepared in order to comply with Article 6.2 of the County Council's Constitution which states that a scrutiny committee must:

“Prepare an annual report giving an account of the Committee’s activities over the previous year.”

The report provides an overview of the workings of the Environmental & Public Protection Scrutiny Committee during the 2015/16 municipal year and includes information on the following topics:

- Overview of the Scrutiny Work Programmes
- Key issues considered
- Issues referred to or from Executive Board / Other Scrutiny Committees
- Member attendance at meetings

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report.

Signed: **Linda Rees-Jones** **Head of Administration & Law**

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	NONE	NONE	NONE	NONE	NONE

- 1. Policy, Crime & Disorder and Equalities** – In line with requirements of the County Council’s Constitution.
-
- 2. Legal** – In line with requirements of the County Council’s Constitution.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below:

Signed: **Linda Rees-Jones** **Head of Administration & Law**

- 1. Local Member(s)** – N/A
- 2. Community / Town Council** – N/A
- 3. Relevant Partners** – N/A
- 4. Staff Side Representatives and other Organisations** – N/A

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THESE ARE DETAILED BELOW:

Title of Document	File Ref No. / Locations that the papers are available for public inspection
Environmental & Public Protection Scrutiny Committee Reports and Minutes	<p>Meetings held up to July 2015: http://www.carmarthenshire.gov.wales/home/council-democracy/committees-meetings/agendas-minutes-(archive)/</p> <p>Meetings from September 2015 onwards: http://democracy.carmarthenshire.gov.wales/ie/ListMeetings.aspx?Committeed=134</p>

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Environmental & Public Protection Scrutiny Committee Annual Report 2015/16

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Committee Membership 2015/16



Cllr. Peter Cooper
Chair
Saron
(Labour)



Cllr. Ivor Jackson
Vice-Chair
Llandovery
(Independent)



Cllr. Alun Davies
Saron
(Plaid Cymru)



Cllr. D.B. (Daff) Davies
Llansteffan
(Independent)



Cllr. Joseph Davies
Manordeilo
(Independent)



Cllr. Penny Edwards
Hengoed
(Labour)



Cllr. Colin Evans
Pontaman
(Labour)



Cllr. Andrew James
Llangadog
(Independent)



Cllr. John Jenkins
Elli
(Unaffiliated)



Cllr. Winston Lemon
Glan-y-Môr
(Plaid Cymru)



Cllr. Alan Speake
Carmarthen West
(Plaid Cymru)



Cllr. Siân Thomas
Pen-y-Groes
(Plaid Cymru)



Cllr. W.G. (Bill) Thomas
Lliedi
(Labour)



Cllr. Elwyn Williams
Llangynnwr
(Plaid Cymru)

Chair's Foreword

As the Chair of this Committee I take great pleasure in presenting this Annual Report of the Environmental & Public Protection Scrutiny Committee covering the period May 2015 to April 2016.

It has once again been an interesting and challenging year for this Committee and this report provides a valuable opportunity to reflect on our recent work whilst looking forward to the coming year. In light of the on-going efficiency climate, the forthcoming year will no doubt be more challenging but I am also confident that we will continue to play an important role in identifying service improvements and efficiencies.

The Committee received a wide range of reports and the varied work programme continues to reflect the wide range of services within our remit. These reports have again enabled us to gain an appreciation for the excellent work being carried out by officers within the different services.

In May 2015, the Committee established a task and finish group to research and review car parking charges in the County. The Group held a number of meetings during the review and after the report was considered and endorsed by this Committee in May 2016, the Executive Board also endorsed the report at its meeting in late July 2016.

The Committee considered and scrutinised a number of new and revised policies, with one joint meeting held with the Education & Children Scrutiny Committee in September 2015 to consider the proposal to charge for post-sixteen college/school transport.

In November 2015 we welcomed Ruth Mullen, the new Director of the Environment Services Department and we look forward to working

with her during the forthcoming year.

Members of this Committee have approached their work programme with commitment and enthusiasm so I would like to thank you all and I very much look forward to working with you over the coming year. I would particularly like to express my thanks to my Vice-Chair, Cllr. Ivor Jackson for his continued support and assistance and to the relevant Executive Board Members for their attendance and contribution at our meetings.

Finally I would like to thank all the officers for their valuable support, advice and guidance throughout the year.

Cllr. Peter Cooper
Chair of Environmental & Public Protection
Scrutiny Committee

Introduction

Purpose of Annual Report

The following report has been prepared in order to comply with Article 6.2 of the County Council's Constitution which states that a scrutiny committee must:

“Prepare an annual report giving an account of the Committee's activities over the previous year.”

The report:

- Provides an overview of the work of the Environmental & Public Protection Scrutiny Committee during the 2015/16 municipal year.
- Identifies key areas to be included in the Environmental & Public Protection Scrutiny Committee's 'Forward Work Programme' for 2016/17.

Number of Meetings

In all, the Environmental & Public Protection Scrutiny Committee met on 10 occasions between May 2015 and April 2016, one of which was a joint meeting with the Education & Children Scrutiny Committee in September 2015.

The Work Programme for 2014/15

In the main, meeting agendas were consistent with those outlined by the Forward Work Programme for 2015/16, which was confirmed by the Environmental & Public Protection Scrutiny Committee at its meeting on the 15th May 2015.

The Forward Work Programme (FWP) was

mainly based on key areas identified as objectives within the Integrated Community Strategy and Improvement Plan together with standard items such as performance and budget monitoring reports, action plan monitoring reports, and specific requests from the scrutiny committee itself. Additional reports were also requested by the scrutiny committee during the year and the Forward Work Programme was amended accordingly.

The development of the concept of the Forward Work Programme and the process for its agreement, has allowed each scrutiny committee to determine their own work agendas. The benefits of such an approach has led to an improved level of debate and input during scrutiny committee meetings.

The Committee's Remit

The Environmental & Public Protection Scrutiny Committee's key responsibilities are for:

- Visible front line services (e.g. highways, street cleaning, waste and recycling services, town-centre management, grounds maintenance, public conveniences, bus shelters and maintenance of car parks)
- Regional Waste Plan
- Transport
- Vehicle Maintenance
- Road Safety
- On/Off Street and Residents' Car Parking
- Conservation
- Shoreline Management & Coastal Protection
- Contaminated Land
- Public Protection (Air Pollution, Trading Standards, Pest control & Environmental Health)
- Community Safety
- Environmental Enforcement (e.g. litter)
- Planning Enforcement

Key issues considered during 2015/16

Standard Scrutiny Monitoring Reports / Items

Half-Yearly Performance Management Reports

- One of the principal roles of scrutiny committees is to monitor the performance of services and functions within its remit. They undertake this work mainly through the consideration of half-yearly performance monitoring reports and various action plan monitoring reports. The performance monitoring report provides a balanced picture of performance across the relevant service areas. The Committee considered the half-yearly performance reports for its remit at its meetings in June and November 2015.

Revenue & Capital Budget Monitoring Reports

- The Committee received regular quarterly reports on the revenue and capital budgets for the Technical Services Department, Public Protection Division and the Community Safety Team (which is based within the Chief Executive's Department).

RECOMMENDATION

At its meeting in February 2016, it was suggested that many of the Committee's questions in relation to budget monitoring reports were due to insufficient explanations provided in the 'main variance summaries' listed with each appendix. The Committee therefore resolved that officers be requested to provide more comprehensive explanations for under or overspends in future budget monitoring reports.

OUTCOME - The format of the budget monitoring reports has since been reviewed for the 2016/17 financial year with a clearer layout and more detail included as part of the main variance summaries.

RECOMMENDATION

At its meeting in November 2015, the Committee discussed the joint working between National Resources Wales and the Local Authority in relation to shellfish poaching. The Committee was informed that the Authority's officers did work alongside both National Resources Wales and the Welsh Government, both of whom had specific responsibility for different areas of the Carmarthenshire coastline. However, due to the size of the area in question, the coastline was difficult to monitor and police due to the lack of resources experienced by the relevant agencies involved. The Committee unanimously resolved that the Executive Board Member (Environmental & Public Protection) be asked to lobby the Welsh Government to allocate (in conjunction with the relevant agencies), additional resources to enable increased monitoring of the Carmarthen Bay area in order to prevent shellfish poaching.

OUTCOME: The Committee was informed that this matter is being continually discussed with neighbouring local authorities and other relevant agencies which are part of the Local Shellfish Liaison Action Group. The Group also includes officers from the Welsh Government.

Actions & Referrals Updates - During the course of the municipal year several requests for additional items were made by committee members to assist them in discharging their scrutiny role. In total, 21 recommendations / requests from the Environmental & Public Protection Scrutiny Committee were formally recorded. These quarterly reports were produced to give an update on progress and information was also circulated to members outside the formal committee meetings.

Performance / Progress Monitoring

Stray Horses - In May 2015, the Committee received an update on the Authority's on-going work to deal with stray horses as well as the new Control of Horses (Wales) Act 2014. The Committee was informed that since the previous report in January 2014, the incidences of straying horses being reported to the Authority had remained relatively constant. The Committee also noted the new powers available to Welsh local authorities under the new Act to seize, impound, sell, re-home, return, dispose of or destroy (by humane means) stray or abandoned horses after certain notifications had been issued, now meant that the time limit for which local authorities were obliged to retain such horses, had changed from 14 days to 7 days. The Committee expressed concern at the way in which legislation continued to be introduced without any additional funding to assist local authorities in its implementation.

RECOMMENDATION

The Committee unanimously resolved that the Executive Board be asked to write to the Welsh Government expressing the Committee's concern that legislation continued to be introduced without any additional funding being provided to assist local authorities in its implementation.

OUTCOME: The Executive Board Member for Environmental & Public Protection wrote to the Welsh Government in May 2015 outlining the Committee's concerns. A response from Rebecca Evans AM (Deputy Minister for Farming & Food) was received on the 30th June 2015.



Money Wise Online - In May 2015, the Committee also received an update on the Money Wise financial education initiative aimed at increasing the financial capability of the residents of Carmarthenshire. Members were informed that it was initially developed as a paper-based scheme by Carmarthenshire's Trading Standards Service following a review of poverty in the Local Authority by the Social Justice Scrutiny Committee in 2008/09. However by utilising confiscated funds via the Proceeds of Crime Act 2002 from prosecution of illegal trade, the original work books were developed into a web-based resource. The Committee also viewed a promotional video showing its use at Morfa CP School in Llanelli where it had also benefited the parents and members of the surrounding community. It was informed that expressions of interest in the product had been received from local authorities in North Wales and that it would also be showcased at the forthcoming National Trading Standards Conference in Bournemouth. The Committee welcomed the initiative and congratulated the officers on the work being undertaken.

Area Planning Board Report on Drug and Alcohol Misuse Strategy and Development 2014/15 - In June 2015, the Committee received the Area Planning Board's (APB) report for 2014/15 which provided an overview of its key areas of achievement and development in delivering the drug and alcohol misuse strategy. The report covered a range of areas, including an update on recent changes to commissioning arrangements and the provision of substance misuse services. The report also outlined the Board's achievements and impact during the year, its performance and outcome monitoring arrangements as well as priorities for 2015/16.

Task and Finish Group Action Plan Monitoring: Review of Substance Misuse Treatment Services - In June 2015, the Committee also received an action plan monitoring update outlining the implementation of the recommendations of its Task & Finish Group which had reviewed Substance Misuse Treatment Services in 2013/14.

Community Safety Partnership Annual Report 2014/15 - In September 2015, the Committee received the annual report from the Carmarthenshire Community Safety Partnership (CSP) which was presented by the Executive Board Member with responsibility for Police Liaison, Community Safety, Social Justice / Crime & Disorder (and Chair of the Partnership). The report included progress made in tackling crime and disorder during 2014/15 and updates from two key partners, namely the Mid & West Wales Fire and Rescue Service and Probation Services. It also highlighted key areas of partnership working and current priorities for the multi-agency action groups which were driving forward the community safety agenda. The Chief Inspector from Dyfed-Powys Police was also present in attendance for this item.

Substance Misuse Services Visits Update - In September 2015, the Committee also considered an update on the visits made by the Executive Board Members, with responsibility for substance misuse and health and social care, to substance misuse service providers. The visits had been undertaken in response to a recommendation by the Committee's Task & Finish Group, following its review of Substance Misuse Services during 2013/14.

RECOMMENDATION

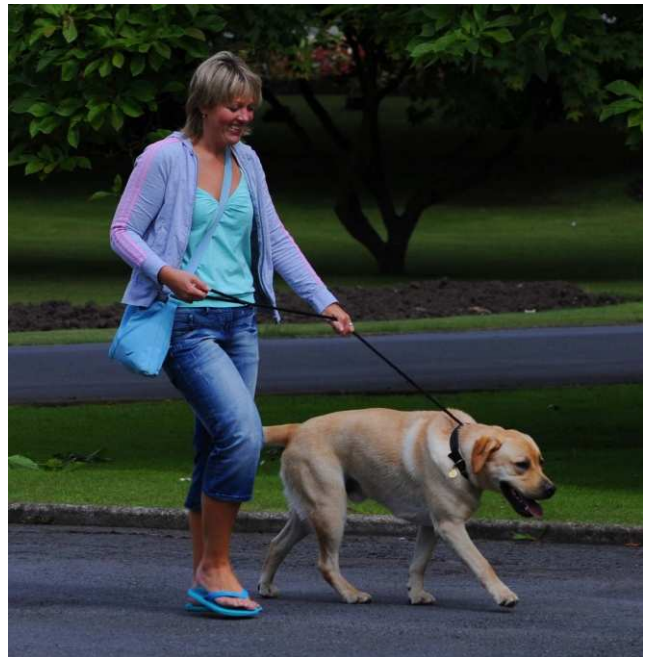
The Committee resolved that the Chair of the Task & Finish Group (during the Substance Misuse Review) accompanied the Executive Board Members on future visits.

OUTCOME - The committee's request was noted and Cllr. Jackson will be invited to attend future visits.

Highways Update - In January 2016, the Committee received for consideration, an update on the Highways Service. The report included the services provided, details of the review to date and future service proposals.



Rural Conservation Unit Update - At its meeting in January 2016, the Committee received an annual report on the work of the Rural Conservation Business Unit during 2015. Members were reminded of the Unit's services, including the provision advice to other Council departments as well as the general public on matters relating to landscape, trees, woodlands, hedgerows, biodiversity and common land. Key highlights from the previous year were also noted and these included the Coed Cymru partnership, the implementation of the Tree Safety Strategy, the Caeau Mynydd Mawr Special Area of Conservation (SAC) Project and the Carmarthenshire Bogs Project which involved a high level of quality research input from Swansea University.



Pre-Decision Scrutiny

Dog Control Orders: Anti-Social Behaviour, Crime and Policing Act 2014 - In June 2015, the Committee considered a report summarising the responses received following an informal public consultation exercise which had been undertaken between March and May 2015 to gather the views of all stakeholders on the issue of irresponsible dog ownership and the various powers available to the Authority to tackle the problem. Following the consultation, revised proposals were being presented to the Committee for its consideration.

RECOMMENDATION

The Committee unanimously resolved that the proposals outlined in the report be endorsed for consideration by the Executive Board, subject to the inclusion of the following additional proposals:

- An order for dogs to be kept on leads at all times on all sports pitches, parks and playgrounds
- An order for dogs to be kept on leads at all times on all public highways.

OUTCOME - The Executive Board considered this item at its meeting on the 13th July 2015. Following consideration of the report, the Board unanimously resolved to commence the statutory order making process in order to allow the proposed public space protection orders (PSPOs) to be implemented, subject to further formal consultation. The Board also agreed that the E&PP Scrutiny Committee's additional two recommendations be considered in 6 months.

Waste Service: Defining the strategic direction and the transition from 60% to 70% recycling -

In May 2015, the Committee considered a report outlining the Environment Department's proposals for the future strategic direction of its waste. The report outlined proposals in relation to both the collection and disposal of waste and included a series of recommendations for the Committee to consider and comment upon.

RECOMMENDATIONS

The Committee resolved that the recommendations outlined in the report be endorsed for consideration by the Executive Board, subject to the following amendments:

- Recommendation 5 – Termination of the current green/garden waste kerbside collection service when the new vehicles and routes are introduced (from April 2016), subject to an extension of the compost bins scheme in order to off-set the impact of terminating the service.
- Recommendation 6 – A kitchen caddy food bin liner trial be introduced from Autumn 2015 with the aim of increasing the participation in food waste recycling.

OUTCOME - The matter was considered by the Executive Board at its meeting on the 27th July 2015. The Board unanimously resolved that the introduction of kitchen caddy food bin liners as a trial in specific targeted areas from Autumn 2015 with the aim of assessing their effectiveness in increasing participation in food waste recycling, prior to making a decision on a wider roll-out to all households, be approved. It also agreed to review the current green/garden waste kerbside collection service in order to ascertain whether it could be run satisfactorily on a commercial basis.

The Environment Act 1995: Public consultation on Carmarthen Air Quality -

In April 2016, the Committee considered an update on the consultation process undertaken in relation to a proposal to declare an Air Quality Management Area (AQMA) within Carmarthen. The Committee noted that it had previously been consulted on the proposal at its meeting in April 2015. The report outlined the responses received during the consultation period which commenced on the 5th October 2015 and ended on the 30th November 2015.

RECOMMENDATIONS

The Committee unanimously resolved that the report be received and that the Executive Board be recommended to endorse:

- The proposal to issue an Order designating the boundary of an Air Quality Management Area, (AQMA), for Carmarthen as illustrated in report;
- The proposal to set up a Steering Group made up of all relevant stakeholders to assist in the development of an Action Plan and;
- The proposal to develop an Action Plan in accordance with legislative requirements that will pursue the improvement of air quality and the reduction of nitrogen dioxide levels within the AQMA.

OUTCOME - At its meeting on the 25th April 2016, the Executive Board unanimously resolved that the proposals be endorsed for consideration by County Council. At its meeting on the 11th May 2016, County Council unanimously resolved to adopt the Board's recommendations.

The Environment Act 1995: Public consultation on Llanelli Air Quality - In April 2016, the Committee also considered an update on the consultation process undertaken in relation to a proposal to declare an Air Quality Management Area (AQMA) within Llanelli. The Committee noted that it had previously been consulted on the proposal at its meeting in April 2015. The report outlined the responses received during the consultation period which commenced on the 5th October 2015 and ended on the 30th November 2015. No specific objections had been received in respect of setting the boundary and the need to designate an AQMA.

RECOMMENDATIONS

The Committee unanimously resolved that the report be received and that the Executive Board be recommended to endorse:

- The proposal to issue an Order designating the boundary of an Air Quality Management Area, (AQMA), for Llanelli as illustrated in report;
- The proposal to set up a Steering Group made up of all relevant stakeholders to assist in the development of an Action Plan and;

- The proposal to develop an Action Plan in accordance with legislative requirements that will pursue the improvement of air quality and the reduction of nitrogen dioxide levels within the AQMA.

OUTCOME - At its meeting on the 25th April 2016, the Executive Board unanimously resolved that the proposals be endorsed for consideration by County Council. At its meeting on the 11th May 2016, County Council unanimously resolved to adopt the Board's recommendations.



Policy Development and Review

Review of locally set fees in the Environmental Health and Licensing Section - In December 2015, the Committee considered the review of locally set fees in relation to the Environmental Health and Licensing Section which included stake-holders views on the proposed fees.

RECOMMENDATIONS

The Committee resolved to recommend to Executive Board that:

- The proposed hackney carriage and private hire fees in Appendix 1 be advertised for a period of 28 days as required by the Local Government (Miscellaneous Provisions) Act 1976 for persons to submit objections. Where there are no objections, the fees shall be implemented from the 1st April 2016.
- The remainder of the fees in Appendix 1 be advertised for a period of 28 days and that the reviewed fees be implemented from the 1st April 2016.

OUTCOME - At its meeting on the 9th February 2016, County Council resolved to approve amended Statement of Licensing Policy.

Review of Gambling Policy - At its meeting in December 2015, the Committee considered a report outlining the review and revision of the County Council's Gambling Policy.

RECOMMENDATION

The Committee resolved to recommend to Executive Board that the amended Gambling Policy be approved.

Review of Statement of Licensing Policy (Licensing Act 2003) - In December 2015, the Committee also considered the Review of Statement of Licensing Policy noting that the revised Licensing Policy document reflected the results of the consultation and review process.

RECOMMENDATIONS

The Committee resolved that:

- The amended Statement of Licensing Policy be approved for consideration by the Executive Board.
- The existing Cumulative Impact Policy be retained for Station Road Llanelli as detailed in Section 10 of the attached policy.
- Further evidence be gathered in relation to the possible adoption of a Cumulative Impact Policy for Lammas Street, Carmarthen as a result of responses to the consultation exercise.

OUTCOME - At its meeting on the 9th February 2016, County Council resolved to approve the amended Statement of Licensing Policy and that the existing Cumulative Impact Policy be retained for Station Road Llanelli as detailed in section 10 of the policy. County Council also approved the proposal that further evidence be gathered in relation to the possible adoption of a Cumulative Impact Policy for Lammas Street, Carmarthen as a result of responses to the consultation exercise.

OUTCOME - At its meeting on the 9th February 2016, County Council resolved to approve the amended Gambling Policy, taking into account the Gambling Commission's updated guidance.



Road Safety Strategy - In April 2016, the Committee considered the draft of Carmarthenshire County Council's second Road Safety Strategy for 2016-20. Members were informed that the Authority would continue to invest in road safety through funding of road safety education, evaluation and engineering and continued support for enforcement action by the Police. Officers would also continue to engage in collaboration and partnership working to deliver road safety education initiatives and identify sites for enforcement and engineering intervention.

RECOMMENDATION

The Committee unanimously resolved that the action measures outlined in the Road Safety Strategy for 2016-20 be endorsed for consideration by the Executive Board.

OUTCOME - At its meeting on the 26th July 2016, the Executive Board unanimously resolved to endorse the strategy.

Consultation

Carmarthenshire County Council's Annual Report 2014/15 and Improvement Plan 2015/16 - In June 2015, the Committee considered the Council's draft Annual Report for 2014/15 and Improvement Plan for 2015/16. The Local Authority must publish an Improvement Plan as soon as it is reasonably practicable after the start of the financial year and publish an Annual Report on past performance by the end of October each year. Each scrutiny committee is afforded the opportunity to consider these items in relation to their specific work areas.



Sustaining Post-Sixteen College/School Transport - In September 2015, the Committee held a joint-meeting with the Education & Children Scrutiny Committee in order to consider a proposal to charge for post-sixteen college/school transport. The report was presented to members of both committees in order that they might offer comments, as part of the formal consultation process.

The Committee declined to endorse the proposal outlined in the report and it was proposed that prior to proceeding further, the

Executive Board request further details from the other Welsh local authorities who had already implemented charges for post-sixteen transport, to clarify how these had been implemented and their effect on post-sixteen education in the long term.

RECOMMENDATION

It was unanimously resolved that the Executive Board be requested to ask the other Welsh local authorities for full details of how they implemented charges for post-sixteen transport and seek clarification as to whether these had affected post-sixteen education in the long term.

OUTCOME - At its meeting on the 30th November 2015, the Executive Board unanimously resolved that the referral from the Joint Scrutiny Committee meeting be acted upon, and that the other Welsh local authorities be asked for statistics for a period of more than one year together with information on the level of charges, and how they were implemented (i.e. on a term by term basis or one off annual payment). At its meeting on the 1st February 2016, the Executive Board proposed that the introduction of a charge for home to school transport be deferred for 2 years.

Annual Revenue Budget Consultation - At its meeting in December 2015, the Committee considered the annual consultation report for the Revenue Budget Strategies for 2016/17 to 2018/19.

During consideration of this report, serious concerns were expressed at the state of the county's highways and bridges, the backlog of work that faced the Authority and its continued poor performance in respect of key performance indicators. It was also suggested that the Authority would be open to litigation due to poor maintenance of its infrastructure and it was asked when the corporate manslaughter development session, requested in a previous meeting, would be provided for elected members. Concern was also expressed at the recent flooding in Cumbria and it was suggested that the lack of specialist vehicles to maintain and empty gullies and culverts could also lead to unnecessary flooding in some areas of the county.

At its meeting on the 1st February 2016, the Executive Board proposed that for the Environment Department, (i) the reduction in the Flood Defence, Land Drainage and Coastal Protection budget is withdrawn for the 3 years, total value of £118,000; (ii) the reduction in Highways Infrastructure maintenance budget is removed for year 1, total value of £512,000; and (iii) the reduction in the Cleansing services and Environment Enforcement budget is removed for each of the 3 years, total value of £252,000.



Investigative Scrutiny

T&F Environmental & Public Protection Task and Finish Group 2015/16: Planning and Scoping Document - At its meeting in January 2016, the Committee received its Task and Finish Group's planning and scoping document, relating to its review of car parking charges. This document was presented as every task and finish group is required to report the progress of its work to the main relevant scrutiny committee. The document provides the main committee with details of the aims and scope of the work of the group. For more details of the task and finish review, please refer to page 16.

Task & Finish Review 2015/16

At its meeting in May 2015, the Committee discussed a recent motion at County Council (15th April 2015) in relation to car parking charges in Llanelli Town Centre. The Chair suggested that as this was an issue of concern county-wide, the Committee could consider undertaking a task and finish review to investigate the matter in more detail.

It was suggested that such a review could consider the approaches of other local authorities as well as investigating options that would seek to support foot-fall in town centres whilst also meeting the requirements of the Authority's Parking Strategy. The Committee endorsed the suggestion.

At the Group's first meeting in October 2015, it agreed that the scope of the review would focus on:

- Charging Policy (to include Parking Strategy & Policy)
- Legislation relating to Traffic Management and Parking
- The purpose of parking charges
- Car park demand / usage
- Revenue distribution and impact of reducing charges
- Research evidence on the impact of car park charging
- Main town centre footfall
- Car park charges and competitiveness including socio-economic issues

The Task and Finish Group's members are:

- Cllr. Peter Cooper (Chair)
- Cllr. Alun Davies
- Cllr. Ivor Jackson
- Cllr. John Jenkins
- Cllr. Elwyn Williams

The Group held 6 meetings between October 2015 and April 2016.

The final report was presented to the main Committee at its meeting in May 2016.



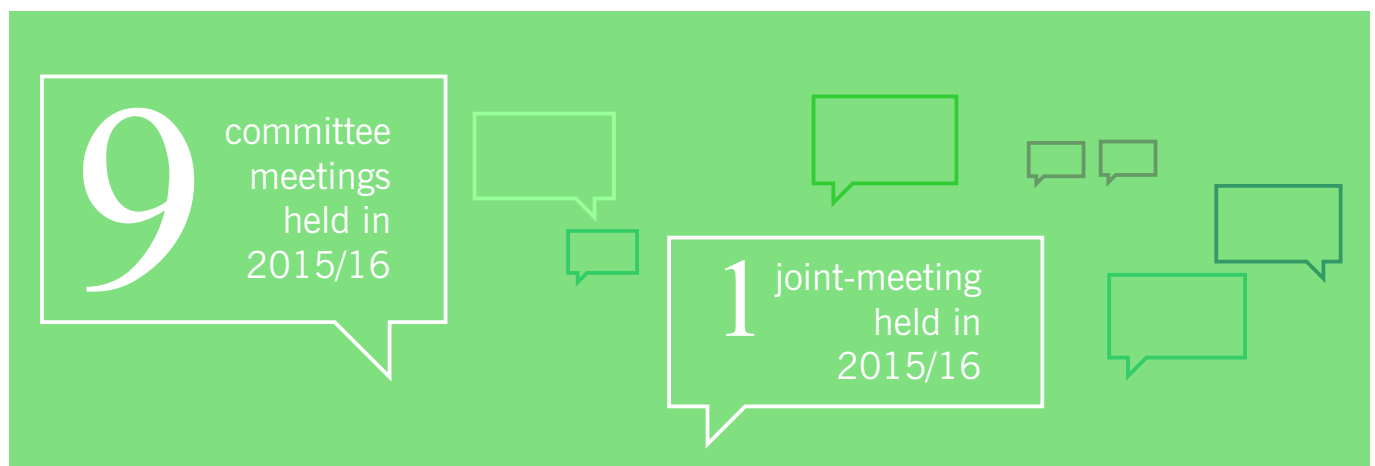
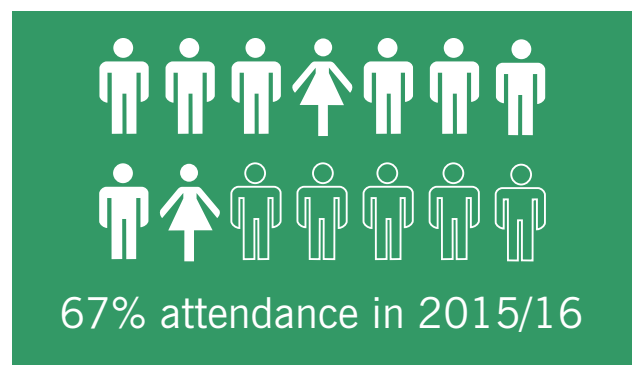
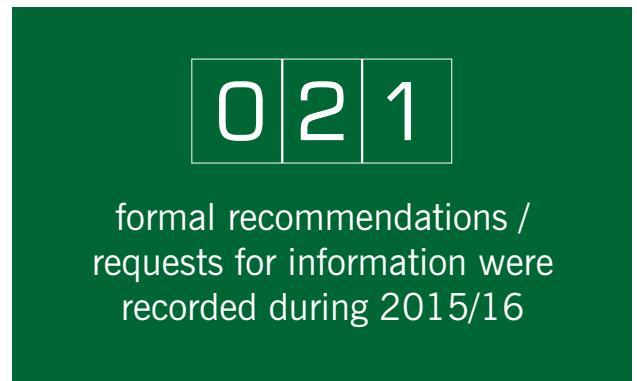
Other activities in 2015/16

No scrutiny-specific development sessions were held for the Committee during the municipal year. However, a Trading Standards development seminar for all-members was held on the 25th February 2016. At its main meeting on the 26th February 2016, the Committee members acknowledged that this had been an excellent and worthwhile session. It requested that its appreciation and thanks be forwarded to the Trading Standards Services Manager and his staff for the seminar and for their on-going work to target criminal activity and protect the county's vulnerable residents from exploitation.

The following all-member development sessions were held during 2015/16, to which Committee members were invited:

- Social Media and Members (June 2015)
- Customer Services (October 2015)
- Responsibilities under Housing (Wales) Act 2014 and Equality Act 2010 in relation to Gypsies and Travellers (December 2015)
- Safeguarding Children (January 2016)

The Committee did not undertake any site visits during 2015/16.



Committee Member Attendance

Attendance by members of the Environmental & Public Protection Scrutiny Committee during the 2015/16 year is shown in the table below. A total of 9 meetings were held between May 2015 and April 2016:

Scrutiny Committee Member	No. of meetings attended
Cllr. Ryan Bartlett (<i>until 20th May 2015</i>) *	1
Cllr. A. Peter Cooper	9
Cllr. Alun Davies	8
Cllr. Daff Davies	5
Cllr. Joseph Davies	6
Cllr. Penny Edwards (<i>from 13th January 2016</i>) **	1
Cllr. Colin Evans (<i>from 20th May 2015</i>) *	7
Cllr. Ivor Jackson	9
Cllr. Andrew James	5
Cllr. John Jenkins	4
Cllr. Winston Lemon	2
Cllr. Alan Speake	7
Cllr. Keri Thomas (<i>until 13th January 2016</i>) **	0
Cllr. Siân Thomas	6
Cllr. Bill Thomas	5
Cllr. Elwyn Williams	9

Substitutes	No. of meetings attended
Cllr. Sue Allen	1
Cllr. Ryan Bartlett	4
Cllr. Cefin Campbell	1
Cllr. Anthony Davies	1
Cllr. Penny Edwards	1
Cllr. Tyssul Evans	2
Cllr. John James	3
Cllr. David Jenkins	1
Cllr. Irfon Jones	1
Cllr. Jean Lewis	2
Cllr. Jeff Owen	1
Cllr. Hugh Richards	1
Cllr. Tom Theophilus	4

Executive Board Members**No. of meetings attended**

Cllr. Colin Evans (Street-Scene) ***	1
Cllr. Hazel Evans (Technical Services) ***	6
Cllr. David Jenkins (Resources)	1
Cllr. Jim Jones (Environmental & Public Protection)	6
Cllr. Pam Palmer (Communities – includes Community Safety and Social Justice / Crime & Disorder)	4

Changes to Committee membership during 2015/16

** Following Carmarthenshire County Council's Annual General Meeting on 20th May 2015, Councillor Colin Evans replaced Councillor Ryan Bartlett as a member of the Committee.*

*** Following the County Council's meeting on 13th January 2016, Councillor Penny Edwards replaced Councillor Keri Thomas as a member of the Committee.*

**** Following Carmarthenshire County Council's Annual General Meeting on 20th May 2015, Councillor Hazel Evans replaced Councillor Colin Evans as the Executive Board Member for Street-Scene/Technical Services.*

Joint Committee Meeting – The Committee held 1 joint meeting with the Education & Children Scrutiny Committee during 2015/16. The meeting was held in September 2015 and attendance by members of the Environmental & Public Protection Scrutiny Committee and relevant Executive Board Members is shown below.

Scrutiny Committee Member	Joint Education & Children
Cllr. Ryan Bartlett	N/A
Cllr. A. Peter Cooper	1
Cllr. Alun Davies	1
Cllr. Daff Davies	1
Cllr. Joseph Davies	1
Cllr. Penny Edwards	N/A
Cllr. Colin Evans	1
Cllr. Ivor Jackson	1
Cllr. Andrew James	1
Cllr. John Jenkins	1
Cllr. Winston Lemon	0
Cllr. Alan Speake	1
Cllr. Keri Thomas	0
Cllr. Siân Thomas	1
Cllr. Bill Thomas	0
Cllr. Elwyn Williams	1

Substitutes	Joint Education & Children
Cllr. Tyssul Evans	1

Executive Board Members	Joint Education & Children
Cllr. Hazel Evans (Technical Services)	1
Cllr. Gareth Jones (Education & Children)	1

Support for the Scrutiny Function

In July 2015, support for Carmarthenshire County Council's scrutiny function was transferred from the former Scrutiny & Consultancy Team, based in the People Management & Performance Division, to the Democratic Services Unit, based in the Administration & Law Division of the Chief Executive's Department.

Support for the Scrutiny function includes:

- Providing constitutional advice to the Council's Scrutiny Committees and to members of those Committees as well as producing minutes of their meetings and ensuring items arising from those meetings are actioned
- Giving support and advice in relation to the functions of the Council's Scrutiny Committees to executive and non-executive members of the Council and its officers
- Managing the strategic development of Scrutiny in Carmarthenshire through engaging in national and regional Scrutiny networks and initiatives, supporting the Chairs and Vice-Chairs of Scrutiny Forum, and the Scrutiny Chairs and Vice-Chairs Executive Board Forum
- Advising and supporting the implementation of the requirements of the Local Government (Wales) Measure 2011 as guidance is published
- Managing the co-ordination and development of the Scrutiny forward work programmes in conjunction with Scrutiny members
- Managing and co-ordinating Scrutiny review work, including the operation of scrutiny task and finish groups, authoring reports in

conjunction with the groups, and assisting in the implementation and monitoring of completed reviews

- Managing the Scrutiny member development programme.
- Despatching agendas for Scrutiny Committee meetings a minimum of 4 working days prior to the meeting.

For more information on scrutiny in Carmarthenshire including work programmes, task and finish reports and annual reports, visit the County Council's website at:

www.carmarthenshire.gov.uk/scrutiny

To contact the Democratic Services Unit, please call 01267 224028 or email:

scrutiny@carmarthenshire.gov.uk

Glossary of Terms

APB – Area Planning Board

AQMA – Air Quality Management Area

CP - Community Primary

CSP – Community Safety Partnership

FWP – Forward Work Programme

LAQM – Local Air Quality Management

SAC - Special Area of Conservation

**ENVIRONMENTAL & PUBLIC PROTECTION
SCRUTINY COMMITTEE
26th SEPTEMBER 2016**

**Forthcoming items for next meeting –
Friday 11th November 2016**

Discussion Topic	Background
TIC Project Update	The TIC Team was established to support a programme of transformational change across the Local Authority and to seek opportunities to drive out waste and inefficiency by delivering more purposeful services. This item will provide the Committee with an update on the work of the Team and examples of projects that it has supported in services that are within the Committee's remit.
Trading Standards Update	The trading standards regulatory and structural landscape for local authorities is changing, both in Wales and across the UK. A UK Regulatory Services Conference was held in February 2016 where a number of key issues such as regionalisation and shared services were discussed. The result of the Welsh Government elections in May will also undoubtedly have a bearing on the future direction of services (e.g. regionalisation). Due to these on-going changes, it is proposed that a comprehensive report on the future of Trading Standards, be included in the Committee's new work programme for 2016/17.
Environmental Health & Licensing Annual Update	This report will provide the Committee with an update on the work of the service. The Committee has also requested a detailed overview of the work of the Air Quality Unit.

Discussion Topic	Background
Waste Strategy	This outline report will provide an update on the current and proposed arrangements for the treatment and disposal of waste in the context of statutory targets and the Welsh Government policy framework. This will also include an update on the kitchen waste bin liner trial, as requested by the Committee at its work programme planning session.
Budget Monitoring 2016/17	This standard quarterly item enables members to undertake their monitoring role of the Environment Department, Public Protection Services and Community Safety Team's revenue and capital budgets.
Actions & Referrals Update	This quarterly report provides an update on progress made in relation to actions and requests from previous meetings.

ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE 15th APRIL 2016

Present: Councillor A.P. Cooper (Chair)

Councillors: A. Davies, D.B. Davies, P.M. Edwards, D.C. Evans, I.J. Jackson (Vice-Chair), A.D.T. Speake, D.E. Williams

Councillor W.T. Evans – Substitute for Councillor W.J. Lemon

Councillor J.D. James – Substitute for Councillor W.G. Thomas

Councillor H.I. Jones – Substitute for Councillor J.A. Davies

Councillor T. Theophilus – Substitute for Councillor A. James

Also in attendance:

Councillor H.A.L. Evans – Executive Board Member for Technical Services

Councillor T.J. Jones – Executive Board Member for Environmental & Public Protection

Councillor P.A. Palmer – Executive Board Member for Communities (including Police Liaison, Community Safety and Social Justice / Crime & Disorder)

The following officers were in attendance:

Mr. S. Pilliner – Head of Transport & Engineering

Mr. J. McEvoy – Road Safety & Traffic Manager

Mrs. S. Watts – Public Health Services Manager

Mr. M. Hughes – Assistant Consultant

Venue: Spilman Street Chamber, Carmarthen (10:00 – 11:00am)

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J.A. Davies, A. James. W.J. Lemon and W.G. Thomas.

2. DECLARATIONS OF PERSONAL INTEREST

There were no declarations of personal interest.

3. DECLARATION OF PROHIBITED PARTY WHIPS

There were no declarations of party whips.

4. PUBLIC QUESTIONS

No public questions were received.

5. FORTHCOMING ITEMS

Clarification was sought as to when the corporate manslaughter development session requested by the Committee, would be held. The Assistant Consultant informed the Committee that its request had been referred to the Learning & Development Unit but as yet, no date had been arranged. The Executive Board Member for Technical Services confirmed that this development session had been provided for Executive Board members and that it would now be offered to all members.

UNANIMOUSLY RESOLVED that the items to be considered at the next scheduled meeting on Friday 13th May 2016, be noted.

6. ROAD SAFETY STRATEGY

The Committee considered the Carmarthenshire County Council's second Road Safety Strategy for 2016-20. The Committee received a brief presentation which outlined the strategy's aims to address a number of key challenges, namely:

- Reducing the number of road deaths and serious injuries
- Rural road safety
- Working to protect young persons and motorcyclists
- Reducing inappropriate and illegal road user behaviour including speeding, drink and drug driving, and careless and dangerous driving
- Protecting pedestrians and cyclists
- Improving the Authority's knowledge and understanding of casualty data to solve road safety problems

The Committee was informed that the Authority would continue to invest in road safety through funding of road safety education, evaluation and engineering and continued support for enforcement action by the Police. Officers would also continue to engage in collaboration and partnership working to deliver road safety education initiatives and identify sites for enforcement and engineering intervention.

The following issues were raised in relation to the report:

Reference was made to the increasing number of road safety incidents involving older drivers and in response to a question on the relationship between General Practitioners (GPs) and the Driver & Vehicle Licensing Agency (DVLA), the Head of Transport & Engineering stated that GPs and DVLA relied on individuals declaring any medical issues or conditions that might disqualify them from holding their driving licence any longer. He informed the Committee that in light of the recent refuse lorry accident in Glasgow, the DVLA had issued new guidance to GPs on the requirements to notify DVLA, although the issue of patient confidentiality is a difficult one for GPs.

It was asked whether the data gathered by the Authority in relation to road traffic collisions enabled officers to drill down and look at trends relating to the time of day or weather conditions when an accident took place. The Head of Engineering & Transport informed the Committee that this was possible and it was a key piece of work which the Authority wanted to develop in order to help officers better

understand the data and potential causes of accidents. A Data Sub-Group was due to be established by the local Road Action Safety Group to action this work.

In response to a comment regarding young people's perceptions of risk, the Head of Transport & Engineering acknowledged that this was a challenging area for officers as individuals' understanding of risk often did not develop fully until their mid-twenties which made the Authority's work with young people all the more critical.

Clarification was sought in relation to the criteria for establishing 20mph zones outside schools and whether this was now compulsory. The Head of Transport & Engineering stated that it was not compulsory to introduce these zones outside schools but it was a policy aspiration of Welsh Government. Establishing such zones outside schools was based on assessment criteria linked with the number of incidents, traffic and pedestrian volumes but ultimately, the programme was dependent on the funds available at any given time.

Reference was made to those driving for work and that elected members had been required to provide details of their insurance policies to confirm that their vehicles were insured for business use. It was asked whether elected members were now covered by the Authority's Driving at Work policies and whether members could have sight of these documents. The Head of Transport & Engineering informed the Committee that the Authority had a 'Fleet Road Risk' Policy as well as a 'Travelwise Work Wise' guide and other guidelines for driving on work business and he was happy to circulate these to members. These policies included ensuring that fleet drivers were qualified and were adequately trained. The Authority's expenses system required that officers confirm that in submitting claims, their vehicles were insured for business use, maintained to the required standard and the driver had a valid driving licence. He added that in recent years, an incident rate of 44% involving drivers on Council business had been reduced to 25% by instigating a wide range of interventions and policies.

It was asked whether schools were required to take part in cycling proficiency courses and to date, how many took part in such activities. The Head of Transport & Engineering stated that he did not have the data to hand but was happy to circulate further details to the Committee. He added that as well as the Authority, the Police also provided such courses in schools.

In response to comments regarding speed / accident reduction interventions on the A40 / A48 in and around Carmarthen, the Head of Transport & Engineering reminded the Committee that the South Wales Trunk Road Agency (SWTRA) would be aware of any injuries or fatalities occurring on these trunk routes and the Police and GoSafe (the Welsh Road Casualty Reduction Partnership) enforced speed limits. He reminded members that SWTRA had introduced improvements along the A48 between Cross Hands and Pont Abraham including the closing of cross-over junctions. He agreed to request an update from the Agency regarding any future plans it had for improving safety on the A48 between Cross Hands and Carmarthen.

It was asked whether officers provided training for users of mobility scooters, as they were often seen on the county's roads around villages and towns. The Head of Transport & Engineering acknowledged the comment but added that to date, the data had not identified any accidents or incidents directly related to the use of mobility scooters.

In response to a question on the process of implementing engineering safety measures, the Head of Transport & Engineering stated that the delay experienced between requesting improvements and implementation was simply related to the resources available. The service had a budget of £194,000 set aside for new signs/road markings across the whole network and therefore all requests had to be prioritised. Occasionally however, some projects could be supported via grant funding.

Reference was made to drink driving and it was asked whether local shops could play a part in reporting drivers who were already under the influence of alcohol and yet were buying more. The Head of Transport & Engineering stated that as this was a criminal matter, it was for the Police to target such individuals.

It was suggested that many individuals who were caught speeding were actually residents of the local area and it was asked whether there was a means of 'naming and shaming' in order to reduce the incidents of speeding. The Head of Transport & Engineering again noted that speeding enforcement was a matter for the Police and not the Authority. However, he added that one successful scheme to deter speeding had been the partnership between the Police, the Fire & Rescue Service, schools and the Authority. Those caught speeding were offered the choice of accepting a penalty fine or speaking to the local school children to explain their actions. The Executive Board Member for Communities informed the Committee that the Community Safety Partnership had purchased speed monitoring equipment to be used by communities within the county as a means of monitoring and deterring speeding motorists within their communities. The Head of Transport & Engineering stated that he was unable to confirm how many communities had taken up the offer of utilising this equipment but he could circulate details to members.

The introduction of a 20mph zone in Saron (near Ammanford) was welcomed and clarification sought as to what proposals were being developed for the Capel Hendre cross roads. The Head of Engineering informed the Committee that design options for improving safety at the junction were being developed although the challenge would be to implement any changes within the resources currently available.

Reference was made to the speed camera on Pontaman Road (A474) in Ammanford which had been labelled with a 'camera not working' sign. Whilst this was not the responsibility of the Local Authority, it was asked whether there was any specific reason for this camera was no longer a deterrent to speeding drivers. The Head of Transport & Engineering suggested that this either related to maintenance work on the camera or was linked to a Department of Transport directive to inform drivers of the location of speed cameras and whether or not they were in use.

The Committee **UNANIMOUSLY RESOLVED** that:

- 6.1 The report be received.
- 6.2 The action measures outlined in the Road Safety Strategy for 2016-20 be endorsed for consideration by the Executive Board.

7. THE ENVIRONMENT ACT 1995 – PUBLIC CONSULTATION ON CARMARTHEN AIR QUALITY

The Committee considered an update on the consultation process undertaken in relation to a proposal to declare an Air Quality Management Area (AQMA) within Carmarthen. The Committee noted that it had previously been consulted on the proposal at its meeting in April 2015. The report outlined the responses received during the consultation period which commenced on the 5th October 2015 and ended on the 30th November 2015. No specific objections were received in respect of setting the boundary although the Public Health Services Manager acknowledged that concerns had been raised that the proposed boundary did not include Job's Well Road, College Road or Llansteffan Road.

The following issues were raised in relation to the report:

Disappointment was expressed that Job's Well Road, College Road and Llansteffan Road remained outside the AQMA boundary. The Public Health Services Manager informed the Committee that due to the supporting evidence required to designate an AQMA, air quality monitoring previously carried out on these roads had indicated that it was unlikely there would be a breach of the Air Quality Objective (AQO). However, due consideration had been given to the concerns in respect of these roads and it was acknowledged that some sections of the roads suffered from considerable congestion at peak times. The new Carmarthen West development and Link Road also had to be taken in to account and, as yet, the impacts from these developments were unknown. It was considered that the link road would relieve pressure on these roads and with these factors in mind, it was not considered appropriate for them to be included within the AQMA boundary at this time. However, these areas would be continue to be monitored and could be included at a future date, should it be required.

Reference was made to the NO₂ Diffusion Tube results for 50 Priory Street and it was asked what could have caused such a significant increase after 2011/12. The Public Health Services Manager stated that the reason was unknown but might have been as a result of road works, introduction of traffic lights or the weather. She added that should the proposal to declare an AQMA be approved, action groups involving a variety of officers would analyse this data in more detail to ascertain the reasons for this variance. The Head of Transport & Engineering stated that it was likely to be the result of a combination of factors such as vehicle technology improvements, traffic flow and the introduction of a 20mph zone outside Richmond Park School.

The Committee **UNANIMOUSLY RESOLVED** that the report be received and that the Executive Board be recommended to endorse:

- 7.1 The proposal to issue an Order designating the boundary of an Air Quality Management Area, (AQMA), for Carmarthen as illustrated in attached report;
- 7.2 The proposal to set up a Steering Group made up of all relevant stakeholders to assist in the development of an Action Plan and;
- 7.3 The proposal to develop an Action Plan in accordance with legislative requirements that will pursue the improvement of air quality and the reduction of nitrogen dioxide levels within the AQMA.

8. THE ENVIRONMENT ACT 1995 - PUBLIC CONSULTATION ON LLANELLI AIR QUALITY

The Committee considered an update on the consultation process undertaken in relation to a proposal to declare an Air Quality Management Area (AQMA) within Llanelli. The Committee noted that it had previously been consulted on the proposal at its meeting in April 2015. The report outlined the responses received during the consultation period which commenced on the 5th October 2015 and ended on the 30th November 2015. No specific objections had been received in respect of setting the boundary and the need to designate an AQMA. However, the Committee was informed that following a significant response received requesting that Sandy Road be included within the boundary of the AQMA, the proposed boundary map had now been amended to include both Sandy Road and Bassett Terrace.

Reference was made to the poor air quality in Llandeilo and it was asked whether there was any update on progress relating to the proposed by-pass. The Executive Board Member for Technical Services informed the Committee that since a By-Pass Forum meeting early in the new year, both she and the Head of transport & Engineering had been pressing the Welsh Government Minister for clarification on the status of the scheme. The Head of Transport & Engineering stated that the last communication received from the Welsh Government had stated that various studies were due to commence in February / March and would include ecology and hydrology studies along the preferred routes. Officers were eager to keep the relevant local stakeholders informed but to date, no response had been received.

It was suggested that an update on the Air Quality Management Area in Llandeilo be presented to the Committee at a later date. The Public Health Services Manager agreed to include this in the Committee's work programme for 2016/17.

The Committee **UNANIMOUSLY RESOLVED** that the report be received and that the Executive Board be recommended to endorse:

- 8.1 The proposal to issue an Order designating the boundary of an Air Quality Management Area, (AQMA), for Llanelli as illustrated in attached report;
- 8.2 The proposal to set up a Steering Group made up of all relevant stakeholders to assist in the development of an Action Plan and;
- 8.3 The proposal to develop an Action Plan in accordance with legislative requirements that will pursue the improvement of air quality and the reduction of nitrogen dioxide levels within the AQMA.

9. EXPLANATION FOR NON-SUBMISSION OF SCRUTINY REPORT

RESOLVED that the reason for the non-submission of the Committee's Task and Finish Group Final Report relating to Car Parking Charges, be noted.

10. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON THE 26TH FEBRUARY 2016

UNANIMOUSLY RESOLVED that the minutes of the meeting held on Friday 26th February 2016 be signed as a correct record.

SIGNED: _____ (Chair)

DATE: _____

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ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE 13th MAY 2016

Present: Councillor A.P. Cooper (Chair)

Councillors: A. Davies, D.B. Davies, J.A. Davies, P.M. Edwards, D.C. Evans, I.J. Jackson (Vice-Chair), A. James, W.J. Lemon, A.D.T. Speake, W.G. Thomas, D.E. Williams

Councillor M.A.J. Lewis – Substitute for Councillor S.E. Thomas

Also in attendance:

Councillor A. Lenny – In attendance for Item 5

Councillor J. Thomas – In attendance for Item 5

Councillor H.A.L. Evans – Executive Board Member for Technical Services

Councillor T.J. Jones – Executive Board Member for Environmental & Public Protection

Also present as an observer:

Councillor J.D. James

The following officers were in attendance:

Mr. S. Pilliner – Head of Transport & Engineering

Mr. J. McEvoy – Road Safety & Traffic Manager

Mr. M. Hughes – Democratic Services Officer

Venue: Spilman Street Chamber, Carmarthen (10:00 – 11:55am)

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor S.E. Thomas.

2. DECLARATIONS OF PERSONAL INTEREST

There were no declarations of personal interest.

3. DECLARATION OF PROHIBITED PARTY WHIPS

There were no declarations of party whips.

4. PUBLIC QUESTIONS

No public questions were received.

5. ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE TASK & FINISH GROUP FINAL REPORT 2015/16: CAR PARKING CHARGES

The Committee considered the final report of the Task & Finish Group it had established on 15th May 2015, to research different approaches to car parking charges that could be applied in the county. The recommendations contained within the report had been formulated by the Group following the consideration of a range of evidence over a series of meetings held between September 2015 and April 2016.

The Chair advised that he had received requests from Councillors A. Lenny and J. Thomas to ask questions in relation to this agenda item and that these would be presented at the commencement of this item.

Councillor J. Thomas asked the following question:

I understand that part of the brief was to ensure consistency throughout the County. I do not believe this has been achieved. For example there is free parking on a Sunday on the Eastern end of Carmarthen to serve three places of religion, yet on the western end of town another small car park is not free at any time on Sundays despite there being five places of religion in the area. I ask, how was the consistency aspect of the task and finish review approached?

The Chair thanked Councillor Thomas for his question and stated that the review had been about the whole of Carmarthenshire, rather than parking issues in a specific town. Consistency of charges had not been part of the review's scope and objectives, which had been endorsed by the Committee at a previous meeting. The Head of Transport & Engineering reminded the Committee that the Sunday exemptions in Carmarthen had originated as a result of consultation relating to an Off-Street Parking Places Consolidation Order in 2014 and that these had been agreed following a meeting between the then Executive Board Member and church representatives. There were 54 on-street free car park spaces on the western end of town.

Councillor A. Lenny asked the following questions:

My question regards the nature and scope of the research undertaken by the group. Why didn't they invite individuals or bodies (e.g. Chambers of Trade) to present evidence in person and visit other towns or counties as part of the research, rather than base their recommendations mainly on figures and reports (internal and external) presented by Carmarthenshire County Council's own officers without apparent challenge?

If the Task and Finish Group recommendations are based on little more than reports and figures presented by county council officers, would the Environmental and Public Protection Scrutiny Committee consider rejecting the report as it has failed to comply both with its remit and declared intention due to its limited research base, which has resulted in little more than recommendation of approval of the status quo?

The Chair thanked Councillor Lenny for his questions but rejected the suggestion that information presented by officers had been accepted unchallenged by the Group members. He informed the Committee that the Group had received submissions from the Carmarthen Town Forum as part of the review and that any information or data requested by the Group had been provided for it by the officers. The Head of Transport & Engineering informed the Committee that the Group had considered evidence of consultation undertaken with regards to changes to car parking charges in recent years. It included the formal consultation that had been undertaken through the budget strategy and further consultation held during the formal statutory process of making new traffic orders (e.g. Sunday charges).

The following issues were raised by the Committee in relation to the report:

It was suggested that there was a lack of local consultation undertaken by the Group and concern was also expressed that Carmarthen's higher parking prices were continuing to support other areas of the county. It was also suggested that footfall in Carmarthen had dropped dramatically within the past few weeks. The Head of Engineering & Transport referred the Committee to the body of evidence contained within the report which showed that the ticket sales across the county's towns had increased year on year between 2013 and 2015 on a like for like basis. Footfall data considered by the Group during the review was also showing an increase. He reminded the Committee that the reasons for the variation in ticket prices between towns were linked to the demographic and economic differences of those towns as well as infrastructure-related factors. Revenue from car parking was invested in highway-related services and parking facilities (e.g. supporting public transport, park and ride, highway infrastructure and car parking investment).

The importance of liaising with local members was highlighted and reference made to a successful pilot in Llanelli where a 2 hour limited waiting zone on Swansea Road had been trialled. It was asked whether this could be rolled out across the county rather than the 30 minute shop and drop option recommended by the Task & Finish Group. It was felt that if these bays were offered for a longer time period, it would help boost trade nearer smaller shops or market stalls.

However, it was also suggested that such an initiative would not be financially viable as the shop and drop option was aimed at locals rather than visitors from further afield who were more likely to spend a longer amount of time in the county's towns and spend money too.

Reference was made to footfall in towns and it was noted that an increase in footfall did not necessarily equate to economic prosperity, as witnessed in Llanelli town, where footfall had increased and yet shops were still closing down.

In response to a question relating to higher ticket charges, the Head of Transport & Engineering explained that the various national and regional strategies set the policy objectives. In setting charges for a town, the wider policy objectives were considered first followed by the demand for parking in that particular town. Demographic and economic factors were also considered as was the support required for public transport. He reminded the Committee of the problems experienced in Aberystwyth when there was no enforcement in place and town traders were requesting that enforcement measures be introduced. In setting charges, other issues such as the control of air pollution and the churn of spaces were also key considerations.

Reference was made to the challenge of online shopping for town traders which is why an option for free parking on a 'quiet' weekday evening (e.g. Thursday) was discussed by the Group. However, it was essential that town councils and chambers of trade supported such initiatives by opening late, if such ventures were to be undertaken.

Caution was urged in regards to free parking concessions on Sundays. It was suggested that offering free parking to one group in one town was disadvantaging another group in another town who were required to pay on a Sunday and that there needed to be consistency across the county in relation to this matter. The Head of Transport & Engineering reminded the Committee that each town was given free parking options on Sundays (e.g. Railway Station and Carmarthen Road in Llandeilo were free and there were no on-road restrictions on Sundays). He added that there were a range of opportunities that were being proposed by the Task & Finish Group including the free 30 minutes for shop and drop and additional free parking days for the county's towns.

Concerns were expressed about the number of disabled parking bays in car parks and that many were not fully utilised, thus taking up valuable parking spaces. Clarification was also sought as to the consultation undertaken in relation to the introduction of such bays in John Street Car Park, Carmarthen. The Head of Transport & Engineering and the Road Safety & Traffic Manager reminded the Committee that when charges for blue badges were introduced, this required a revision of parking orders which in turn required consultation to be undertaken.

As part of the review, it was noted that the car parks covered by the new orders had less than the recommended 6% of spaces dedicated to disabled drivers. An increase in the number of bays available was recommended as part of the introduction of the car parks order. The order was subject to statutory consultation and all relevant stakeholders (e.g. Town Council) were asked for their views.

It was asked whether the Group had considered the problem of blue badge holders parking in resident-only on-street parking zones, rather than pay for parking tickets. It was suggested that individuals were abusing the privilege of being blue badge holders. The Head of Transport & Engineering informed the Committee that representations were received from a member of the public in relation to on-street parking bays for blue badge holders and that the Group had made a recommendation in relation to the standardising of on-street parking bays. However, he reminded the Committee that resident parking permits did not guarantee a resident the right to park outside their property.

An explanation was sought for the term 'feasible' in relation to the Group's recommendation that 'where feasible, the Council introduced shop and drop bays in the county's towns'. The Head of Transport & Engineering clarified that this would vary from town to town and be dependent on the spaces available within town centres. In response to a further question, he confirmed that these would be on-street bays and not bays in existing car parks.

It was acknowledged that parking charges were used for a variety of reasons but it was asked whether more of the income could be directed to the maintenance of the car parks, as there was no reference to this in the report. It was claimed that many car parks were shabby due to the lack of grounds maintenance and in turn, this did not give the best impression of the county to visitors. The Head of Transport & Engineering informed the Committee that there was a service level agreement in

place with the Grounds Maintenance Service and that work on this matter was on-going.

In response to a question about the use of the Automatic Number Plate Recognition (ANPR) system, the Head of Transport & Engineering explained that currently, officers were awaiting clarification from the Welsh Government on the legality of using such technology in public car parks. He also acknowledged that safeguards needed to be in place in regards to data protection (i.e. in collecting number plate details) but that ultimately, this system could be used in all car parks, even those with multiple exits.

Concerns were expressed that the introduction of cashless payment systems would be discriminatory and not allow those without mobile phones to pay for parking. The Head of Transport & Engineering reassured the Committee that the cashless system would be one option for customers to use, alongside the traditional cash-only system.

The Committee then considered the Task & Finish Group's recommendations:

- 1) The County Council proceeds with on-going collection of data for footfall in key towns – *The Committee suggested that economic data also be collected as footfall in itself did not guarantee a positive economic benefit.*
- 2) The Carmarthenshire Integrated Parking Strategy be updated – *The Committee suggested that the Strategy be totally reviewed rather than simply updated.*
- 3) Consideration be given to the mix of short / long-stay bays in the Authority's car parks where there is high demand for short-stay parking – *The Committee suggested that consultation with local members be carried out prior to any changes. The Head of Transport & Engineering reminded the Committee that this would be the case as statutory consultation would be required if there was a formal change to parking orders.*
- 4) The accessibility of on-street parking bays designated for blue badge holders be reviewed and standardised according to the legislative requirements, where feasibly possible – *The Committee suggested that where possible, bays on one-way streets be positioned so that the driver could alight onto a pavement and not onto the road, thus reducing the potential danger to themselves and causing obstruction to other drivers. The Committee also suggested that a solution to blue badge holders parking in resident zones be explored further. The Head of Engineering & Transport informed the Committee that there was currently an exemption in Traffic Orders that allowed blue badge holders to park in such zones but that this could be amended, subject to a formal legal process being followed.*
- 5) Given the competitive nature of Carmarthenshire's current charges, the current pricing strategy be retained but that footfall in towns be kept under regular review and consultation be undertaken where future changes to parking charges are proposed – *The Committee suggested that more investment was needed in the service, particularly on the maintenance of car parks themselves.*
- 6) Town / Community Councils and Chambers of Trade be reminded of the free-parking day scheme and be encouraged to fully utilise this initiative – *The Committee agreed with this proposal.*

- 7) The free parking at the Council's Coleshill Car Park (Llanelli) at weekends be further promoted – *The Committee agreed with this proposal.*
- 8) The number of free parking days available to the County's towns be increased to 7 days per year but that the exclusion period be extended to cover the whole of November, as well as the whole of December – *The Committee welcomed the proposal but was of the opinion that the exemption be kept for the whole of December, rather than November as many towns held pre-Christmas festivities in November and that free parking days were often used to boost attendance at such events.*
- 9) The Council pursues the potential change in legislation with the Welsh Government and subject to clarification and affordability, proceeds with a phased programme of introducing an ANPR Pay on Exit system across its car parks – *The Committee agreed with this proposal.*
- 10) Where feasible, the Council introduces 'shop and drop' bays in the county's towns, in proportion to the size of the town and spaces available, for a limited waiting time of up to 30 minutes – *The Committee was of the opinion that this option needed to be feasible in each area so as not to discriminate against different towns and that consideration be given to 2 hours free on-street parking (with no return in an hour) rather than 30 minutes.*
- 11) The Council proceeds with introducing 'cashless payment' technology by undertaking a pilot in the County's key towns – *The Committee agreed with this proposal.*

The Committee **RESOLVED** that subject to the inclusion of its comments and additional suggestions, the report be received and referred to the Executive Board for its consideration.

6. ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE FORWARD WORK PROGRAMME FOR 2016/17

The Committee considered its Forward Work Programme for 2016/17 which had been developed following the Committee's informal planning session held in April 2015. The following issues were discussed during consideration of the report:

In response to a comment regarding the suspension of staff in the Environment Department, the Executive Board Member for Technical Services informed the Committee that disciplinary proceedings were still on-going and that as promised in previous meetings, an update on the situation would be provided by the Director as and when these were completed.

It was suggested that the new Police & Crime Commissioner be invited to attend a future meeting of the Committee. The Chair suggested that it might be more appropriate that he meet with all members, rather than just the Committee itself but agreed to action this in due course.

It was requested that the latest information on the future of the waste disposal and recycling service, be included in the Waste Strategy update. The Executive Board

Member for Technical Services informed the Committee that work was on-going and that progress was being made in relation to the procurement of a new contract.

The Committee **RESOLVED** that its Forward Work Programme for 2016/17 be endorsed.

SIGNED: _____ (Chair)

DATE: _____

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ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE FRIDAY, 24TH JUNE, 2016

PRESENT: Councillor A.P. Cooper [Chair]

Councillors:

A. Davies, D.B. Davies, J.A. Davies, P.M. Edwards, D.C. Evans, I.J. Jackson,
J.P. Jenkins, W.J. Lemon, S.E. Thomas, W.G. Thomas and D.E. Williams

Also in attendance:

Councillor H.A.L. Evans, Executive Board Member for Technical Services
Councillor P.A. Palmer, Executive Board Member for Communities

Also present as an observer:

Councillor J.D. James

The following Officers were in attendance:

Mrs R. Mullen	-	Director of Environment
Mr S. Pilliner	-	Head of Transport & Engineering
Mr R. Staines	-	Head of Housing & Public Protection
Ms K. Thomas	-	Community Safety Manager
Ms J. Edwards	-	Principal Business & Development Officer
Mr R. James	-	Performance Planning & Business Officer
Mrs R. James	-	Group Accountant
Mrs M. Evans Thomas	-	Principal Democratic Services Officer

Chamber, County Hall, Carmarthen : 10.00 a.m. - 11.35 a.m.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors A. James and A.D.T. Speake.

2. DECLARATIONS OF PERSONAL INTEREST

There were no declarations of personal interest.

3. DECLARATIONS OF PROHIBITED PARTY WHIPS

There were no declarations of prohibited party whips.

4. PUBLIC QUESTIONS

The Chair advised that no public questions had been received.

5. FORTHCOMING ITEMS

RESOLVED that the list of forthcoming items to be considered at the next scheduled meeting to be held on Monday, 26th September, 2016 be noted.

6. ANIMAL ESTABLISHMENTS - LICENSING FEES

The Committee considered a report summarising the responses received following a consultation exercise undertaken to gather views on the Authority's proposed new fees structure for Animal Establishments.

Following consideration of the responses it was deemed necessary that, in the instance of home boarding licences, a further review of the fees charged for this category was necessary. The reason for this decision was the fact that these operators have a maximum number of animals they are allowed to board in their own homes i.e. 5 for dogs and 6 for cats. Inspections of these properties are far less onerous and time consuming than other licensed establishments. In many of the other licensed premises there was a sliding scale of fees depending upon the number of animals.

It was therefore proposed that the fees set using the toolkit remain as previously reported for all licensed establishments other than for those who board animals in their own home. For those who board animals in their own home it was proposed that new applicants be charged a licence fee of £242.00 as outlined in the fees toolkit. For currently licensed establishments and for any renewals it was proposed to reduce this fee by 50% to £121.00 in view of the fact that for an initial application a pre licensing visit is undertaken to ascertain the suitability of the premises which would also necessitate extra initial administration.

The following issue was raised during consideration of the report:-

- Reference was made to the fact that the services provided should be cost negative and there should be no cost to the Authority at all.

RESOLVED TO RECOMMEND TO THE EXECUTIVE BOARD that the proposed licensing fees be approved for adoption, subject to the amendment of the fees for home boarders.

7. REVENUE & CAPITAL BUDGET MONITORING REPORT 2015/16

The Committee considered the Revenue & Capital Budget Monitoring Reports relating to the Environment, Public Protection and Community Safety Services which provided a near actual financial position in respect of the 2015/16 financial year.

The following issue was raised during consideration of the report:-

- Now that the deadline has passed for expressions of interest in relation to asset transfers, offices were asked what will happen to those areas of the Authority that have not been the subject of a commitment as it was felt unfair on those Town and Community Councils who have agreed to take on

assets to then see that those who have chosen not to take on assets are in the same position where in the County Council is still maintaining their assets. The Committee was advised that negotiations are ongoing with the 9 Town and Community Councils who have not taken on any assets.

RESOLVED that the report be received.

8. DRAFT ANNUAL REPORT (2015/16) AND IMPROVEMENT PLAN (2016/17)

In line with the requirements of the Local Government (Wales) Measure the Authority must publish an Improvement Plan as soon as reasonably practicable after the start of the financial year and it must also publish an Annual Report on past performance by the end of October each year.

The Authority combines these two documents which enabled the previous year's results to be evaluated and future outcomes to be agreed. Combining both in a single document was seen as good practice by regulators.

The Committee proceeded to consider a report which included extracts relevant to the Environmental & Public Protection Scrutiny Committee.

The following issues were raised during consideration of the report:-

- Disappointment was expressed at the staff sickness levels and it was pointed out that this would not be tolerated in the private sector. Concern was expressed that this issue was not being tackled sufficiently and officers were asked whether there were any underlying issues. The Committee was advised that steps are being taken to address this issue e.g. wellbeing sessions for staff and it was hoped that an improvement would be seen soon.

RESOLVED that the report be received.

9. END OF YEAR PERFORMANCE MANAGEMENT REPORT - 1ST APRIL 2015 TO 31ST MARCH 2016

The Committee considered the End of Year Performance Management Report which outlined the end of year position in relation to performance monitoring for the services within its remit for the 2015/16 financial year.

RESOLVED that the report be received.

10. ENVIRONMENTAL & PUBLIC PROTECTION SCRUTINY COMMITTEE ACTIONS AND REFERRALS UPDATE

RESOLVED that the update report detailing progress in relation to actions, requests and referrals emerging from previous meetings, be received.

CHAIR

DATE